

MESSINGHAM PARISH COUNCIL

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 3rd October 2022 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

28th September 2022

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Full Parish Council meeting on Monday 8th August 2022.
 - b) To resolve to adopt the September invoices paid following circulation to all members.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To be notified of the response submitted to NLC following circulation to all members for a response during the period of National mourning.**
 - i) PA/2022/1325 – Ms J Tolley, Slate House Farm, Holme Lane – to renew temporary planning permission (PA/2017/888, condition 1) 5 years' time limit for use of the land as a market.
 - ii) PA/2022/1488 – P Sembiant ACT FAST, Kieradan Park, North Moor Lane – to erect a vehicular store and maintenance learning centre.
 - iii) PA/2022/1530 – J Bruton, 1 Gooseacre – to erect a single storey extension.
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2022/1379 Amended information – Star Pubs & Bars, Green Tree Inn – Advertisement consent for illuminated and non-illuminated signs to the exterior of the building.
 - ii) PA/2022/1606 – Wildscapes CIC, land west of Holme Hall, Holme Lane – to create two habitat ponds for crested great newts.
 - iii) PA/2022/1626 – A Thomas, land east of Priesthows Lodge, Butterwick Road – permission for proposed replacement dwelling.

- b) **To receive decisions made by NLC**
 - i) PA/2022/1378 – Mr Gould, 16 Brigg Road – to crown reduce a beech tree – Refused
 - ii) PA/2022/1277 – R Harkness, 101 Brigg Road – to demolish existing conservatory and erect single-storey rear extension – Granted
 - iii) PA/2022/1068 – G Parkes, 39a Knightsbridge Road – to change use of an outbuilding which houses a pool to allow the operation of a private swimming lesson business. Granted subject to conditions.

- 7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Allotment Min. 72g** – to consider the purchase of 15 additional fruit trees for the Community Orchard.
 - d) **Bank Reconciliation** – to receive and approve the bank reconciliation as at 30 September 2022.
 - e) **Budget Summary** – to receive and approve the cumulative summary at 30 September 2022 and note any variances.
 - f) **Remembrance Sunday** – 13th November 2022
 - i) to confirm arrangements
 - ii) to agree a donation to the Royal British Legion for a wreath
 - iii) to agree a fee for the bugler

- 8. **General items of business**
 - a) **Best Kept competition results** – to receive the results of the Best Kept front Gardens and Best Kept Allotments.
To consider any gift for the judges of the Best Kept Allotments.
 - b) **Christmas competition** – to consider a competition for 2022 and resolve categories and arrangements.
 - c) **Memorial Bench** – to receive update including installation costs.
 - d) **Bench – Benson Close** – Min 59bi) – to receive responses from nearby residents and consider purchase of bench.

- 9. **Community Hub** – To receive any updates
 - a) **MMPFA** – to consider a request from Messingham Memorial Playing Field Association to hold a meeting at the Hub on Thursday 1st December 2022 at 6:45pm – 8:45pm.

- 10. **Leisure & Recreation items**
 - a) **MJFC** – Min.75a) - to receive additional information as requested and consider request for continued use of playing field extension for U7's for next season.
 - b) **MMPFA** – to inform that a chafer grub issue is being treated on the cricket pitch and believe to be on the playing field extension. To receive inspection report of all fields and consider any action.

- 11. **Horticultural Show**
 - a) **Financial Report** - to receive the financial report of the Horticultural Show held on 3rd September 2022 and resolve a donation to Charity.

- 12. **Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.

- 13. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**

- 14. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

- 15. **Correspondence for discussion/decision**
 - a) ERNLLCA – Play Area Training on 10th November 2022 at Worlaby – cost for day £15/person.

- 16. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix D*
 - b) To note any correspondence received after the agenda was posted.

- 17. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

18. Date/Time/Venue of Next Meeting

- a) To resolve the date and time of the Allotment Advisory Committee meeting.
- b) To confirm the date and time of the Personnel and Finance Committee meeting Monday 7th November 2022 7pm.
- c) To confirm date and time of the Full Parish Council meeting on Monday 14th November 2022 at 7pm.
- d) To confirm date and time of the Precept meeting on Monday 28th November 2022 at 7pm.

19. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

- 20. **Allotment gate – Allot. Min 674 / Min. 85** - to consider quotation for new entrance gate layout on West View.
- 21. **War Memorial Irrigation system Min. 52** – to consider quotation for a secure enclosed standpipe with fixings for a hose pipe.
- 22. **Children’s Play Area Min 59ii)** – to receive and consider quotation to replace existing safety tiles with wet pour.
- 23. **War Memorial Floodlighting – Min.72e)** – to receive and consider quotations to replace both existing Halogen units with LED units.
- 24. **War Memorial** – to receive and consider quotation to remove moss in the grassed area and reseed.
- 25. **Holme Meadow recreation field** – to receive and consider quotation for annual flail mow of hedges and dykes.
- 26. **Holme Meadow – Min. 47b)** - Changing facility.

Clerk's Report – Appendix A

Min 60a) / 70c) – Church Street – potential Dog breeding – to receive update from NLC

Public Forum – speeding vehicles on Butterwick Road – response from NLC

Min 70b – Ashlin Court trees – to receive update from NLC

Min 72a)i) – dog fouling – to receive update from NLC

Min 82g – Northfield Road CCTV signage on MUGA – to receive response from MMPFA

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
134	23/9/22	British Gas	Electric – Holme Meadow	0.59	12.43	Dd
135	24/9/22	British Gas	Electric – War Memorial (final invoice)	1.19	12.44	Dd
136	29/9/22	British Gas	Electric – War Memorial (new contract)	0.66	13.95	Dd
137	12/10/22	Three.co.uk	Clerk mobile	0	6.28	Dd
138	12/10/22	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
139	12/10/22	MKS Groundcare Ltd	Grass cutting contract		tbc	online
140	12/10/22	MKS Groundcare Ltd	Verge cutting contract-Messingham		tbc	online
141	12/10/22	No Worries Cleaning Services	Contract Cleaning – Community Hub		tbc	online
142	12/10/22	Sissons Gardening Services	Gardening contract	0	tbc	online
143	12/10/22	N Drinkall	Handyman services	0	tbc	online
144	12/10/22	Corona Energy	Gas Community Hub	0.90	18.85	online
145	12/10/22	nPower	Electric – Community Hub	1.70	35.75	online
146	12/10/22	HMRC	Quarterly PAYE/NI	0	1203.70	online
147	12/10/22	NLC	Service Level Agreement;	38.00	228.00	online
148			Playgrounds Inspections	156.00	936.00	
			Emptying Bins – Northfield Road			
149	12/10/22	Messingham Village Hall	Precept Grant	0	2380.00	online
150	12/10/22	T Black – Clerk reimbursement	Lap top combination security lock cable	2.08	10.41	online
151			Floral tribute to HM Queen Elizabeth II	0	35.00	
152	12/10/22	Salaries & wages	See separate schedule	0	1408.03	online
153	31/10/22					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
24	17/8/22	MJFC	Replacement lock	50.46	online
25	1/9/22	Craft Club	Community Hub use – 6 weeks	31.00	cash
26	7/9/22	Horticultural Show	Entry fees/door entrance/raffle/auction LESS raffle prizes and gifts for judges	233.60	cash

Correspondence for information – Appendix D

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt..

The Cinnamon Trust – The National Charity for elderly and terminally ill people and their pets – seeking dog walking volunteers.

Humber Wolds & Rural Action – N. & NE. Lincs. bulk oil buying scheme.

CPRE – AGM of Northern Lincs. branch – Saturday 15 October 2022 at Buttercross, Brigg from 2pm.

Conservation Group Laughton Forest – new volunteer group

Royal British Legion Industries – details of Tommy statues and merchandise to purchase.