

MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black
Black Bank Farm, Black Bank, Susworth, Scunthorpe, North Lincolnshire, DN17 3AX
Tel: 07397 571469 email: clerk@messinghamparishcouncil.co.uk



NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 12th December 2022 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

7th December 2022

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Full Parish Council meeting held on Monday 14th November 2022.
 - b)
 - i) To resolve to approve the minutes of the Personnel & Finance Committee meeting on Monday 28 November 2022.
 - ii) To consider the recommendations of the Personnel & Finance Committee.
 - c) To resolve to approve the minutes of the Precept meeting held on Monday 28th November 2022.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2022/2026 – R Hellewell, 28 Aysgarth Avenue – to erect a two storey side extension.
 - b) **To receive decisions made by NLC**
 - i) PA/2022/1666 – Mr & Mrs McDonald, 136 Brigg Road – single storey rear extension, alterations and erect new detached garage – Granted.
 - ii) PA/2022/1710 – C Briggs, 9 Temperance Avenue – for a proposed single storey rear extension – Granted.
 - c) **To receive appeal decisions made by NLC**
 - i) PA/2022/341 – A Smith, land east of Priesthows, Butterwick Road – change of use for two residential mobile homes, two touring caravans and the erection of an amenity block – Appeal allowed.

7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Smaller Authorities Audit Appointments (SAAA)** – Notification of external auditor 2022-23 for 5 years is PKF Littlejohn LLP.

8. **General items of business**
 - a) **Holme Lane** – To receive the speed monitoring report carried out September 2022.

9. **Community Hub – To receive any updates**

10. **Leisure & Recreation items**
 - a) **Messingham Horse & Foal Show** – to consider request for use of Holme Meadow Field on Saturday 10th June 2023.
 - b) **MJFC Tournament** – to consider request to use Holme Meadow Recreational Field on 27 & 28 May 2023.
 - c) **MJFC** – to consider MJFC proposal for 3 month resting period of Northfield Road playing field extension.

11. **Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.

12. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**

13. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

14. **Correspondence for discussion/decision**

15. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix D*
 - b) To note any correspondence received after the agenda was posted.

16. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

17. **Date/Time/Venue of Next Meeting**
 - a) To confirm date and time of the Full Parish Council meeting on Monday 9th January 2023 at 7pm.

18. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

19. **Fire alarm maintenance contract for Community Hub** - to receive and consider quotations.
20. **Intruder alarm maintenance contract for Community Hub** – to receive and consider quotations.
21. **Play Area / MUGA attendant** – annual leave entitlement.

Clerk's Report – Appendix A

Remembrance Sunday – Traffic monitoring

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
185	17/11/22	British Gas	Electric – MUGA (first)	0.84	17.66	Dd
186	25/11/22	British Gas	Electric – MUGA -final)	0.86	18.00	Dd
188	6/12/22	British Gas	Electric – War Memorial	0.95	19.95	Dd
189	6/12/22	British Gas	Electric – Holme Meadow Recreation field	0.78	16.32	dd
190	7/12/22	NLC Building Control	Building Control - Plans fee	58.52	351.12	online
191	7/12/22	NLC Planning	Planning application fee		462.00	Online
192	12/12/22	Three.co.uk	Clerk mobile	0	6.00	Dd
193	13/12/22	British Gas	Electric – MUGA	1.75	36.80	Dd
194	14/12/22	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
195	12/12/22	MKS Groundcare Ltd	Grass cutting contract	67.20	403.20	online
196	12/12/22	MKS Groundcare Ltd	Verge cutting contract-Messingham	89.80	538.80	online
197	12/12/22	No Worries Cleaning Services	Contract Cleaning – Community Hub	36.00	216.00	online
198	12/12/22	Sissons Gardening Services	Gardening contract	0	474.44	online
199	12/12/22	N Drinkall	Handyman services	0	192.50	online
200	12/12/22	Corona Energy	Gas Community Hub	4.23	88.80	online
201	12/12/22	nPower	Electric – Community Hub – adjustment received to October bill	0.17	3.55	online
202	12/12/22	Complete Weed control	Chafer grub application – Holme Meadow	20.00	120.00	online
203	12/12/22	Mill View Fencing & Countryside Maintenance	Public Rights of Way Cutting			
204			Messingham & Holme – 4 th cut	0	753.25	online
205			Manton – 3 rd cut	0	284.50	
206			East Butterwick – 3 rd cut	0	162.00	
			Verge cutting			
			Butterwick – 6 cuts	0	450.00	
207	12/12/22	JEM Management Services	50% balance to prepare and submit planning application – Changing facility Holme Meadow	0	750.00	online
208	12/12/22	CPRE	Annual membership	0	36.00	online
209	12/12/22	REX Group Services Ltd	To repair fault on fire panel at Hub	25.00	90.00	online
210	12/12/22	T Black – Clerk reimbursement	Earnshaws –stakes and tree ties (allotment)	11.28	67.70	online
211			Dunelm – Christmas decorations – Hub	0	6.00	
212			Amazon – Christmas decorations - Hub	1.33	20.98	
213	12/12/22	Salaries & wages	See separate schedule	0	1413.48	online
214	30/12/22					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
31	17/11/22	Craft Club	Community Hub use – 5 weeks	38.00	cash
32	7/12/22	G Gadd	Allotment 13A – rent/expenses/deposit	34.00	online

Correspondence for information – Appendix D

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt.

NLC Christmas with St Johns Singers in aid of the Mayor North Lincolnshire Appeal Fund – Thursday 8 December 2022 at Normanby Hall.