

Minutes of **Messingham Parish Council** meeting held on **Monday 14th September 2020** at 7pm held remotely via Zoom due to Covid-19 restrictions.

Present: Councillors N Poole (Chair), Mrs J Briggs, A Clark, A Coggon, W Elsome, J England, Mrs J Fenwick, T Foster, Mrs P Hunt (audio only), J McKellarMain, Mrs P Skelton, Mrs B Todd.

In Attendance: Tracey Black, Parish Clerk
No members of the public were present

The Chairman opened the meeting at 7pm

50. Apologies of Absence

Apologies were received from Cllr Wright.

51. Declarations of Interest

Cllr P Skelton – Agenda item MJFC – declared a personal & prejudicial interest as elected officer of MJFC committee.

Cllr A Clark – PA/2020/1360 – declared a personal interest as resident on same road.

52. Public Forum – no public were present

53. Councillor Casual Vacancy

To consider applications received and co-opt on to the Council.

The Clerk reported that one application had been received, and had been circulated prior to the meeting.

Candidate Revd. Jonathan Oatridge was proposed and seconded for co-option to the Parish Council and unanimously agreed. The declaration of acceptance to be signed prior to or at the next meeting and notification of Disclosable Pecuniary Interests submitted to NLC within 28 days of election. Clerk to arrange this and notify of any training courses.

54. Minutes of the previous meetings

- a) The minutes of the Full Parish Council meeting on Monday 10th August 2020 were circulated to all members prior to the meeting. The following amendments were made;
Declaration of interest - Cllr. N Poole-PA/2020/1132 - should read 'declared a personal interest as resident on the same street as applicant'
Declaration of interest - Cllr. T Foster-PA/2020/1132 - should read 'declared a personal interest as good friend of near neighbour of the applicant and lobbied'
Following the amendments the minutes were agreed to be a true record. Due to being a zoom meeting Clerk to amend and arrange for the Chairman to sign.
- b) The minutes of the Planning meeting on Monday 24th August 2020 were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

55. Clerks update

- i) **Min 34c - Website update** – Work completed by Kyanite to meet the Accessibility requirements WCAG 2.1. A statement has been placed on the website and the Clerk has been provided with notes to carry out future submissions to the website.

Signature

Date

- ii) **Min41e** – Library update – NLC unable to advise when Messingham library will re-open. Opportunity being taken by NLC to carry out repairs. Information regarding use of library services and renewals had been included in the Village magazine report.
- iii) **Min 41f** – Post box Brigg Road – Post Office advised that it had been removed for safety reasons and are presently waiting for the maintenance company to obtain parts to install a new box.

56. **Planning**

a) **To resolve the planning applications**

- i) PA/2020/1234 – Coult, 16 Aysgarth Avenue – change of use from garden outbuilding to a beauty treatment salon.

Resolved – No Objections

- ii) PA/2020/1360 – Withers, 44 Knightsbridge Road – to erect boundary fence and gate.

Resolved – Objection Concerns regarding Highway safety issues due to lack of visibility.

b) **To receive decisions made by NLC**

- i. PA/2020/292 – Parkes, 6 Well Street – to erect two-storey side extension, two-storey & single-storey rear extensions, internal alterations to create 2 additional dwellings including access & parking – **Refused**
- ii. PA/2020/939 – Elvin, New Row – to erect first floor side extension – **Granted**
- iii. PA/2020/1036 – Thew, 2 Gooseacre – to erect extension to garage to provide additional workshop and games room – **Granted**

c) **To receive appeal decisions**

- i PA/2019/1844 – Elsome, land adjacent 2 Temperance Avenue - to erect a detached dwelling and associated works – **Appeal allowed**

57. **Finance**

a) **Payments - To approve the payments**

Ref.	Date	Payee	Details	Vat	Total	Method
86	20/8/20	British Gas	Electric–Holme Meadow recreation field	0.38	7.93	Dd
87	20/8/20	British Gas	Electric – War Memorial	0.47	9.79	Dd
88	11/9/20	Three.co.uk	Clerk mobile	0	7.19	Dd
89	16/9/20	Messingham Village Hall	Monthly rent	0	245.00*	online
90	16/9/20	Sissons Gardening Services	Gardening contract	0	474.44	online
91	16/9/20	Gains Pest & Environment	Mole Control contract	0	75.00	online
92	16/9/20	N Drinkall	Handyman services Inc. £12 materials	0	538.50	Online
93	16/9/20	MKS Groundcare Ltd	Grass cutting contract	115.56	693.36	Online
94	16/9/20	MKS Groundcare Ltd	Verge cutting contract	89.80	538.80	online
95	16/9/20	Messingham Village Hall	Precept Grant	0	4580.40	Online
96	16/9/20	B Ross	Maintenance work / allotment clearance	25.00	150.00	online
97	16/9/20	T Black – reimbursement	Zoom charge June/July (2 meetings)	2.40	14.39	Online
98			August (2 meetings)	2.40	14.39	
99	16/9/20	T Black – reimbursement	Best Kept allotment/front garden vouchers	0	220.00	online
100	21/9/20	British Gas	Electric–Holme Meadow recreation field	0.40	8.35	dd

Signature

Date

101	16/9/20	Salaries & wages	Salaries & Wages	0	1357.87	online
102	30/9/20		(separate confidential schedule)			

*Messingham Village Hall has amended monthly invoices to equal monthly payments.

It was resolved that the payments be approved

b) Receipts – To note receipt of income as per attached schedule

Ref.	Date	Received from	Details	Amount	Method
27	31/7/20	Y Farr	Allotment 49a/AA annual rent	15.00	Cash
28	21/8/20	R Turner	History books	6.50	cheque

58. General Items of Business

a) To consider removal of recycling bins in the car park at rear of the library Min.17b&35)

The Chairman reported on-going complaints regarding the poor condition of the recycling area, which had become an eye-sore, with waste regularly left near the bins and found across the road. The Clerk reported one resident had responded to the request for comments in the July village magazine.

Resolved to remove the recycling bins with the present exception of the clothing bin, which will be monitored.

b) Car Park - update of actions from previous meeting. (min. 45)

Verge posts - The clerk reported a delay in receipt of the posts by the contractors. Installation is expected to be carried out week commencing 14 September.

Grass seeding – as the area is now overgrown, the contractor will apply weed-killer prior to seeding.

Deed of surrender – This has been received from the Solicitors. There had been a delay as the first copy had incorrect address details. Messingham Village Hall committee anticipate completion of trustee signatures by 15th September 2020.

Height barrier / lighting – On completion of the Deed of surrender it was agreed to seek tenders for the height barrier and lighting work for consideration at the October meeting. NLC to be asked for advice on lighting.

c) Best Kept results – to receive results of the Best Kept front gardens and Allotments.

The clerk provided the results of the Best Kept front gardens and allotments.

Best kept front garden; 1st – 27a Well Street 2nd – 35 Wendover Road 3rd – 12 East Green
Best kept allotment; 1st – Allotment 5A 2nd – Allotment 11B 3rd – Allotment 3C Newcomer – 2C

As the Annual Horticultural show had been cancelled due to Covid-19 it was resolved to deliver the prizes and certificates.

d) Remembrance Sunday

Resolved to hold a service at the War Memorial if this is permissible due to Covid-19 restrictions. This would be adapted to meet the prevailing Covid-19 regulations.

59. Leisure & Recreation items

Cllr P Skelton took no part in the following item.

a) MJFC;

i) to receive information from MJFC regarding pitch repair.

The clerk reported that MJFC is resting the pitch near the car park and intend carrying out repair work to the goal mouth of the far pitch.

Signature

Date

ii) To consider request to erect net behind goal in north east corner to prevent balls being lost in dyke, to be funded by MJFC.

Resolved to agree use of net. Clerk to determine that this will be removed following play.

It was reported that steel pegs had been used to secure the goal supports on Northfield Road. It was noted that although this is MMPFA land the cutting is carried out by the Parish council contractor.

Resolved to remind MJFC to use plastic pegs and reiterate again that MJFC will be liable for any damage to contractor equipment caused by steel pegs.

b) SDPOC – to be notified of request for container to remain in current position on Holme Meadow.

Resolved to agree to the request to leave the container alongside MJFC container on the western edge. SDPOC to be reminded of need to complete the painting of the container dark green.

60. Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities

- Regular bus services have been reviewed and Messingham routes will be unaltered.
- Launch of 'Just go' on-demand bus service operated via an app.
- NLC meetings being conducted virtually
- All North Lincolnshire schools have re-opened
- Great British Spring Clean 11-27th September 2020.

61. Police Matters/Crime report/Neighbourhood Action Team (NAT) Report

a) The crime report for August 2020 had not been received. Clerk to circulate to Councillors on receipt. NAT meetings remain suspended due to Covid-19 secondment of staff.

62. Councillor / Clerk Reports on meetings attended - No reports

63. Correspondence for Discussion/Decision

a) To be notified of the concerns of a resident re. fly-tipping and litter on Butterwick Road and determine action required.

It was reported that NLC inspect the fly-tipping and prosecute when the culprits can be identified. NLC provide guidance and equipment for any volunteer litter pickers.

b) NLC – to be notified of the NLC Great British Spring Clean – 11-27th September 2020

NLC will provide guidance and equipment for litter pickers throughout the year.

c) NLC – To be notified of the opportunity to express an interest in the NLC tree initiative and determine any action.

Resolved to express an interest and areas suggested where the Allotments / Holme Meadow / Ashberry Drive.

64. Correspondence for Information

a) To note correspondence received

- i) NLC – Forthcoming meetings – all currently held by Zoom. To be placed on Notice board.
- ii) ERNLLCA - newsletter – emailed to Councillors on receipt.
- iii) CPRE – Best Kept Village Competition – Presentation evening cancelled due to Covid-19, arrangements to be made to deliver awards – noted
- iv) NALC – 2020/21 National Salary Awards.

Signature

Date

- b) To note any correspondence received after the agenda was posted.**
- i) S Brooks – highway safety concerns following accident on Northfield Road on 11 September 2020. **Resolved** to ask NLC Highways if as a result of their accident assessment report they would be looking to review traffic management in the area.
 - ii) R Barnes – visibility concerns due to the promotional Costa Coffee Cup being partially on the pavement at the Jet Garage on the High Street. The Chairman advised that this had been reported to NLC.
 - iii) S Ombler – report of youths at the allotments at dusk Sunday 13 September using allotment holders bench and chairs, with verbal abuse when confronted. Left at dark. Noted.
 - iv) K Holliday – dog turned ill during exercise on Holme Meadow field 9 September 2020 and a day later passed away. Chairman and Clerk inspected the field and car park. The mole contractor advised that no poison had been used. The grass cutting contractor cut the field the previous day but saw nothing on the ground. No fertiliser or chemical had been applied under the instruction of the Parish Council. **Resolved** to place signage at Allotment site advising substances are used on allotments and dogs to be kept on leads at all times.

65. Village Complaints/Compliments

- a) Butterwick Road - overgrown around allotment pedestrian gate. Clerk to ask Handyman to tidy.
- b) Butterwick Road - overgrown allotment boundary hedge. Clerk to ask B. Ross to cut and NLC to refurbish the path.
- c) Catchwater crossroads - overgrown hedge partially covering traffic lights. Clerk to report to NLC.
- d) Butterwick Road hill - overgrown hedge partially covering 30mph signs. Clerk to report.
- e) Compliment to the planting at the War Memorial and the Village grass cutting throughout the season.

66. Date/Time/Venue Of Next Meeting

- a) The Allotment advisory committee meeting was confirmed as Monday 21st September 2020 at 7pm
- b) The next Parish Council meeting was confirmed as Monday 12th October 2020 at 7pm.
Meetings will be held in accordance with prevailing Government Covid-19 advice.

67. Confidential Items

To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

Agreed - No public were present

Cllr Skelton as representative on Village Hall committee, reported the proposed AGM for the Village Hall on 16th September had been cancelled.

Resolved to ask the Village Hall committee how they intend to comply with the lease agreement clause that states an AGM is to be held annually with presentation of the accounts.

New extension is now complete and open.

Cllr Skelton advised that notification / agenda / papers (minutes / accounts) had not been received for the committee meeting. Clerk to request these.

This concluded the business of the meeting. Meeting closed at 8:43pm.

Signature

Date