

MESSINGHAM PARISH COUNCIL

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 11th April 2022 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

6th April 2022

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Leave of Absence** – To resolve an application for leave of absence from Cllr. J McKellarMain
3. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
5. **Minutes of previous meetings**
 - a) To resolve to approve as a correct record the minutes of the Parish Council meeting on Monday 14th February 2022.
 - b) To resolve to approve as a correct record the minutes of the Parish Council meeting on Monday 14th March 2022.
 - c) To resolve to approve and adopt the minutes of the Allotment Advisory Committee meeting on 14th March 2022.
6. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
7. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2022/466 – Mr & Mrs K Thew, Goose Acres, 2 Gooseacre – non-material amendment to PA/2020/1036 namely to amend the roof to create a gable facing at the rear elevation.
 - b) **To receive decisions made by NLC**
 - i) PA/2021/213 – Play Avenue Ltd, Kirton Road – for outdoor children’s climbing frame, food kiosk, children’s racetrack with canopy roof and hardcore parking area with lighting – Refused
 - ii) PA/2022/81 – S Evans, 16 Park Street – to erect a two-storey side extension – Granted
 - iii) PA/2022/110 – N&P Burrows Ltd, Inglewood, North Moor Road – to change use of land to provide a caravan & motorhome sales area, erect new sales display building & associated works – Granted.
 - iv) PA/2022/350 – Mr & Mrs Houldridge, 101 High Street – to raise roof height to create loft conversion – Granted.

8. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Bank Reconciliation** – to approve the year end bank reconciliation as at 31 March 2022, circulated prior to the meeting.
 - d) **Budget / Receipts & Payments** – to approve the year end summary as at 31 March 2022 and note any variances, circulated prior to the meeting
 - e) **Reserves statement** - to review and approve the reserves statement.

9. **General items of business**
 - a) **Memorial bench** min. 242b – to receive response from family and consider alternative location on corner of Northfield Road and Highgrove.

10. **Community Hub** – To receive any updates

11. **Leisure & Recreation items**
 - a) **Northfield Road Playing field– Rabbit damage Min 244b** – to receive response from resident and update.
 - b) **Play Area proposal at Butterwick Road** – to consider project / review tenancy agreement.

12. **Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.

13. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
 - a) Next NAT meeting – 20th April 2pm at Scawby Village Hall

14. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

15. **Correspondence for discussion/decision**
 - a) Resident – Public Footpath FP206 – no signs at either end.

16. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix D*
 - b) To note any correspondence received after the agenda was posted.

17. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

18. **Date/Time/Venue of Next Meeting**
 - a) To confirm date and time of the Annual Parish Council meeting on Tuesday 10th May 2022 at 7pm.

19. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

20. **Path Kealhome Open Space Min 248a** – to receive quotations to tarmac a path from Allison Close to the existing path on the adjacent open space land.

Clerk's Report – Appendix A

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
259	23/3/22	N Power	Electric–Community Hub-balance owing	0.95	19.87	online
260	25/3/22	British Gas	Electric – War Memorial	0.68	14.19	Dd
261	7/4/22	Party Packs Ltd	Jubilee bunting & tableware	31.59	189.53	online
262	11/4/22	Three.co.uk	Clerk mobile contract	0	6.00	Dd
263	13/4/22	Wonderwall Products Ltd	Notice board – Community Hub	13.20	79.20	online
264	13/4/22	N Power	Electric – Community Hub	1.70	35.61	online
265	13/4/22	Corona Energy	Gas – Community Hub	3.61	75.82	online
266	13/4/22	Sissons Gardening services	Gardening contract	0	474.44	online
267	13/4/22	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
268	13/4/22	N Drinkall	Handyman services	0	225.50	online
269	13/4/22	No Worries Cleaning	Community Hub contract cleaning	36.00	216.00	online
270	13/4/22	MKS Groundcare Ltd	Grass cutting contract	0	294.00	online
271	13/4/22	ERNLLCA	Annual membership fee &NALC affiliation fee	0	1027.04	online
272	13/4/22	Scunthorpe Signs	Replacement Zero Tolerance sign	5.00	25.00	online
273	13/4/22	HMRC	Quarterly PAYE/NI	0	1197.30	online
274	13/4/22	Scott / Chapman	Allotment 40A Deposit refund	0	25.00	online
275	13/4/22	Plantscape	2no. barrier planters	67.78	406.68	online
276	20/4/22	British Gas	Electric – MUGA	0.87	18.28	dd
277	13/4/22	Salaries & wages	Salaries & Wages	0.00	1378.22	online
278	29/4/22		(separate confidential schedule)			

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
34	15/3/22	NLC	Community Grant – Kealhome Open Space solar lighting project	3500.00	online

Correspondence for information – Appendix D

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt

National Grid – Humber low carbon pipeline – update letter – preferred route does not cross Holme Meadow recreation field- subject to change.

NLC – Spring In Bloom grant presentation – Tuesday 12 April 2022 at 1pm at Normanby Hall.