

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black

Black Bank Farm, Black Bank, Susworth, Scunthorpe, North Lincolnshire, DN17 3AX

Tel: 07397 571469 email: clerk@messinghamparishcouncil.co.uk



NOTICE OF MESSINGHAM PARISH COUNCIL ALLOTMENT ADVISORY COMMITTEE MEETING

To: All members of the Allotment Advisory Committee

You are hereby summoned to attend a meeting of the Allotment Advisory Committee, on **Monday 28th June 2021** at **7pm**, in Messingham Village Hall, Orchard Close, Messingham, for the purpose of transacting the following business.

Tracey Black

Clerk to the Parish Council

23 June 2021

AGENDA

1. **Apologies for absence**

To receive apologies for absence.

2. **Declarations of interest**

a) To record declarations of interest by any member of the council in respect of the agenda items listed below.

Members declaring interest should identify the agenda item and type of interest being declared.

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

3. **Minutes of the last meeting**

To receive the minutes of the meeting held on Monday 1st March 2021 adopted by the Full Parish Council meeting on Monday 8th March 2021.

4. **Clerk's report**

To receive a report and update on recent and ongoing matters.

5. **Allotment tenancy terminations/notice of termination**

To receive and note allotment tenancy terminations and any notice of terminations since the last meeting.

6. **Allotment tenancy applications**

To receive and approve allotment tenancy applications since the last meeting.

7. **Allotment inspection report**

To receive the allotment inspection report and resolve any actions required.

8. **Correspondence for discussion / decision**

To receive items of correspondence for consideration and resolve any actions required.

9. **Matters for discussion**

To receive any items for consideration and resolve any actions required;

a) To be notified of the recent criminal activity at the allotments and consider any course of action.

b) To receive an update of the meeting with Woodland Trust regarding a Tree planting scheme.