

Minutes of the **Allotment Advisory Committee** held on Monday 28th June 2021 held in Messingham Village Hall commencing at 7pm.

Present: Councillors N Poole (Chairman), J Briggs, J England, J Fenwick, T Foster, J McKellar Main, C Scott, P Skelton, B Todd.

Small holding Representative: Mr B Ross

In Attendance: Tracey Black, Parish Clerk

648. Apologies for absence

To receive apologies for absence - none received

649. Declarations of interest – none declared

650. Minutes of last meeting

The minutes of the last meeting held on Monday 1st March 2021 had been circulated to all members prior to the meeting. The minutes had been adopted by the Parish Council on Monday 8th March 2021 minute ref. 1568 187b.

651. Clerks report

To receive the Clerks report and update on recent and on-going matters.

- a) **Annual rent** – The Clerk reported that there was just one outstanding annual rent payment and the tenant had been sent an oversight letter.

652. Allotment tenancy terminations

To receive and note allotment tenancy terminations and notice of terminations since the last meeting.

The Clerk reported that there had been no terminations since the last meeting.

653. Allotment tenancy applications

- a) **To receive and approve allotment tenancy applications since the last meeting;**

| | | |
|-------------------|---------------|---------|
| Chesman / Akester | Allocated 3A | 5/4/21 |
| Mettram D | Allocated 12A | 15/6/21 |

654. Allotment inspection report

- a) **To receive the allotment inspection report and resolve any actions required.**

The following allotments were noted in the inspection carried out by Cllr. C Scott;

- i) Allotment 17B B Chapman Agreed untidy allotment letter 1 to be sent
- ii) Allotment 36 Chapman / Benson Noted continued gradual improvement
- iii) Cllr Scott advised there had been a request for a water supply for the new allotments.

Resolved: Clerk to investigate the cost to install a water supply and 3 stop taps.

655. Correspondence for discussion / decision

To receive items of correspondence for consideration and resolve any actions required.

No correspondence had been received.

Signature:

Date:

656. Matters for discussion/decision

To receive any items for consideration and resolve any actions required.

a) To be notified of the recent criminal activity at the allotments and consider any action.

The Clerk reported there had been a spate of activity in March and again in May. Youths had damaged sheds; polytunnels; moved tools and smoked drugs. The police had attended and engaged with allotment tenants and continued to patrol the allotments. CSI had attended to take finger prints.

The Chairman suggested investigating installing CCTV cameras at the allotments and reported that a presentation had been given by the CCTV officer at NLC at the recent Town & Parish meeting. It was noted that as reported at the Parish Council meeting, ERNLLCA advise that due to GDPR, compliance and general concerns about who is monitoring the system they would always advise employing a CCTV operator.

Resolved: Clerk to contact the CCTV officer at NLC to investigate the cost involved to install a CCTV system and for NLC to monitor.

b) To receive an update of the meeting with the Woodland Trust regarding a tree planting scheme.

The Clerk reported that a site meeting had been held with NLC and the Woodland Trust. They are to jointly draw up a suggested scheme of planting and to research qualifying funding schemes.

c) Judge for the Best Kept Allotment competition.

Resolved: Clerk to contact Andy Tate at North Lincolnshire Council for any recommendations for a judge.

This concluded the business of the meeting. The meeting closed at 19:20.

Signature:

Date: