

Minutes of **Messingham Parish Council** meeting held on **Monday 3rd October 2022** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), A Clark, J England, T Foster, J McKellar Main, J Oatridge, C Scott, P Skelton, A Tasker, P Wright.

In Attendance: Tracey Black, Parish Clerk

The Chairman opened the meeting at 7pm

86. Apologies of Absence - Cllrs. J Briggs, W Elsome, J Fenwick, S Pollard, B Todd.

87. Declarations of Interest

Cllr P Skelton – items in Clerks Report / Community Hub / Leisure & Recreation / Monies received - relating to Messingham Memorial Playing Field and Messingham Junior Football Club – Personal & Prejudicial interest as elected officer of both committees.

88. Public Forum

No members of the public were present.

89. Minutes of the previous meeting

a) **To resolve to approve as a correct record the minutes of the Full Parish Council meeting on Monday 8th August 2022.**

Resolved: to approve the minutes to be signed by the Chairman

b) **To resolve to ratify the paid September invoices following circulation to all members.** The September meeting of the Parish Council could not be held due to the death of HM Queen Elizabeth II.

Ref	Date	Payee	Details	Vat	Total	Method
111	18/8/22	Anglian Water	Water – Allotments	0	153.08	dd
112	18/8/22	Anglian Water	Water – Allotments	0	50.35	dd
113	18/8/22	Anglian Water	Water – Holme Meadow	0	19.37	dd
114	22/8/22	British Gas	Electric – MUGA	0.41	8.70	Dd
115	25/8/22	British Gas	Electric – War Memorial	0.60	12.53	Dd
116	12/9/22	Three.co.uk	Clerk mobile	0	6.28	Dd
117	14/9/22	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
118	14/9/22	MKS Groundcare Ltd	Grass cutting contract	67.20	403.20	online
119	14/9/22	MKS Groundcare Ltd	Verge cutting contract-Messingham	89.80	538.80	online
120	14/9/22	No Worries Cleaning Services	Contract Cleaning – Community Hub	36.00	216.00	online
121	14/9/22	Sissons Gardening Services	Gardening contract	0	786.44	online
122	14/9/22	N Drinkall	Handyman services	0	654.50	online
123	14/9/22	Corona Energy	July – Aug. Gas Community Hub	0.90	18.85	online
124	14/9/22	Mill View Fencing & Countryside Maintenance	Public Rights of way cutting Messingham & Holme – 3rd cut Destroy wasp nest – agreed NLC	0 0	753.25 50.00	online
125	14/9/22	BW Ross	Cutting 2 acres/cutting tree area/work 12E	20.00	120.00	online
126	14/9/22	nPower	Electric – Community Hub	1.47	30.80	online
127	14/9/22	T Black – Clerk reimbursement	Nat. garden vouchers – prizes	0	220.00	online
128			Small envelopes for Hort. Show prize money	0.42	2.49	
129			White card for certificates / award cards	0.73	4.39	
130	20/9/22	British Gas	Electric – MUGA	0.41	8.70	Dd
131	20/9/22	British Gas	Electric – Holme Meadow (Final invoice)	0.37	7.77	Dd
132	14/9/22	Salaries & wages	See separate schedule	0	1408.03	online
133	30/9/22					

Resolved: to ratify the payments.

Signature

Date

90. Clerks update**a) Min 60a) / 70c) – Church Street – potential Dog breeding – to receive update from NLC**

NLC reported a warning letter had been sent to residents of 34 Church Street to advise that a licence is required to breed dogs and action will be taken if evidence of activity being conducted without a licence. Neighbouring residents encouraged to contact NLC Licensing with any evidence of dogs being bred from these premises.

NLC Environmental are dealing with the noise nuisance aspect and have confirmed a letter has been sent and have asked residents to continue with diary sheets otherwise NLC will assume barking has ceased.

b) Public Forum – Speeding vehicles on Butterwick Road – response from NLC

NLC advised that the last monitoring on the 30mph limit on entry to the village was in 2014. NLC intend to complete a survey in October 2022 and will forward the results. The survey will be used in the consideration of the Parish Council request to extend the existing 40mph speed limit to the 30mph limit.

c) Min 70b – Ashlin Court trees – to receive update from NLC

The Clerk reported that NLC had visited Ashlin Court and the dead tree will be removed in due course but is considered low priority as it does not pose any high risk in this location. All other trees appeared reasonable and in accordance with NLC policy are not considered to need pruning or other works at the present time.

d) Min 72a)j) – Dog fouling – to receive update from NLC

The Clerk reported that the NLC Dog Warden Service is to add the areas of concern to the list for the Community Wardens to patrol. NLC has asked for any information of perpetrators.

Subsequent evidence has been reported to NLC from a resident observing a dog owner with 3 dogs running off the lead and fouling in the Churchyard. NLC responded that if dogs are kept under control whilst being walked they can be exercised off the lead. Dog fouling is only an offence if it is not cleaned up. In order to pursue reports NLC require a completed witness statement. If court action is required the statement will be disclosed as evidence.

Cllr P Skelton left the room prior to the following item.

e) Min 82g – Northfield Road CCTV signage on MUGA – to receive response from MMPFA

The Clerk reported that MMPFA committee had advised they currently have no plans to replace the dummy camera with a working camera and have agreed to remove the CCTV sign and dummy camera. They will update the Parish Council if the situation changes. It was noted that the signage and dummy camera have now been removed.

Cllr P Skelton returned to the room.

91. Planning**a) To be notified of the response submitted to NLC following circulation to all members for a response during the period of National mourning.**

- i) PA/2022/1325 – Ms J Tolley, Slate House Farm, Holme Lane – to renew temporary planning permission (PA/2017/888, condition 1) 5 years' time limit for use of the land as a market.

Resolved: No Objections subject to a formal travel plan to include access conditions to minimise the impact on Holme Lane.

- ii) PA/2022/1488 – P Sembiente ACT FAST, Kieradan Park, North Moor Lane – to erect a vehicular store and maintenance learning centre.

Resolved: No Objections.

- iii) PA/2022/1530 – J Bruton, 1 Gooseacre – to erect a single storey extension.

Resolved: No Objections subject to the development having no adverse impact and loss of amenity on the neighbouring properties.

Signature

Date

b) To resolve the planning applications

Cllr N Poole declared a Personal & Prejudicial Interest prior to discussion of the following item as an owner of business premises on same street and left the room.

Cllr J McKellarMain chaired the next item.

- i) PA/2022/1379 Amended information – Star Pubs & Bars, Green Tree Inn – Advertisement consent for illuminated and non-illuminated signs to the exterior of the building. **Resolved:** No Objections.
Cllr N Poole returned to the room
- ii) PA/2022/1606 – Wildscapes CIC, land west of Holme Hall, Holme Lane – to create two habitat ponds for crested great newts. **Resolved:** No Objections.
- iii) PA/2022/1626 – A Thomas, land east of Priesthows Lodge, Butterwick Road – permission for proposed replacement dwelling.

Resolved: Clerk to seek clarification of the proposal from NLC planning officer prior to a response being submitted. No Objections on the understanding that the proposed replacement dwelling is on/an extension to the existing footprint.

c) To receive decisions made by NLC

- i) PA/2022/1378 – Mr Gould, 16 Brigg Road – to crown reduce a beech tree – Refused.
- ii) PA/2022/1277 – R Harkness, 101 Brigg Road – to demolish existing conservatory and erect single-storey rear extension – Granted.
- iii) PA/2022/1068 – G Parkes, 39a Knightsbridge Road – to change use of an outbuilding which houses a pool to allow the operation of a private swimming lesson business. Granted subject to conditions.

92. Finance**a) Payments - To approve the payments**

Ref	Date	Payee	Details	Vat	Total	Method
134	23/9/22	British Gas	Electric – Holme Meadow	0.59	12.43	Dd
135	24/9/22	British Gas	Electric – War Memorial (final invoice)	0.59	12.44	Dd
136	29/9/22	British Gas	Electric – War Memorial (new contract)	0.66	13.95	Dd
137	12/10/22	Three.co.uk	Clerk mobile	0	6.28	Dd
138	12/10/22	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
139	12/10/22	MKS Groundcare Ltd	Grass cutting contract	67.20	403.20	online
140	12/10/22	MKS Groundcare Ltd	Verge cutting contract-Messingham	89.80	538.80	online
141	12/10/22	No Worries Cleaning Services	Contract Cleaning – Community Hub	28.80	172.80	online
142	12/10/22	Sissons Gardening Services	Gardening contract	0	474.44	online
143	12/10/22	N Drinkall	Handyman services	0	456.50	online
144	12/10/22	Corona Energy	Gas Community Hub	0.90	18.85	online
145	12/10/22	nPower	Electric – Community Hub	1.70	35.75	online
146	12/10/22	HMRC	Quarterly PAYE/NI	0	1203.70	online
147	12/10/22	NLC	Service Level Agreement;			
148			Playgrounds Inspections	38.00	228.00	online
			Emptying Bins – Northfield Road	156.00	936.00	
149	12/10/22	Messingham Village Hall	Precept Grant	0	2380.00	online
150	12/10/22	T Black – Clerk reimbursement	Lap top combination security lock cable	2.08	12.49	online
151			Floral tribute to HM Queen Elizabeth II (from Chairmans Allowance)	0	35.00	
152	12/10/22	Salaries & wages	See separate schedule	0	1408.03	online
153	31/10/22					

Resolved: to approve the above payments.

Signature

Date

Cllr P Skelton left the room prior to the following item

b) Receipts – To note receipt of income as per attached schedule.

Ref.	Date	Received from	Details	Amount	Method
24	17/8/22	MJFC	Replacement lock	50.46	online
25	1/9/22	Craft Club	Community Hub use – 6 weeks	31.00	cash
26	7/9/22	Horticultural Show	Entry fees/door entrance/raffle/auction LESS raffle prizes and gifts for judges	233.60	cash
27	30/9/22	North Lincs Council	50% grant Public Rights of Way & Verge cutting	9056.00	online

Cllr P Skelton returned to the room

c) Allotment Min. 72g – to consider the purchase of 15 additional fruit trees for the Community Orchard.

Cllr Scott recommended the purchase of 10 additional trees due to the available space.

Resolved: to purchase 10 trees / stakes / ties at a cost of approx. £290 inc. VAT.

d) Bank Reconciliation – to receive and approve the bank reconciliation as at 30 September 2022.

The bank reconciliation as at 30 September 2022 had been circulated prior to the meeting. There were no questions. **Resolved:** to accept the Bank Reconciliation.

e) Budget Summary – to receive and approve the cumulative summary at 30 September 2022 and note any variances.

The Budget summary as at 30 September 2022 had been circulated prior to the meeting. The variances were noted and no questions were raised. **Resolved:** to accept the budget.

f) Remembrance Sunday – 13th November 2022

i) to confirm arrangements

The Clerk reported that the service would take place at the Methodist Church this year. A road closure application had been submitted to NLC. Awaiting a response from the bugler. The Chairman advised that a new successor had volunteered to coordinate the wreaths.

ii) to agree a donation to the Royal British Legion for a wreath

Resolved: to make a donation of £200 from the Chairman's allowance.

iii) to agree a fee for the bugler

Resolved: a fee of £60.

93. General Items of Business

a) Best Kept competition results

i) to receive the results of the Best Kept front Gardens and Best Kept Allotments.

The Clerk reported the results of the Best Kept Allotments;

1st – Allotment 38B 2nd – Allotment 12A 3rd – Allotment 5B Newcomer – Allotment 2A

Best Kept Front Gardens;

1st – 27a Well Street 2nd – 60 Kealholme Road 3rd – 25 Kealholme Road

National Garden vouchers and certificates had been presented at the annual Horticultural Show.

Resolved: Winners of both competitions will not be considered again for the following two years.

ii) To consider any gift for the judges of the Best Kept Allotments.

Resolved: to thank the judge provided by NLC. The Clerk confirmed that this had already been done.

b) Christmas competition – to consider a competition for 2022 and resolve categories and arrangements.

Resolved: categories to remain the same as 2021. Best Residential display; Best Commercial display; Best Street display. The winners of each category to receive an engraved plaque. Clerk to purchase 2 plaques and arrange to have the winners of the previous two years engraved. In line with minute 93a – winners of each category will not be considered again for the following two years.

Signature

Date

Resolved: Chairman and Clerk to ensure the Christmas tree lights at the Memorial are fully operational. An offer of a platform had been received from a neighbouring resident if required.

- c) **Memorial Bench – corner of Northfield Road & Highgrove-to receive update including installation costs**
The Clerk reported in June that NLC were too stretched to install the bench. Kirton Town Council had used Hemswell Surfacing for some bench work and a quote received of £425 + VAT not including an NLC permit of approx. £159 with a lead time of 12/13 weeks. The family were disappointed of the progress and costs. NLC have subsequently agreed to install the bench for the family. The family have suggested the plaque reads – ‘In memory of Franklins Amusements of Messingham ‘All the Fun of the Fair’ – and will measure 15cm x 7.5cm. **Resolved:** to approve plaque and to coordinate with family for NLC to install.

- d) **Bench – Benson Close – Min 59bi) – to receive response/s from nearby residents and consider purchase of bench.**

The Clerk reported a response had been received from a nearby resident with concerns of - increase noise nuisance; legitimate reason to loiter and assess vulnerabilities of properties; potential for anti-social behaviour; exacerbate litter problem; desirability of location.

Resolved: not to go ahead with a bench in this location at the present time.

94. **Community Hub – to receive updates**

Cllr P Skelton left the room prior to the following 3 items.

- a) **MMPFA – to consider a request from Messingham Memorial Playing Field Association to hold a committee meeting at the Hub on Thursday 1st December 2022 at 6:45pm – 8:45pm.**

The Clerk advised that a verbal enquiry had also been received from MJFC since the agenda was posted.

Resolved: MMPFA and MJFC could use the Hub for their meetings. It was agreed that as the Hub is heated on Wednesday afternoons for the library, the building could be offered Free of Charge on Wednesday evenings but a hire charge of £5 made on other evenings. Cllr Skelton to be asked to be responsible for the opening and closing procedure of the Community Hub for these meetings.

95. **Leisure & Recreation items**

- a) **MJFC – Min.75a) - to receive additional information as requested and consider request for continued use of playing field extension for U7's for next season.**

MJFC have asked for Saturday mornings and some Tuesday evenings until indoor training commences from the first game on 10th September until end May 2023.

Resolved: to allow use of the field in principle but agreed that there needs to be a period of 3 months during the year when the field is allowed time to rest and recover. Clerk to respond to MJFC and ask that they advise when the most suitable time for this would be.

Cllr England declared a personal interest as Vice President of Messingham Memorial Playing Field Assoc.

- b) **MMPFA – to be informed that a chafer grub issue is being treated on the cricket pitch and believe to be on the playing field extension. To receive inspection report of all fields and consider any action.**

The Clerk reported that Complete Weed Control contractor had inspected both the playing field extension on Northfield Road and Holme Meadow recreation field and there are presently no signs of chafer grub.

Resolved: no further action.

Cllr P Skelton returned to the room.

Signature

Date

96. Horticultural Show – 3 September 2022**a) Financial Report - to receive the financial report of the Horticultural Show held on 3rd September 2022 and resolve a donation to Charity.**

The Clerk circulated the provisional accounts. It was noted that as the Village Hall Committee had agreed to provide the hire of the Hall free of charge, a profit of £227.87 had been made. It had been agreed at the August meeting (Min.76) to donate the proceeds from the auction of the produce to Lindsey Lodge Hospice.

Resolved: to donate all profits from the day to the Lindsey Lodge Hospice.

Clerk to thank the Village Hall Committee for providing the Hall free of charge and to book the Hall for next year's show on Saturday 2nd September 2023.

97. Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities.

- New pot hole machine working well – reminder to report any pot holes to NLC.
- NLC In Bloom Grants to be offered to Town & Parish Councils closing date 14 November 2022.

Resolved: Clerk to have delegated authority to submit an application when details received.

98. Police Matters/Neighbourhood Team (NAT)/Office of Police & Crime Commissioner (OPCC)

NAT meeting held on 28th September 2022;

- Drug and Anti-Social behavior reported within Ridge Ward.
- Spate of caravan break-ins but with nothing taken.
- Reminder to report all sightings of illegal quad bikes.

99. Councillor / Clerk Reports on meetings attended

NLC Town & Parish Council Liaison meeting held on Thursday 29th September 2022.

- Highways Transformation – new pothole machine – Faster / Safer / Greener.
- Devolution update – direct email for Town & Parish Councils to liaise with NLC on individual basis.

Resolved: to show an interest in devolution of sign cleaning and bus shelter cleaning subject to amicable agreement of remuneration.

Cllr P Wright left the room prior to discussion of the following item.

The Chairman suggested holding a reception to thank the litter picking volunteers and the library volunteers. **Resolved:** to place on the next agenda for further discussion.

Cllr P Wright returned to the room.

100. Correspondence for Discussion/Decision**a) ERNLLCA – Play Area Training on 10th November 2022 at Worlaby – cost for day £15/person.**

Resolved: not to attend the training as RoSPA inspections are carried out twice a year by NLC.

101. a) Correspondence for Information

- i) NLC – Forthcoming meetings – placed on notice boards
- ii) ERNLLCA – newsletter, circulated on receipt.
- iii) The Cinnamon Trust – The National Charity for elderly and terminally ill people and their pets – seeking dog walking volunteers – poster to be placed on Village noticeboard.
- iv) Humber Wolds & Rural Action – N. & NE. Lincs. bulk oil buying scheme – poster for Village noticeboard.
- v) CPRE – AGM of Northern Lincs. branch – Saturday 15 October 2022 at Buttercross, Brigg from 2pm.
- vi) Conservation Group Laughton Forest – new volunteer group – poster for Village noticeboard.
- vii) Royal British Legion Industries – details of Tommy statues and merchandise to purchase – Noted.

b) To note any correspondence received after the agenda was posted – no items.

Signature

Date

102. Village Complaints/Compliments

- a) 17 Brigg Road – over hanging hedge on pavement. Clerk to report to NLC.
- b) Ashberry Drive / Brigg Road junction – NLC has not replaced damaged bin – Clerk to chase with NLC.
- c) High Street – litter bins not replaced following works – Clerk to chase with NLC
- d) Well Street public path – fly tipping removed. Clerk to arrange for hedge cutting to be completed.
- e) Holme Lane, Messingham – verge overgrown and uneven requires attention – Clerk to report to NLC.

103. Date/Time/Venue Of Next Meeting

- a) **To resolve the date and time of the Allotment Advisory Committee meeting.**
Resolved: no current necessity to hold a meeting and to arrange a meeting when required.
- b) **To confirm the date and time of the Personnel and Finance Committee meeting on Monday 7th November 2022 at 7pm.**
Resolved: to hold the Personnel & Finance Committee meeting on **Monday 14th November 2022 at 6:15pm** prior to the Full Council meeting.
- c) **To confirm date and time of the Full Parish Council meeting on Monday 14th November 2022 at 7pm.**
Resolved: to hold Full Parish Council meeting on Monday 14th November 2022 at 7pm.
- d) **To confirm date and time of the Precept meeting on Monday 28th November 2022 at 7pm.**
Resolved: to hold the Precept meeting on Monday 28th November 2022 at 7pm.

104. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**105. Allotment gate – Allot. Min 674 / 85 - to consider quotation received for new entrance gate layout on West View.**

The Clerk reported quotations for installation of a manufactured gate or farm gate kit and the price to purchase a galvanised farm gate only. Gate to be set back adjacent to the brick allotment building.

Resolved: to use a galvanised farm gate and Clerk to discuss installation with the Handyman.

106. War Memorial Irrigation system Min. 52 – to consider quotation received for a secure enclosed standpipe with fixings for a hose pipe.

The Clerk reported a quotation submitted by the Handyman.

Resolved: to carry out the work in principle. Chairman and Clerk to meet the Handyman on site to discuss.

107. Children's Play Area Min 59ii) – to receive and consider quotation to replace existing safety tiles with wet pour.

The Clerk reported a quotation to replace each area individually and a price to replace all areas with wet pour at the same time.

Resolved: to consider any work to undertake when the annual budget and spending is reviewed at the Precept meeting.

108. War Memorial Floodlighting – Min.72e) – to receive and consider quotations to replace both existing Halogen units with LED units.

The Clerk reported three quotations.

Resolved: to accept the quotation from Bowness Electrical for £260 + VAT. Clerk to arrange to have a photocell sensor fitted at the same time on the condition that it can be overridden with a timer to switch the lights off.

Signature

Date

- 109. War Memorial – to receive and consider quotation to remove moss in the grassed area and re-seed.**
The Clerk reported one quotation.
Resolved: to seek two additional quotations for further consideration.
- 110. Holme Meadow recreation field – to receive and consider quotation for annual flail mow of hedges and dykes.**
The Clerk reported one quotation.
Resolved: Chairman and Clerk to meet on site to determine the present necessity for the work.
- 111. Holme Meadow – Min 47b) – Changing Facility.**
The Chairman circulated some provisional plans for a new permanent toilet & changing facility block.
MJFC had been spoken to regarding their needs.
Resolved: to investigate an estimate of cost.

Cllr England left the meeting at 21:06.

This concluded the business of the meeting. Meeting closed at 21:10.