

Minutes of **Messingham Parish Council** meeting held on **Monday 8th August 2022** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, W Elsome, J McKellar Main, S Pollard, C Scott, P Skelton, A Tasker, B Todd, P Wright.

In Attendance: Tracey Black, Parish Clerk
One member of the public was present.

The Chairman opened the meeting at 7pm

66. **Apologies of Absence** - Cllrs. A Clark, J England, J Fenwick, T Foster, J Oatridge.

67. **Declarations of Interest**

Cllr P Skelton – Leisure & Recreation item & payment ref. no. 106 – declared a personal and prejudicial interest as elected officer of Messingham Junior Football Club.

Cllr C Scott – PA/2022/1377 & PA/2022/1378 – declared a personal interest as a near neighbour.

68. **Public Forum**

The Council voted to suspend the meeting to allow the public to speak.

Mrs J Smith addressed the members present regarding her increased Highway safety concerns when emerging from Westfield Drive due to speeding vehicles on Butterwick Road which is already difficult due to a blind corner.

The Chairman commented that there is also an increased risk when emerging from West View and Gooseacre due to an increase of speeding vehicles. The Chair reported that a request had been submitted to NLC in July for both speed monitoring and to extend the speed limit from Catchwater crossroads.

Resolved: Clerk to chase for up to date speed monitoring data.

The meeting reconvened.

The member of the public left the meeting at 19:07.

69. **Minutes of the previous meeting**

a) **To resolve to approve and adopt the minutes of the Allotment Advisory Committee meeting on Monday 11th July 2022.**

Resolved: to approve to adopt the minutes to be signed by the Chairman.

b) **To resolve to approve as a correct record the minutes of the Full Parish Council meeting on Monday 11th July 2022.**

Resolved: to approve the minutes to be signed by the Chairman

c) **To resolve to approve as a correct record the minutes of the Full Council Planning meeting on Monday 25th July 2022.**

Resolved: to approve the minutes to be signed by the Chairman.

70. **Clerks update**

a) **Min 41d – Verge Parking – to receive update from NLC**

The Clerk reported that when verge parking is reported to NLC and there are no Traffic Regulation orders in place (yellow lines) the approach taken by NLC is;

- Several site visits undertaken to determine the extent, advise residents and monitor.
- Offending vehicles identified upon inspection will be presented with parking advice leaflets followed by home visits for persistent non-compliance.

Signature

Date

- Where significant verge damage poses a threat to highway users, verge protection is implemented to allow for verge repair and recovery.
- If vehicle owner is known and confirmed a community protection warning can be issued directly to individual, if this fails a Community Protection Notice carrying a fixed penalty is issued to the named owner only.

Resolved: to support the enforcement of verge parking in Messingham. Offending vehicles to be reported to NLC Highways & Neighbourhoods team. Clerk to place in village magazine.

b) Min 58a ii) – Ashlin Court – blocked entrance by parked vehicles – receive update from NLC.

NLC planning had confirmed that the change of use of premises falls under the same category as the original purpose of use.

NLC confirmed that the access lane to Ashlin Court is owned by NLC with the existing shops granted legal rights to use the access in respect of the use of the land/buildings to the south. The Chairman reported that NLC had contacted the business to refrain from blocking the access.

Cllr Briggs reported a dead tree and an overgrown tree on Ashlin Court that require attention.

Resolved: Clerk to report to NLC.

c) Min 60a) – Temperance Avenue – potential Dog breeding – to receive update from NLC

The Clerk advised that the correct property should be 34 Church Street not Temperance Avenue as originally advised. NLC Environmental had been updated of this. NLC had provided diary sheets to be completed by the neighbouring property to record noise and odour.

Resolved: Clerk to ascertain from NLC that an officer has attended and inspected.

71. Planning

a) To resolve the planning applications

- i) PA/2022/1377 – Mr Chapman, 14 Brigg Road – to fell a sycamore tree, subject to and within A1 of the Tree Preservation (Messingham) Order 1955.

Resolved: No Objections.

- ii) PA/2022/1378 – Mr Gould, Crawford & Co., 16 Brigg Road – to crown reduce a beech tree, subject to and within A1 of the Tree Preservation (Messingham) Order 1955.

Resolved: No Objections.

Cllr N Poole declared a personal interest prior to discussion of the following item as an owner of business premises on the same street

- iii) PA/2022/1379 – V Jackson, SR Signs, Green Tree Inn, High Street – erection of illuminated and non-illuminated signs to the exterior of the building.

Resolved: No Objections.

b) To receive decisions made by NLC

- i) PA/2021/1616 – GE Metheringham, Willow Farm between Holme & Messingham – to erect a replacement dwelling and detached garage – Refused.

- ii) PA/2022/833 – P Trevethan, 66 Trentholme, High Street – to permanently divide the existing house into two joined properties by bricking in five existing doorways connecting the houses – Granted.

- iii) PA/2022/1025 – A Watson, Holme Hall Golf Club, Holme Lane – to replace existing flat roof, add new porch entrance extension, and minor window and door alterations – Granted.

Signature

Date

72. Finance

Cllr P Skelton left the meeting room prior to the following item

a) Payments - To approve the payments

Ref	Date	Payee	Details	Vat	Total	Method
80	20/7/22	British Gas	Electric – MUGA	0.40	8.30	Dd
81	25/7/22	British Gas	Electric – War Memorial	0.46	9.58	Dd
82	25/7/22	British Gas	Electric – Holme Meadow Recreation Field	0.72	15.08	dd
83	10/8/22	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
84	10/8/22	MKS Groundcare Ltd	Grass cutting contract	94.00	564.00	online
85	10/8/22	MKS Groundcare Ltd	Verge cutting contract-Messingham	89.80	538.80	online
86	10/8/22	No Worries Cleaning Services	Contract Cleaning – Community Hub	28.80	172.80	online
87	10/8/22	Sissons Gardening Services	Gardening contract	0	734.44	online
88	10/8/22	N Drinkall	Handyman services	0	786.00	online
89	10/8/22	Corona Energy	June - July Gas Community Hub	0.87	18.28	online
90	10/8/22	BHIB Councils Insurance	Annual insurance premium	0	785.68	online
91	10/8/22	Office Friends	Ink / copier paper / stapler	7.51	45.07	Online
92	10/8/22	Kyanite Consulting Ltd	Annual maintenance and hosting	25.02	150.10	Online
93	10/8/22	PKF Littlejohn LLP	External Auditor fee	80.00	480.00	Online
94	10/8/22	ERNLLCA	Being a New Councillor course – x 2	24.00	144.00	online
95	10/8/22	Mill View Fencing & Countryside Maintenance	<u>Public Rights of way cutting</u>			
96			Messingham & Holme – 1 st cut	0	753.25	online
97			Messingham & Holme – 2 nd cut	0	753.25	
98			Manton – 1 st cut	0	284.50	
99			Manton – 2 nd cut	0	284.50	
100			East Butterwick – 1 st cut	0	162.00	
101			East Butterwick – 2 nd cut	0	162.00	
			<u>Verge Cutting</u>			
101			East Butterwick – 3 cuts	0	225.00	
102	10/8/22	Humber Wolds Action Group	HWRA annual membership	0	25.00	online
103	10/8/22	nPower	Electric – Community Hub	1.38	28.99	online
104	10/8/22	Humber Merchants Ltd.	Replacement padlock – Holme Meadow main gate	10.09	60.55	online
105	10/8/22	Gary Bowness Electrical Ltd.	Replacement electric and gas meter boxes at Holme Meadow Recreation field	382.67	2296.02	online
106	10/8/22	Mess Junior Football Club	Precept Grant	0	1000.00	Online
107	10/8/22	T Black-Clerk - reimbursement	Chicken Wire – new tree protection at Allotments	6.33	37.99	online
108	11/8/22	Three.co.uk	Clerk mobile	0	6.28	Dd
109	10/8/22	Salaries & wages	See separate schedule	0	1437.64	online
110	31/8/22					

i) Item 84 – MKS reported a large amount of dog fouling whilst strimming around the new trees. It was also reported of dog fouling on the field / War Memorial grass / Allotments.

Resolved: to request attendance from the NLC dog wardens and prepared to pay a fee for this service.

ii) Item 88 – contract is for watering of bedding plants in June & July. **Resolved:** to carry out additional watering as necessary during August and request for watering of new trees on Holme Meadow & Kealholme open space.

Signature

Date

iii) **Item 104** – The Clerk reported that MJFC had lost the original lock during a training session.

Resolved: to invoice MJFC for the full amount.

Resolved: to approve the above payments.

Cllr P Skelton returned to the meeting room

b) Receipts – To note receipt of income as per attached schedule.

Ref.	Date	Received from	Details	Amount	Method
20	7/7/22	L Rockett	Allotment 12D – rent / expenses / deposit	54.00	online
21	19/7/22	Craft Club	Community Hub use - 10 weeks	61.00	cash
22	1/8/22	J Dudley	Allotment 12E – rent / expenses / deposit	46.00	online
23	2/8/22	NLC	Annual Precept Grant – 2 nd 50% instalment	36053.50	Online

c) Insurance – annual review of Insurance Policy to ensure adequate cover.

The Clerk reported that this will be year 3 of a 3 year contract with BHIB Councils Insurance. The Clerk reported that the cover had been reviewed with the asset register and current activities and is presently adequate.

d) Prizes for Best Kept Front Garden and Allotment competitions – to approve value of prizes.

Resolved: to provide prizes for each competition as previous years; £50, £30, £20 and £20 for best allotment newcomer, being a total of £220. The Clerk to purchase national garden vouchers.

e) Electricity Contract Min 32c – to be notified of the contract charges to take effect from 12/8/2022.

The Clerk reported that a 2 year contract had been taken out with British Gas.

It was suggested replacing the halogen floodlights at War Memorial with a more efficient alternative.

Resolved: Clerk to obtain advice and quotations for consideration.

f) PKF Littlejohn LLP Accountants – To receive the external Auditor report for 2021/22.

The Clerk reported that the external audit report is now complete with no matters of concern raised. In accordance with the regulations the certificate and notice of conclusion have been placed on the notice boards and website.

The Clerk was thanked for her work.

g) Allotment – to consider the purchase of 15 additional fruit trees for the Community Orchard.

Resolved: Cllr C Scott to investigate varieties and cost for additional trees / stakes / ties to place on allotment 15F and report to the next meeting for consideration.

73. General Items of Business

a) Annual Bench and Village entry sign inspection – to receive report and consider any action.

The Clerk reported the findings of the inspection carried out by the Handyman;

Children’s play area; Frame needs painting x 2 benches

 Possible top coat x 2 benches

Brigg Road junction: 2 wooden slats starting to rot and need repairing

Holme Meadow: graffiti needs removing

Allotment: needs additional bark

All benches & signs: require cleaning

The Clerk reported that the two Parish Council notice boards require cleaning.

Resolved: Clerk to inspect the findings and recommendations of the report prior to the Handyman carrying out the work.

Cllr P Wright to inspect the village notice board.

Signature

Date

74. Community Hub – to receive updates**a) NLC Ridge Neighbourhood Action Team (NAT) – to consider request to use Community Hub for meetings.**

Resolved: to allow use of the Community Hub for NAT meetings with the first meeting on Wednesday 28th September 2022 at 12:30pm. There would be no charge but this would be kept under review.

b) Library opening time posters

It was noted that the posters only showed the Community Hub opening times for the Library and did not indicate that other facilities are available during this time and not limited to users of the library.

Resolved: Clerk to update posters.

75. Leisure & Recreation items

Cllr P Skelton left the meeting room prior to the following item

a) MJFC – to consider request for continued use of playing field extension for U7's for next season.

Resolved: Clerk to ascertain the days / times / length of period required prior to a decision.

Cllr P Skelton returned to the meeting room

76. Horticultural Show – 3 September 2022

To receive updates following the working group meeting on 16th July 2022.

The Clerk reported the meeting had been attended by Cllrs. Poole; McKellarMain; Foster; Scott; Angela Foster and the Clerk.

It was agreed;

- times / entry fees / prize money / admission to remain as 2022
- refreshments to be provided by Messingham supporters group of Lindsey Lodge Hospice
- to reintroduce Handicraft / Baking / Children's classes following Covid.
- auction proceeds to Lindsey Lodge Hospice
- to hold a raffle

The Clerk reported that judges had now been confirmed; the posters and schedules were out; volunteers would be required on the day.

Cllrs Scott and Pollard (Village Hall reps.) advised that the Village Hall Committee had agreed there would be no charge for the room hire for this event.

Resolved: to set up the room on the morning of the show.

77. Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities.

- NLC in receipt of a more efficient pot hole repairer machine.
- NLC to carry out work to edge back verges encroaching on to pavements.

78. Police Matters/Neighbourhood Team (NAT)/Office of Police & Crime Commissioner (OPCC)**a) No report received for several months. Clerk to circulate on receipt.****79. Councillor / Clerk Reports on meetings attended****a) Cllrs S Pollard & A Tasker reported they had attended the virtual ERNLLCA 'Being a Good Councillor' course Parts 1&2 and as new councillors had found it worthwhile.****80. Correspondence for Discussion/Decision****a) Little Imps – to receive and consider concerns regarding the locked car park height barrier in the event of an emergency.**

Signature

Date

The Clerk reported that the Public Safety department had been advised of the code for the combination lock. Changes to the code to be updated using the email address provided by them.

Resolved: no further action.

b) ERNLLCA - to receive the training and events programme and consider any attendance.

The Clerk had circulated an up to date programme prior to the meeting. No requests were received at the meeting but can be considered if received.

81. a) Correspondence for Information

i) NLC – Forthcoming meetings – placed on notice board.

ii) ERNLLCA – newsletter, circulated to Councillors on receipt.

iii) Kirton Lindsey Town Council – Civic Service – Sunday 25 September 2022 at 3pm- noted.

iv) Messingham Village Hall – AGM Thursday 22nd September 2022 at 6pm.

Parish Council representatives Cllrs C Scott & S Pollard advised of their proposed attendance.

b) To note any correspondence received after the agenda was posted – no items.

82. Village Complaints/Compliments

a) Co-operative Store – damaged and uneven tactile paving at Car Park entrance.

It was noted that the size of the entrance is inadequate for the current size of delivery vehicles.

Resolved: Clerk to report damaged paving and contact the Co-operative to suggest consideration be given to enlarging the access.

b) Compliments – to the Open Gardens in Messingham held in July by the Hospice Supporters Group.

c) West Green – overgrown willow tree on circle. **Resolved:** Clerk to report to NLC for attention.

d) Compliments – to the flower display in the new barrier planters at the pedestrian crossing on the High Street.

e) Church Street No. 26 – overhanging hedge on the pavement. Clerk advised this had been reported to NLC.

f) Northfield Road – road closure to allow for water leak repair work. **Resolved:** Clerk to determine when the road will be re-opened.

g) Northfield Road MUGA – CCTV camera/signage. It was noted that despite a request to MMPFA to either remove the dummy CCTV or replace with a working system this had not been acted on.

Resolved: to reiterate this decision to MMPFA.

83. Date/Time/Venue Of Next Meeting

a) The next Full Parish Council meeting was confirmed as Monday 12th September 2022 at 7pm.

84. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

85. Allotment gate – Allot Min 674 - to consider quotation received for new entrance gate layout on West View.

The Clerk reported the quotation to install a new gate and palisade fencing, set back to allow vehicles to park off the road when unlocking / locking the gate.

Resolved: to request a revised quotation to;

a) move the existing gate in line with the allotment brick building.

b) install a new gate and posts in line with the allotment brick building.

This concluded the business of the meeting. Meeting closed at 20:47.

Signature

Date