

MESSINGHAM PARISH COUNCIL

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 9th August 2021 at 7pm**, at Messingham Village Hall, Orchard Close, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

4th August 2021

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on this agenda will be answered in writing or as a future agenda item.
4. **Minutes of previous meetings**
 - a) To resolve to approve as a correct record the minutes of the Parish Council meeting on Monday 12th July 2021.
 - b) To resolve to approve and adopt the minutes of the Leisure & Recreation Committee meeting held on 19th July 2021.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2021/1061 – Mr & Mrs Griffiths, Messingham Sand Fishing complex, Butterwick Road - permission to erect a dwelling.
 - ii) PA/2021/1184 – A Thomas, land at Priesthows Lodge, Butterwick Road – to erect a detached dwelling.
 - iii) PA/2021/1253 – Phillip Jackson, Jackson Phillips Asset Solutions, land east of Scotter Road, south of Eastfield Road – permission for 9 dwellings with all matters reserved.
 - b) **To receive decisions made by NLC**
 - i) PA/2021/1008 – Chris Woods, 14 Brigg Road – to fell a horse chestnut tree situated within Area 1 of the Tree Preservation (Messingham) Order 1955 – Granted.
 - ii) PA/2021/1098 – Mr & Mrs T Grinhaff, 6 Hall Rise – to erect a single-storey extension to the rear of dwelling - Granted.

7. Finance

- a) **Payments** – to review and approve monthly payments. *See Appendix B*
- b) **Receipts** – to note receipt of income. *See Appendix C*
- c) **Insurance** – annual review of insurance to ensure adequate cover.
- d) **Prizes for Best Kept front garden and Allotment competitions** – to approve value of prizes.
- e) **Messingham Village Hall – Min. 36c** - to consider request for contribution towards CCTV cameras on the Village Hall.

8. General items of business

- a) **Horticultural show** – to resolve arrangements for show on Saturday 4th September 2021.
- b) **Community Hub** – to receive progress update and consider matters needing attention prior to opening.
- c) **Northfield Road speed monitoring report** – to receive results

9. Leisure & Recreation items

- a) **Holme Meadow hire** - To consider application for hire of field on Sunday 5 June 2022 by Messingham Show committee.
- b) **Children's play area** – To receive the half yearly inspection report from NLC and resolve any action.

10. Ridge Ward Councillor report - To receive a report from Ridge Ward Councillors on NLC activities.

11. Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports

12. Councillor reports - To receive reports from Councillors / Clerk on meetings attended representing the Parish Council.

13. Correspondence for discussion/decision

- a) **Queens Platinum Jubilee Weekend 2022** – to be notified of national events and consider village celebration.
- b) **Cambridge Avenue Medical Centre** – to consider request to use the Car Park at Village Hall for parking during annual flu vaccinations.
- c) **Residents on Westfield Drive** – to receive concerns regarding recent flooding of properties and road.

14. Correspondence for information

- a) To note correspondence received for information. *See Appendix D*
- b) To note any correspondence received after the agenda was posted.

15. Village complaints/compliments - To receive and consider any Village complaints and compliments.

16. Date/Time/Venue of Next Meeting

- a) To confirm date and time of the Full Parish Council meeting on Monday 13th September 2021 at 7pm.
Meetings to be held in the Village Hall subject to any changes in circumstances including changes to legislation and any public health restrictions.

17. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

18. Play Area Roundabout – Min73a – To agree quotation for new replacement roundabout.

19. Allotment – Allotment Min 654a - to receive quotations for water supply installation for the new allotments.

20. Allotment – Allot. Min 656a- to receive quotation for CCTV and monitoring.

21. Holme Meadow recreation field – to receive quotation for annual cutting of perimeter hedge and dyke.

Clerk's Report – Appendix A

Min 67b) – Northfield Road, parked vehicles – update from NLC

Min 67d) – Trentholme Drive / Gelderbeck Road junction – road markings - update from NLC

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
84	21/7/21	British Gas	Electric-Holme Meadow recreation field	0.41	8.60	Dd
85	25/7/21	British Gas	Electric-War Memorial	0.45	9.53	Dd
86	11/8/21	Three.co.uk	Clerk mobile	0	6.07	dd
87	11/8/21	Messingham Village Hall	Monthly rent	0	245.00	online
88	11/8/21	Sissons Gardening services	Gardening contract	0	609.44	online
89	11/8/21	Gainsborough Pest & Environ.	Mole control contract	0	75.00	online
90	11/8/21	MKS Groundcare Ltd	Grass cutting contract	175.40	1052.40	online
91	11/8/21	MKS Groundcare Ltd	Verge cutting contract-Messingham	179.60	1077.60	online
92	11/8/21	N Drinkall	Handyman services includes materials £8	0	287.00	online
93	11/8/21	Mill View Fencing & Maint.	Public footpath cutting-Messingham & Holme	0	753.25	online
94	11/8/21	Builders Merchant Co. Ltd	Everbuild Adhesive	3.51	21.08	online
95	11/8/21	BHIB Councils Insurance	Annual Insurance premium	0	777.48	online
96	11/8/21	Salaries & wages	Salaries & Wages	0	1349.50	online
97	31/8/21		(separate confidential schedule)			

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
17	12/7/21	Scunthorpe Scout Group	Annual rent	1.00	online
18	12/7/21	Scunthorpe Pony Club	Annual rent	1.00	cheque
			Holme Meadow hire - 2 May & 30 May 2021	200.00	
			Holme Meadow hire – 27 June 2021	100.00	
19	20/7/21	P Bratton	Allotment 12B – Deposit / rent	35.00	online
20	27/7/21	P Stones	Allotment 2C – annual rent/expenses	9.50	online
21	30/7/21	NLC	Annual Precept – 2 nd 50% payment	31000.00	online

Correspondence for information – Appendix D

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt

Messingham Village Hall committee – open day of the completed new extension – Sunday 22 August 2021 2-4pm