

Minutes of **Messingham Parish Council** meeting held on **Monday 10th August 2020** at 7pm held remotely via Zoom due to Covid-19 restrictions.

Present: Councillors N Poole (Chair), Mrs J Briggs, A Coggon, W Elsome, J England, Mrs J Fenwick, T Foster, A Holmes, Mrs P Hunt (audio only), Mrs P Skelton, Mrs B Todd, P Wright.

In Attendance: Tracey Black, Parish Clerk
No members of the public were present

The Chairman opened the meeting at 7pm

27. Apologies of Absence

Apologies were received from Cllrs. A Clark, J McKellarMain

28 Declarations of Interest

Cllr N Poole - PA/2020/1132 - declared a personal interest as resident on the same road as applicant.
Cllr T Foster – PA/2020/1132 – declared a personal interest as good friend of a near neighbour of the applicant and lobbied.

29. Public Forum – no public were present

30. Minutes of the Annual Parish Council meeting held on Monday 13th July 2020

a) The minutes of the Full Parish Council meeting on Monday 13th July 2020 were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

31. Clerks update

i) Min 18b – The Clerk reported that the new 120 litre bin for Northfield Road had been ordered at a cost of £370 + VAT including installation; £7/collection.

32. Police Matters/Crime report/Neighbourhood Action Team (NAT) Report

a) The crime report for July 2020 had not been received. Clerk to circulate to Councillors on receipt.
b) The Chairman reported that fence posts installed at the allotments to fill a gap in the hedge to neighbouring private agricultural land had been sawn off and removed overnight on Saturday 8th August. The criminal damage had been reported to the police. It was noted that this is not a Public Right of Way.

33. Planning

a) To resolve the planning applications

i) PA/2020/939 – Mr & Mrs Elvin, Hall Farm Cottage, New Row – to erect first floor extension.

Resolved No Objections.

ii) PA/2020/1132 – Mr & Mrs Lewis, 33 Well Street – outline planning permission to erect one dwelling with all matters reserved for subsequent consideration.

Resolved to Object to the application due to the overbearing nature of the proposed tandem development and the loss of amenity to neighbouring properties.

b) To receive decisions made by NLC

i) PA/2019/1174 – J Tolley, dwelling at Slate House Farm-change use of barn to residential dwelling -
Granted

Signature

Date

- ii) PA/2020/549 – G Gray, 40 Knightsbridge Road-garage conversion to kitchen & alterations to windows-Granted
- iii) PA/2020/796 – Mr & Mrs Withers, 2 Kealholme Road – extensions and alterations including raise roof height, installation of dormer – Granted.
- iv) PA/2020/820 – W Betts, Twin Oaks, Holme Lane – to erect two-storey rear extension – Granted.

To receive decisions from NLC during the period when no meetings were held due to Covid-19;

- v) PA/2019/1844 – P Elsome, 2 Temperance Avenue - to erect detached dwelling – Refused
- vi) PA/2019/1853 – A Carpenter, Melcot Nurseries – fascia signs – Granted
- vii) PA/2019/1937 – J Kirk-Alton, Pinewood Farm, Holme Lane, Holme – amendment to PA/2016/816 to install additional windows and raise the ridge line to provide additional first floor accommodation-Granted
- viii) PA/2020/154- D Barley, 26 West Green – erect single storey garage – Granted
- ix) PA/2020/412-A Green, 17 Darnholme Crescent-convert existing garage into additional residential accommodation, erect detached garage, demolition of conservatory – Granted
- x) PA/2020/671 – G Parkes, 39a Knightsbridge Road-erect 2 storey side extension, remove pitched roof and install balcony to front elevation & single-storey extension to swimming pool– Granted

34. Finance

a) Payments - To approve the payments

Ref.	Date	Payee	Details	Vat	Total	Method
70	11/8/20	Three.co.uk	Clerk mobile	0	7.19	Dd
71	12/8/20	Messingham Village Hall	Monthly rent	0	226.00	online
72	12/8/20	Sissons Gardening Services	Gardening contract	0	474.44	online
73	12/8/20	Gains Pest & Environment	Mole Control contract	0	75.00	online
74	12/8/20	N Drinkall	Handyman services-Inc. £5 materials	0	459.50	Online
75	12/8/20	MKS Groundcare Ltd	Grass cutting contract	150.00	899.96	Online
76	12/8/20	MKS Groundcare Ltd	Verge cutting contract	269.40	1616.40	online
77	12/8/20	BHIB Council Insurance	Insurance premium 2020/21	0	761.49	Online
78	12/8/20	NLC	Trade waste- Temperance Avenue	0	212.50	Online
79			Annual duty of care	0	10.00	Online
80	12/8/20	Office Friends	Inks	4.02	24.12	Online
81	12/8/20	Kyanite	Annual Maintenance & Hosting	23.58	141.46	Online
82	19/8/20	British Gas	Electric - MUGA	0.43	9.01	Dd
83	12/8/20	Salaries & wages	Salaries & Wages	0	1357.87	online
84	28/8/20		(separate confidential schedule)			

Additional payment to prevent surcharge;

85	11/8/20	Northern Skip Hire Ltd.	Skip hire to clear; Allotments 38a/38b & Kealhome o/s	133.33	160.00	Dd
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It was resolved that the payments be approved

b) Receipts – To note receipt of income as per attached schedule

Ref.	Date	Received from	Details	Amount	Method
24	18/7/20	T Carter	Allot.38B-rent/expenses/deposit	40.00	Online
25	27/7/20	B Gravel	Allot.38A-rent/expenses/deposit	40.00	Online
26	31/7/20	NLC	2 nd Precept instalment	34750.00	Online

Signature

Date

c) **Website update - to be notified of the cost to modify the website to meet the Accessibility requirements by 23rd September 2020.**

The website host Kyanite, has reviewed the website and to carry out the work to become compliant to their understanding would cost £108 (inc. VAT). Instructions would be provided to the Clerk and provision of the necessary statement for inclusion on the website.

Resolved to engage the website host Kyanite to carry out this work.

35. **General Items of Business**

a) **To consider removal of recycling bins in the car park at rear of the library Min.17b)**

Resolved to delay decision until September to allow further opportunity for residents comments following the article in the August edition of the Village magazine.

36. **Leisure & Recreation items**

Cllr P Skelton declared a personal interest as elected officer of MJFC committee

- a) MJFC request received for additional use of Northfield Road extension and Holme Meadow field. Resolved to allow U6's/U7's use of Northfield Road extension for games on 13th/15th/19th August. It was noted that a steel peg had been hit by the grass cutting contractor on Holme Meadow field. MJFC had already been made aware of this by the Clerk. **Resolved** to reiterate to MJFC that steel pegs must not be used and MJFC will be liable for any damage caused by such to contractors equipment.

37. **Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC matters**

It was reported that NLC are presently in Summer recess however Planning meetings will continue.

38. **Councillor / Clerk Reports on meetings attended** - No reports

39. **Correspondence for Discussion/Decision** – none received

40. **Correspondence for Information**

a) **To note correspondence received**

- i) NLC forthcoming meetings for August 2020

b) **To note any correspondence received after the agenda was posted.**

- i) CPRE Best Kept Village results. The Clerk had circulated the results and breakdown prior to the meeting. It was noted that Messingham had come 2nd in the Best Kept Memorial but the overall results were disappointing. Presentation 12th October details to follow.
- ii) ERNLLCA – HR Support & Advice - revised procedure for the provision of this service. Clerk had forwarded information to Chairman & Vice-Chairman.
- iii) NLC – Councillor vacancy – No election had been called. Parish Council to advertise to consider co-option at the September meeting.
- iv) NLC – Emergency financial help available to residents struggling due to Covid-19.

41. **Village Complaints/Compliments**

- a) Butterwick Road hill to Catchwater crossroads – amount of litter regularly discarded. The Chairman reported that NLC is presently trialling a scheme of wardens from Doncaster Council. Fixed penalties will be issued for litter and dog fouling. The Chair has asked if Messingham could be included.
- b) LEABURN ROAD – compliment to the recent road re-surfacing work.

Signature

Date

- c) Consideration to use Messingham Facebook Forum to disseminate information. This was discussed and resolved not to pursue.
- d) WAR MEMORIAL – compliment to the planting display.
- e) LIBRARY – raised if the library had re-opened. Clerk to investigate.
- f) POST BOX Brigg Road – raised as to why this had been removed. Clerk to investigate.
- g) Compliments to the appearance of the village and planting.

42. Date/Time/Venue Of Next Meeting

- a) The next Parish Council meeting was confirmed as Monday 14th September 2020 at 7pm and would be held in accordance with prevailing Government Covid-19 advice.

43. Confidential Items

To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

No public were present

44. Holme Meadow – to receive quotations to cut perimeter hedge and flail dyke once per annum.

The Clerk reported that two quotations had been received.

Resolved to ask MKS Groundcare to carry out the work at a cost of £480 + VAT in October.

45. Village Car Park & Village Hall update

The Chairman reported the completion of the Car Park construction with the exception of the verge marker posts and the seeding. NLC had notified that this work will be carried out week commencing 24th August 2020.

The Solicitor is presently preparing the Deed of surrender to the original lease agreement with all the car park land being taken out of the lease and returned to the Parish Council. The height barrier and lighting work will be considered following completion of the Deed amendment.

Cllr Skelton gave a report on the Village Hall meeting attended, this covered the new extension and finances.

Resolved that the Parish Council offer support to the Village Hall committee to improve their accountability and transparency arrangements and possible review of the constitution. It was agreed to arrange a meeting of the Chair, Clerk and Cllr Skelton with the Chair, Secretary, Treasurer of the Village Hall committee.

This concluded the business of the meeting. Meeting closed at 8:28pm.

Signature

Date