

Minutes of **Messingham Parish Council** meeting held on **Monday 9th November 2020** at 7pm held remotely via Zoom due to Covid-19 restrictions.

Present: Councillors N Poole (Chair), Mrs J Briggs, A Clark, W Elsome, J England, J Fenwick, T Foster, A Holmes, Mrs P Hunt, J McKellarMain, J Oatridge, Mrs P Skelton, Mrs B Todd.

In Attendance: Tracey Black, Parish Clerk

No members of the public were present

The Chairman opened the meeting at 7pm

92. Apologies of Absence

Apologies were received from Cllr A Coggon

93. Declarations of Interest – none declared

94. Public Forum – no public were present

95. Minutes of the previous meetings

a) The minutes of the Full Parish Council meeting on Monday 12th October 2020 were circulated to all members prior to the meeting. The minutes were approved to be signed by the Chairman.

96. Clerks update

a) **Min 72b** – The Clerk advised that the new allotment signage had been installed

b) **Min 74f** – The Clerk advised that the lease for Messingham Scouts was for 25 years and not due for renewal. Documents had been sent to Messingham Junior Football Club and Scunthorpe & District Pony Club to renew the leases for three years.

c) **Min82a** – Ashberry Drive – NLC had advised that the dead trees were already on their work schedule to be removed.

d) **Min 85** – Village Car park height barrier / gate – The Clerk advised that the contract had been awarded to Quibell Fabrications Ltd.

e) **Min 86** – Holme Meadow – height barrier / pedestrian gate / vehicle gate / fencing – The clerk reported that the contract had been awarded to Quibell Fabrications Ltd.

97. Planning

a) To resolve the planning applications

i) PA/2020/1411 – N&P Burrows Ltd, south of Inglewood House, North Moor Road – to change use of land to provide caravan and motorhome storage facility with associated development.

Resolved: No Objections

ii) PA/2020/1624 – Y Dean, 12 Egton Avenue – loft conversion with former extension to form two bedrooms and a bathroom. Additional internal layout modifications to allow proposed layout to function. **Resolved:** No Objections.

b) To receive decisions made by NLC

i) PA/2020/1234 – Coult, 16 Aysgarth – change of use of garden outbuilding to beauty salon-Granted

ii) PA/2020/1264 – Atkinson, 65 Kealholme Road – to erect single storey side extension - Granted

iii) PA/2020/1360 – Withers, 44 Knightsbridge Road – to erect boundary fence and gate - Refused

Signature

Date

- iv) PA/2020/1134 – Smith, 106 Brigg Road – to erect single storey rear extension and relocate conservatory-Granted

98. Finance

a) Payments - To approve the payments

Ref	Date	Payee	Details	Vat	Total	Method
122	26/10/20	British Gas	Electric – War Memorial	0.41	8.70	Dd
123	3/11/20	British Gas	Electric – MUGA	0.96	20.19	Dd
124	10/11/20	Public Works Loan Board	Half yearly repayment	0	1464.61	Dd
125	11/11/20	Three.co.uk	Clerk mobile	0	6.00	Dd
126	11/11/20	Messingham Village Hall	Monthly rent	0	245.00	online
127	11/11/20	Sissons Gardening Services	Gardening contract	0	474.44	online
128	11/11/20	Gains Pest & Environment	Mole Control contract	0	75.00	online
129	11/11/20	N Drinkall	Handyman services Inc. £22 materials	0	332.50	online
130	11/11/20	MKS Groundcare Ltd	Grass cutting contract	83.31	499.87	online
131	11/11/12	MKS Groundcare Ltd	Verge cutting contract	179.60	1077.60	online
132	11/11/20	MKS Groundcare Ltd	Holme Meadow-hedge and dyke cutting	96.00	576.00	online
133	11/11/20	Mill View Fencing	<u>Grass cutting and tidying of;</u> Public Rights of Way-Messingham & Holme Public Rights of Way-Manton Public Rights of Way – East Butterwick Verge cutting – East Butterwick	0 0 0 0	2259.75 853.50 486.00 450.00	online
134	11/11/20	B Ross	Allotments – Hedging & Maintenance	83.55	501.30	online
135	11/11/20	PKF Littlejohn LLP	External audit work	60.00	360.00	online
136	11/11/20	Kyanite Consulting Ltd	Website accessibility regulations work	18.00	108.00	online
137	11/11/20	Festive Lights	Christmas tree LED lights / star	20.53	123.16	online
138	11/11/20	Scunthorpe signs	Allotment signage	12.00	72.00	online
139	11/11/20	Royal British Legion	Wreath donation	0.00	200.00	cheque
140	11/11/20	T Black	Reimbursement-zoom (2 meetings)	2.40	14.39	online
141	11/11/20	Salaries & wages	Salaries & Wages	0	1357.47	online
142	30/11/20		(separate confidential schedule)			

Resolved: to approve the above payments

Resolved: to thank the Bag piper for attendance at Remembrance Sunday

b) Receipts – To note receipt of income as per attached schedule

Ref.	Date	Received from	Details	Amount	Method
30	17/10/20	Messingham Scouts	Annual rent West View building	0	1.00
31	19/10/20	McLoughlin M&R	Allotment 49A – deposit/rent/expenses	0	34.00
32	26/10/20	B Ross	Half Yearly small holding rent	0	336.00

c) PKF Littlejohn LLP Accountants – to receive the External Auditor report 2019/20

The clerk reported the external audit is now complete with no matters of concern raised. In accordance with regulations the certificate and notice of conclusion have been placed on the noticeboards and website.

d) Scale of Charges – Miscellaneous – to review and approve

Resolved: no change to the Scale of Charges.

Signature

Date

99. General Items of Business**a) Christmas lights – to agree arrangements to place the lights on the tree at the Memorial**

Resolved: to place the lights on the tree on Saturday 28th November 2020 at 10:30am. It was noted that this is to be carried out in accordance Covid-19 restrictions. The Clerk reported that new heavy duty LED lighting had been ordered per min. 141d.

b) Christmas competition – to receive update and agree judging

Resolved: Cllr N Poole to coordinate judging of the ‘Best Kept Residential’ display.

Resolved: Cllr J McKellarMain to coordinate judging of the ‘Best Kept Commercial premises’ display. Results to be announced by 24 December 2020.

100. Leisure & Recreation items**a) Holme Meadow recreation field – to receive Income & Expenditure summary and review and agree scale of charges.**

The clerk circulated the summary prior to the meeting, showing the prior three years receipts and payments, budget and predicted spend to 31 March 2020 for Holme Meadow recreation field. No matters were raised.

Resolved: no change to the scale of charges for Holme Meadow recreation field.

101. Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities

- NLC conducting business as usual with meetings being held remotely

102. Police Matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)

Cllr McKellarMain is investigating a crime report.

103. Councillor / Clerk Reports on meetings attended

- a)** ERNLLCA – N Lincs District committee meeting Thursday 15 October 2020 via zoom. The Clerk reported that she had attended the meeting. ERNLLCA AGM to be held on 26 November 2020.

104. Correspondence for Discussion/Decision**a) ERNLLCA – AGM Thursday 26th November 2020 7pm – to agree attendance**

Resolved: Clerk to send zoom meeting details to Cllrs N Poole and T Foster being the nominated representatives.

b) NLC Speed monitoring report on Northfield Road – to receive results

Speed monitoring had been carried out on Northfield Road between Messingham Car Care and the Bird in the Barley during September 2020. NLC advised that the results placed it around number 370 in the speed management strategy priority list for 2021/22. NLC only take any action at the first 120 sites on the priority list.

c) Atkinson, Northfield Road – to consider resident concerns of speeding vehicles on Northfield Road.

Resolved: to refer the concerns and suggestions of resident to NLC Highways for investigation. Clerk to advise resident.

Signature

Date

- d) **Bottesford Town Council – to consider letter of concern regarding fly tipping issues on parish boundary near the sewerage works, also letter from Friends of Bottesford Beck requesting help to keep area free from fly-tipping.**

Resolved: to respond to Bottesford Town Council and Friends of Bottesford Beck to acknowledge the continual issues across the area. Fly tipping should be reported to NLC for collection. Encourage everyone to be vigilant, if the incident is witnessed or the culprits can be identified from the fly tipping NLC will be able to issue penalties.

105. Correspondence for Information

a) To note correspondence received

- i) NLC – Forthcoming meetings – placed on notice board
- ii) ERNLLCA – newsletter, circulated on receipt
- iv) CPRE – Runner-up Best Kept War Memorial – certificate received
- v) HWRCC AGM Tuesday 17 November 2020 10am via zoom – to inform the Clerk if wish to attend.

b) To note any correspondence received after the agenda was posted

Messingham Village Hall;

- i) **complaints regarding the kerb between the car park and the path being visible in the dark.**
The officer at NLC responsible for designing the car park had advised the Clerk that the kerb was left in place for the safety of pedestrians using the Village Hall. By leaving a kerb check it helps to prevent vehicle overrun. To increase the visibility of the kerb NLC suggested the use of yellow spray paint on the kerb face and top .
Resolved: to ask the Handyman to carry out this work.
- ii) **maintenance of the boundary hedge – could the cost of the work be shared as Parish Council responsible for the car park area.**
Resolved: the Parish Council to obtain quotations for this work.

106. Village Complaints/Compliments

- a) Compliments to the planting display and wreaths at the War Memorial
- b) Compliments to the Remembrance Sunday Service, held under Covid19 restrictions. It was noted that a recording of the event had been placed on the Parish Council website and Messingham facebook forum.
- c) Brigg Road snicket – leaves require clearing. Resolved to ask the handyman to tidy.

107. Date/Time/Venue Of Next Meeting

- a) The Precept meeting was confirmed as Monday 23rd November 2020 at 7pm
- b) The next Parish Council meeting was confirmed as Monday 14th December 2020 at 7pm.
Meetings will be held in accordance with prevailing Government Covid-19 advice.

108. Confidential Items

To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

It is the responsibility of each member of the Council in attendance to make sure that confidential discussion cannot be overheard / seen / recorded by other persons.

Resolved: to exclude the public - No public were present

Signature

Date

109. Car Park lighting – to consider tenders for supply and installation

The Clerk reported three tenders had been received to supply and install six LED solar lighting columns.

Resolved: to accept the tender from Lighting & Designs Ltd., Hull

110. Play Area – to receive quotation for wet pour Min. 76b

The clerk reported that NLC was not presently able to carry out this work. An inspection by a play equipment company had been postponed due to Covid-19 restrictions.

Resolved: Chairman & Clerk have delegated authority to agree the work.

111. Messingham Village Hall

Cllr. Skelton reported that no response had been received from the Village Hall Committee to repeated requests to determine if the last meeting had been held and the corresponding minutes.

The clerk reported that the minutes requested in accordance with the lease agreement had not been received despite being chased. (min. 79)

Resolved: Clerk to email MVH secretary to request a copy of the minutes when available.

This concluded the business of the meeting. Meeting closed at 8:04pm.

Signature

Date