

# MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black  
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## NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 12<sup>th</sup> July 2021 at 7pm**, at Messingham Village Hall, Orchard Close, for the purpose of transacting the following business.

Tracey Black  
Clerk to the Parish Council

7<sup>th</sup> July 2021

Members of the public and press are welcome to attend the meeting.

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### AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
  - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.  
*Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on this agenda will be answered in writing or as a future agenda item.*
4. **Minutes of previous meetings**
  - a) To resolve to approve as a correct record the minutes of the Parish Council meeting on Monday 21<sup>st</sup> June 2021.
  - b) To resolve to approve the minutes of the Planning meeting held on Monday 28<sup>th</sup> June 2021.
  - c) To resolve to approve the minutes of the Allotment Advisory Committee meeting held on Monday 28<sup>th</sup> June 2021.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
  - a) **To receive planning applications from NLC and resolve a response**
    - i) PA/2021/1034 – AE & DM Swaby, land north of Thistle Downe, Scotter Road – approval of reserved matters (access, appearance, landscape, layout & scale) pursuant to outline application PA/2017/392 dated 15/6/18 for 6 four-bedroomed detached dwellings and integral garages.
  - b) **To receive decisions made by NLC**
    - i) PA/2021/727 – G Parkes, Hop Villa, 6 Well Street – permission to erect 3 dwellings - Refused
7. **Finance**
  - a) **Payments** – to review and approve monthly payments. *See Appendix B*
  - b) **Receipts** – to note receipt of income. *See Appendix C*
  - c) **Bank reconciliation** – to receive and approve the bank reconciliation as at 30 June 2021.
  - d) **Budget Summary** – to receive and approve cumulative summary as at 30 June 2021 and note any variances.

**8. General items of business**

- a) **Resident – Min 37a** – to receive quotations for new bench and consider suitable location for resident request.
- b) **War Memorial – Min 37d** to be informed of cost to water War Memorial flower bed by gardener and resolve action.
- c) **Community Hub** – to consider exterior signage designs.

**9. Leisure & Recreation items**

- a) **Holme Meadow hire** - To consider application for hire of field on Sat. 14<sup>th</sup> August 2021 by MJFC for fun day.

**10. Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.

**11. Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**

**12. Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing the Parish Council.

**13. Correspondence for discussion/decision**

**14. Correspondence for information**

- a) To note correspondence received for information. *See Appendix D*
- b) To note any correspondence received after the agenda was posted.

**15. Village complaints/compliments** - To receive and consider any Village complaints and compliments.

**16. Date/Time/Venue of Next Meeting**

- b) To confirm date and time of the Full Parish Council meeting on Monday 12<sup>th</sup> July 2021 at 7pm.
- b) To confirm the date and time of the Leisure & Recreation committee meeting on Monday 19<sup>th</sup> July 2021 at 7pm.  
Meetings to be held in the Village Hall subject to any changes in circumstances including changes to legislation and any public health restrictions.

**17. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

**Clerk's Report – Appendix A**

**Accounts - To be passed for Payment – Appendix B**

Ref	Date	Payee	Details	Vat	Total	Method
71	12/7/21	Three.co.uk	Clerk mobile	0	6.07	dd
72	14/7/21	Messingham Village Hall	Monthly rent	0	245.00	online
73	14/7/21	Sissons Gardening services	Gardening contract	0	739.19	online
74	14/7/21	Gainsborough Pest & Environ.	Mole control contract	0	75.00	online
75	14/7/21	MKS Groundcare Ltd	Grass cutting contract	229.40	1376.40	online
76	14/7/21	MKS Groundcare Ltd	Verge cutting contract-Messingham	179.60	1077.60	online
77	14/7/21	N Drinkall	Handyman services includes materials £110	0	942.50	online
78	14/7/21	HMRC	Quarterly PAYE & NI	0	1197.30	online
79	14/7/21	B Ross	Grounds maintenance & working 2 new plots	22.00	132.00	online
80	14/7/21	Skuma timber	Timber/paint for benches & Timber for Holme Meadow perimeter fence	28.78	172.75	online
81	14/7/21	T Black – Clerk	Reimbursement – stamps	0	7.92	online
82	23/6/21	Salaries & wages	Salaries & Wages	0	1349.50	online
83	30/6/21		(separate confidential schedule)			

**Monies Received – Appendix C**

Ref.	Date	Received from	Details	Amount	Method
15	14/6/21	D Mettam	Allotment 12A-deposit/rent/expenses	49.00	online
16	29/6/21	NLC	50% verge grass cutting & Public rights of way	9006.00	online

**Correspondence for information – Appendix D**

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt

ERNLLCA – Annual meeting of North Lincs committee 13 July 2021 at 7pm via zoom