

# MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black  
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## NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 8<sup>th</sup> November 2021 at 7pm**, at Messingham Village Hall, Orchard Close, for the purpose of transacting the following business.

Tracey Black  
Clerk to the Parish Council

3<sup>rd</sup> November 2021

Members of the public and press are welcome to attend the meeting.

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### AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Resignation** – to be notified of the resignation of Cllr P Hunt.
3. **Declarations of interest**
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. **Public Forum**
  - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.  
*Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.*
5. **Minutes of previous meetings**
  - a) To resolve to approve as a correct record the minutes of the Parish Council meeting on Monday 11<sup>th</sup> October 2021.
6. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
7. **Planning**
  - a) **To receive planning applications from NLC and resolve a response**
    - i) PA/2021/1682- S Hornsby, 16 Leaburn Road – to erect single-storey side extension to the dwelling and rear extension to the garage.
    - ii) PA/2021/1761 – P Jackson, 9 Ingleby Road – to erect a single-storey rear extension and detached garage.
  - b) **To receive decisions made by NLC**
    - i) PA/2021/1608 – Mr & Mrs G Cooper, Applewood, Holme Lane – to vary cond. 5 on PA/2006/0073 to enable full time occupation of the existing short term accommodation above the reception facility to family members – Granted with conditions.
8. **Finance**
  - a) **Payments** – to review and approve monthly payments. *See Appendix B*
  - b) **Receipts** – to note receipt of income. *See Appendix C*

9. **General items of business**
  - a) **Remembrance Sunday** – 14<sup>th</sup> November 2021 – to receive update of arrangements.
  - b) **Christmas Tree lights** – to agree a date and time to place the lights on the tree at the War Memorial.
  - c) **Tree planting** – to receive update.
  
10. **Leisure & Recreation items**
  - a) **Holme Meadow Recreational field;**
    - i) To receive the Receipts & Payment summary
    - ii) to review and agree Scale of Charges.
  - b) **MJFC**- to consider request for Holme Meadow recreation field on 14 & 15<sup>th</sup> May 2022 for annual tournament.
  - c) **MMPFA** – to consider retrospective permission to install CCTV camera and signage on MUGA.
  
11. **Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.
  
12. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
  
13. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
  
14. **Correspondence for discussion/decision**
  - a) Recurrent dog fouling on School Drive – to receive complaint from resident.
  
15. **Correspondence for information**
  - a) To note correspondence received for information. *See Appendix D*
  - b) To note any correspondence received after the agenda was posted.
  
16. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.
  
17. **Date/Time/Venue of Next Meeting**
  - a) To remind of Precept meeting on Monday 22<sup>nd</sup> November 2021 at 7pm.
  - b) To confirm date and time of the Full Parish Council meeting on Monday 13<sup>th</sup> December 2021 at 7pm.  
*Meetings to be held in the Village Hall subject to any changes in circumstances including changes to legislation and any public health restrictions.*
  
18. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**
  
19.
  - i) **Community Hub** – Min 136 – Progress update.
  - ii) **Contract cleaner** – Min 136 - to consider quotations.
  
20. **Holme Meadow Flood lighting** – Min 137 - to consider quotations to replace all Halogen floodlights

**Clerk's Report – Appendix A**

Min 130 a)ii) – ERNLLCA Good Councillor course – amended dates / error in quoted costs.

Min132 – Ashberry Drive – NLC to remove dead trees and inspect ground for planting of replacements.

Min 135 – Play area roundabout ordered. Additional discount of £101.98 received.

Min 105d - Community Grant application towards Kealholme lighting project – progress update.

Min 108 – Queens Platinum Jubilee weekend – to receive update on response from organisations.

**Accounts - To be passed for Payment – Appendix B**

Ref	Date	Payee	Details	Vat	Total	Method
136	21/10/21	British Gas	Electric – Holme Meadow Recreation field	0.42	8.85	dd
137	25/10/21	British Gas	Electric – War Memorial	0.45	9.53	dd
138	6/11/21	British Gas	Electric – MUGA	3.77	15.60	Dd
139	10/11/21	Public Works Loan Board	Half yearly Loan repayment	0	1464.61	dd
140	10/11/21	Messingham Village Hall	Monthly rent	0	245.00	online
141	10/11/21	Sissons Gardening services	Gardening contract	0	474.44	online
142	10/11/21	Gainsborough Pest & Environ.	Mole control contract	0	75.00	online
143	10/11/21	MKS Groundcare Ltd	Grass cutting contract	123.40	740.40	online
144	10/11/21	MKS Groundcare Ltd	Verge cutting contract-Messingham	179.60	1077.60	online
145	10/11/21	N Drinkall	Handyman services includes materials £15	0	519.00	online
146	10/11/21	HWRCC-Voluntary Car Service	Precept Donation	0	100.00	online
147	10/11/21	Complete Weed Control	Application of herbicide to treat Chafer grub	64.00	384.00	online
148	10/11/21	Mill View Fencing & Maintenance	Public Rights of Way grass cutting contract Messingham & Holme	0	1506.50	online
149	10/11/21	B Ross	Grounds maintenance at Allotments	92.50	555.00	online
150	10/11/21	ACW Electrical Services Ltd	Holme Meadow floodlights – fault finding	0	70.00	online
151	10/11/21	Websters Nursery	Winter bedding plants	0	1466.20	online
152	10/11/21	Office Friends	Inks / copier paper	7.76	46.56	online
153	10/11/21	B Gravel	Allotment 38A Deposit refund	0	25.00	online
154	10/11/21	S Turner	Allotment 2A Deposit refund	0	30.00	Online
155	10/11/21	Royal British Legion	Poppy wreath	0	200.00	cheque
156	11/11/21	Three.co.uk	Clerk mobile	0	6.00	online
157	11/11/21	Salaries & wages	Salaries & Wages	0	1349.50	online
158	30/11/21		(separate confidential schedule)			

**Monies Received – Appendix C**

Ref.	Date	Received from	Details	Amount	Method
27	25/10/21	S Hindley	Allot.38A – Rent / expenses	6.00	Cheque
28	28/10/21	B Ross	Half Yearly rent	336.00	cheque
29	31/10/21	Scunthorpe Pony Club	Holme Meadow Hire	100.00	cheque
30	1/11/21	R Hafford	Allot.12C-Deposit / Rent / expenses	35.00	online

**Correspondence for information – Appendix D**

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt

ERNLLCA – provision of training sessions available by Breakthrough Communications.

HWRCC – AGM Monday 22 November 2021 at 8pm via zoom

Lindsey Lodge Hospice – Thank you letter for donation of £45.25 from auction of produce at Horticultural Show