

Minutes of **Messingham Parish Council** meeting held on **Monday 14th March 2022** at 7pm held in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, A Clark, W Elsome, J England, J Fenwick, T Foster, J Oatridge, C Scott, P Skelton, B Todd.

In Attendance: Tracey Black, Parish Clerk
Two members of the public were present.

The Chairman opened the meeting at 7pm

235. Apologies of Absence - Cllrs. J McKellarMain, S Pollard, P Wright.

236. Declarations of Interest

Cllr C Scott – Payments ref. 251 – declared a personal and prejudicial interest as a recipient of a payment.
Cllr P Skelton – Agenda item 10a MJFC – declared a personal and prejudicial interest as elected officer of MJFC committee.

237. Public Forum

The council voted to suspend the meeting to allow the public to speak.

Mr Binks addressed the members present regarding planning application PA/2022/341 being a neighbouring landowner of the proposal. Concerns were raised regarding permission to use the access track.

Both members of the public left the meeting.

The meeting reconvened

238. Minutes of the previous meeting

Due to a date error on the agenda the minutes will be considered for approval at the next meeting.

239. Clerks update

- a) **Min197c** – Salt Bin, 3 Cross Tree Lane. The Clerk reported that clarification of ownership of the verge was still awaited from NLC.
- b) **Min 222e** – Barrier planter – NLC had given agreement to place the new planters on the barrier on the southern side of the pedestrian crossing, with the recommendation that they are placed towards the end of the barrier line to ensure that both cars and pedestrians have as much visibility as possible.
- c) **Min 224c** – Community Hub – WI Health & Food Hygiene update – NLC had advised that regular provision of home-made cakes would require the kitchen of the WI members to be registered. Cllr J Fenwick as Chair of the WI had registered and is awaiting notification of inspection.
- d) **Min 231c** – Car wash Northfield Road – NLC planning enforcement advised that the lack of a frontage is not a breach of the approved plans and NLC cannot retrospectively require that one is erected. NLC Highways advised that even with a screen the entrance / exit would be open; a screen may cause a visibility issue exiting the site; spray may be a nuisance but did not constitute a safety hazard; NLC are not in a position to require a screen to be erected. **Resolved:** to note the response.

240. Planning

a) **To resolve the planning applications**

- i) **PA/2022/110** – N&P Burrows Ltd, Inglewood House, North Moor Road – change of use of land to provide a caravan & motorhome sales area, erect new sales display building & associated works.

Resolved: No objections.

Signature

Date

- ii) PA/2022/341 – A Smith, land east of Priesthows, Butterwick Road – change of use of land for two residential mobile homes, two touring caravans and the erection of an amenity block.

Resolved: Object for the following reasons;

- The proposed location is in open countryside outside of the development line
- The visual impact is detrimental to the street scene and the entrance to the village
- An overbearing development for the size of the plot
- The applicant has not provided an adequate surface water drainage scheme

- iii) PA/2022/350 – Mr & Mrs Houldridge, 101 High Street – to raise height to create loft conversion, for living accommodation.

Resolved: No objections subject to the development not having an overbearing impact and loss of amenity of neighbouring properties.

b) To receive decisions made by NLC

- i) PA/2021/999 – Allen & Binks, former site of Priesthows, Butterwick Road – to erect 6 holiday lodges – Refused.
- ii) PA/2021/1740 – M Strong, 50 High Street – erect a pair of semi-detached houses, including demolition of existing MOT garage and change of use of a commercial workshop to domestic garage – Granted.
- iii) PA/2021/1889 – J DeBoer, Amer Rose, Messingham Ings – to vary condition 4 of 7/1977/824 to allow occupation of the dwelling other than a person solely or mainly employed, or last employed in agriculture – Granted.
- iv) PA/2021/2134 – Aisthorpe, Grange Park Golf & Leisure – change of use of land for stationing of touring caravans and motorhomes to the stationing of 24 no. static holiday caravans – Granted.
- v) PA/2021/2150 – J DeBoer, Amer Rose, Messingham Ings – to vary cond. 1 of 7/1978/611 to allow occupation of the dwelling other than a person solely or mainly involved, or last employed in agriculture – Granted.

241. Finance

Cllr Scott left the room prior to the following item

a) Payments - To approve the payments

Ref	Date	Payee	Details	Vat	Total	Method
237	25/2/22	British Gas	Electric – Holme Meadow Recreation field	1.66	34.90	dd
238	25/2/22	British Gas	Electric – War Memorial	0.75	15.66	Dd
239	6/3/22	British Gas	Electric – MUGA	1.44	30.25	Dd
240	14/3/22	Three.co.uk	Clerk mobile contract	0	6.00	Dd
241	16/3/22	N Power	Electric – Community Hub	1.74	36.64	online
242	16/3/22	Corona Energy	Gas – Community Hub	3.75	78.69	online
243	16/3/22	Sissons Gardening services	Gardening contract	0	474.44	online
244	16/3/22	Gainsborough Pest & Environ.	Mole control contract–incl. stolen trap £11	0	91.00	online
245	16/3/22	N Drinkall	Handyman services	0	264.00	online
246	16/3/22	No Worries Cleaning	Community Hub contract cleaning	28.80	172.80	online
247	16/3/22	BW Ross	Rotavating new allotment 12D	5.00	30.00	online
248	16/3/22	Scunthorpe Signs	Parking disclaimer sign – Community Hub	5.00	30.00	online
249	16/3/22	Kyanite Consulting Ltd	New web page – Community Hub	2.50	15.00	online
250	16/3/22	J Black & Son Ltd	Install water supply new Allotments 12/13 & 3 no. taps.	140.00	840.00	online

Signature

Date

251	16/3/22	Cllr C Scott – reimbursement	Earnshaws tree stakes / ties	2.33	13.95	online
252	16/3/22	Michael J Burgin Ltd	Boiler service/gas test at Hub - £78 + parts	0	169.17	online
253	16/3/22	T Black(Clerk)–reimbursement	Timpson – 2no. keys cut – Community Hub	0	13.50	online
254 *	16/3/22	Lighting & Signs Ltd	Solar Lighting columns-Kealholme open space	1778.00	10668.00	online
255	20/3/22	British Gas	Electric – Holme Meadow Recreation field	1.45	30.45	dd
256	20/3/22	British Gas	Electric – MUGA	0.32	6.72	dd
257	16/3/22	Salaries & wages	Salaries & Wages	0.00	1349.50	online
258	31/3/22		(separate confidential schedule)			

Resolved: to approve the above payments with payment ref.254* to be paid on completion of the work.

Cllr C Scott returned to the meeting

b) Receipts – To note receipt of income as per attached schedule.

Ref.	Date	Received from	Details	Amount	Method
33	15/2/22	Dalcour Maclaren	Payment to access to survey Holme Meadow Recreation for carbon pipeline	250.00	online

c) Scale of Charges – Miscellaneous – to review and approve.

Resolved: No changes to the Miscellaneous Scale of Charges.

d) CPRE – Best Kept Village 2022 – to consider entry of the Best Kept Village competition at a cost of £35.

Resolved: disappointment that there was not a Best Kept War Memorial category in 2022 and agreed not to enter the CPRE competition in 2022.

e) Allotment – to resolve to accept the financial recommendations of the Allotment Advisory Committee.

Resolved: to adopt the recommendations for the tenant expenses for 2022/23 and rent payments for 2023/24.

242. General Items of Business

a) Queen’s Platinum Jubilee weekend

The clerk reported that a service is to be held at Holy Trinity Church at 2pm on Thursday 2nd June 2022 during the Queen’s Platinum Jubilee weekend, followed by an afternoon tea in the Churchyard.

Resolved: Clerk to purchase the union jack bunting and tableware and claim the NLC Community Grant agreed for £189. This can be used in the Community Hub and offered to the village afternoon tea in the Churchyard.

Ukraine conflict - Cllr J Oatridge reported that Holy Trinity Church will be open sometime during the week commencing 12 March for reflection and to light a candle.

Resolved: to purchase a Ukrainian flag to raise at the War Memorial.

b) Memorial bench min. 223b – to receive NLC response and consider alternative location.

The Clerk reported that NLC Highways had agreed with the Parish Councils safety concerns of placing the bench in the preferred location of the family at the mini roundabout on Northfield Road. NLC had suggested the north east side of the roundabout but it was noted that this would block access to the field.

Resolved: that there was potentially an area to the east of the roundabout on Holme Lane and this to be suggested to the family.

c) Risk assessment annual review – To consider amendments circulated and approve the risk assessments.

The Clerk had circulated the general risk assessment and separate Car Park risk assessment.

Resolved: to approve the proposed amendments and additions to the risk assessments.

Signature

Date

- d) **Asset Register annual review – To agree and approve circulated updates to the Asset register.**
The clerk had circulated the asset register with proposed updates prior to the meeting.
Deletions; Shredder.
Additions; Roundabout; Floodlights Holme Meadow; additional kerb barrier; Bench; Fireproof storage cabinet; Fridge; Locker; 5no. solar lighting columns.
Amendments; Village entry signs; Play equipment.
Resolved: to approve the updates.
- e) **Standing Orders – to resolve to adopt the revised Government public procurement thresholds.**
Resolved: to adopt the figures which took effect from 1 January 2022.
243. **Community Hub – to receive updates**
- a) **Booking Form – to consider the draft booking form, circulated prior to the meeting.**
Resolved: to adopt the draft booking form circulated prior to the meeting.
- b) **Library opening times – to consider additional library session.**
Resolved: to leave the current sessions until sufficient volunteers are available to staff additional sessions. Keep Library opening times under review. Clerk to promote for further volunteers.
The Clerk reported that a small number of people are interested in setting up a History group at the Hub. Holy Trinity Church are to give a presentation on the heritage of the Church at the Hub on 16 March 2022.
- c) **Booking enquiry – to consider enquiry to hire for use by private tutor and resolve fee.**
Resolved: £10 / hour with the condition that this would be kept under review.
244. **Leisure & Recreation items**
Cllr P Skelton left the meeting prior to discussion of the following item
- a) **MJFC – to consider request for Summer Tournament 7/8 May 2022.**
Resolved: to agree the request.
Cllr P Skelton returned to the room.
- b) **Northfield Road – Rabbit damage Min 225c – to receive report from meeting with MMPFA, Holy Trinity Church and pest control contractor and consider action.**
The Chairman reported the pest control contractor had offered advice on the different methods of rabbit control available. An inspection of the field showed that the holes were all scratchings with no burrows. The rabbits appear to be living on the land adjacent to the field on Temperance Avenue.
Resolved: to send a letter to the resident to advice of the safety concerns of football players and users due to the rapidly expanding rabbit population and appreciate their attention to addressing the issue.
245. **Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities.**
As a result of the Boundary Commission review of ward boundaries, Ridge ward of 8 parishes is proposed to be split up. Messingham/Holme/East Butterwick is to become a single Councillor ward. It is expected this will come into force prior to the 2023 elections.
246. **Police Matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)**
- a) Crime report for February;
1 ASB report on Sand Lane-quads being ridden on land; 2 Poaching reports being on Black Bank and East Butterwick; 1 report of Off Road Bikes on Butterwick Road. There had also been a number of reports since the end of February of off road quads being ridden on land and used to attack buildings and commit theft. Police are appealing for information into the use and storage of quad bikes.

Signature

Date

- b) **Humberside Police & Crime Commissioner – letter re. Community Payback, inviting suggestions for projects for offenders.**

Resolved: to suggest edging back the footpaths from Messingham to Scotter; Butterwick Road hill; Brigg Road.

247. Councillor / Clerk Reports on meetings attended

It was noted at the MMPFA AGM a lack of attendance at meetings and apologies by Cllr A Holmes during the previous two years. **Resolved:** to address at the Annual Parish Council meeting.

248. Correspondence for Discussion/Decision

- a) **Resident Russell Walk -Min 229a – to consider request for tarmacked path from Allison Close to path on adjacent open space land.**

Resolved: Clerk to obtain 3 quotations to link the paths for consideration at the next meeting.

- b) **Resident Northfield Road – to receive complaint regarding grass verges encroaching onto paths and consider action.**

Resolved: to add to the list of Community Payback suggestions (Min.246b).

- c) **ERNLLCA – to be notified of retirement of Alan Barker.** The Clerk reported that details had been supplied for any contributions towards a retirement gift. No contribution was agreed.

- d) **Holme Lane – reckless driving between Messingham and Holme Hall Golf Club.**

Resolved: Clerk to request a speed review by NLC.

- e) **NLC – Transfer of grass cutting – request for cost of grass cutting for 2021 season and intentions for use of surplus.**

The Clerk circulated a breakdown of the 2021 grass cutting season.

Resolved: to report to NLC that the surplus of £5,800.50 had contributed to a new accessible roundabout and solar lighting columns on open space land.

- f) **Messingham Martial Arts – to consider request for use of Car Park at Village Hall as a start/finish line for a double marathon on 9th April 2022 to raise funds for Children’s Heart Surgery Fund.**

Resolved: to agree to the request on the condition that it does not impact on the existing event in the Village Hall.

- g) **MHFS – to be notified of extended dates of use due to delivery/collection dates over Bank Holiday period.**

Cllr T Foster & Cllr J England declared a personal interest as members of MHFS committee.

Resolved: no objections for extended storage time but to reiterate to MHFS that equipment stored on the site must be left safe so as not to cause a safety hazard to users of the field and MHFS will be responsible for ensuring adequate Insurance cover of any stored items on site.

249. a) Correspondence for Information

- i) NLC – Forthcoming meetings – placed on notice board.
 ii) ERNLLCA – newsletter, circulated to Councillors on receipt.
 iii) NLC – North Lincolnshire Workers Memorial Day – Thursday 28 April 2022 from 10am.
 iv) NLC - Standards Training – 29 March 2-4pm. Clerk to remind Cllr. S Pollard being a new councillor.

b) To note any correspondence received after the agenda was posted

- i) **ERNLLCA** – Spring Training Day – Friday 29 April 2022 at Village Hotel, Hull - £90+Vat / delegate.

The Clerk read out the optional sessions during the day. It was agreed that the cost to attend seemed excessive and not to attend.

Signature

Date

250. Village Complaints/Compliments

- a) HOLME LANE - Fly tipping of tyres – The Clerk advised that this had been reported to NLC.
- b) BRIGG ROAD – potholes outside 102-108 – Clerk to report to NLC.
- c) BRIGG ROAD – some blocked grips remain and sand in drains despite NLC advising that this work had been carried out. Clerk to report to NLC.

251. Date/Time/Venue Of Next Meeting

- a) The next full Parish Council meeting was confirmed as Monday 11th April 2022 at 7pm.
- b) The Annual Parish meeting confirmed as Monday 23rd May 2022 at 7pm. Clerk to invite organisations and those in receipt of a Precept Grant to give a report on its use.

All meetings to be held in the Community Hub, Messingham, subject to any changes in circumstances including changes to Government legislation and any public health restrictions.

This concluded the business of the meeting. Meeting closed at 20:27.

Signature

Date