

# MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black  
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## NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 9<sup>th</sup> January 2023 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black  
Clerk to the Parish Council

4<sup>th</sup> January 2023

Members of the public and press are welcome to attend the meeting.

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### AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Resignation** – To be notified of the resignation of Cllr Barbara Todd.
3. **Declarations of interest**
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. **Public Forum**
  - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.  
*Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.*
5. **Minutes of previous meetings**
  - a) To resolve to approve the minutes of the Full Parish Council meeting held on Monday 12<sup>th</sup> December 2022.
6. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
7. **Planning**
  - a) **To receive planning applications from NLC and resolve a response**
    - i) PA/2022/2136 – Cyden Homes Ltd, land between 57-71 Brigg Road – application for approval of reserved matters, appearance, landscaping, layout & scale, pursuant to outline application PA/2020/554 for 92 dwellings.
    - ii) PA/2022/2141 – Messingham Parish Council, Playing Field, Holme Lane – to erect a detached building comprising changing room, toilets and store.
  - b) **To receive decisions made by NLC**
    - i) PA/2022/1041 – N Robinson, Newstead Farm, Black Bank – to erect livery stables for commercial and private livery use – Granted.
    - ii) PA/2022/1893 – C Walters, Scallow Grove Farm, Kirton Road – to erect a garden room – Granted.
  - c) **To receive appeal decisions made by NLC**
    - i) PA/2021/999 – C Allen & T Binks, former site of Prieshows, Butterwick Road – to erect 6 holiday lodges – Appeal allowed.

8. **Finance**
  - a) **Payments** – to review and approve monthly payments. *See Appendix B*
  - b) **Receipts** – to note receipt of income. *See Appendix C*
  - c) **Virement** – (min. 173) to consider a virement of funds in 2023/24 Budget.
9. **General items of business**
  - a) **Christmas Display Competition** – to receive the winners of each category.
10. **Community Hub – To receive any updates**
11. **Leisure & Recreation items**
  - a) Northfield Road Field – Rabbit problem (Min 164a) – to receive update and agree action.
  - b) J Greaves – to consider a request from J Greaves, Personal Trainer, to run a bootcamp on Holme Meadow Recreation Field on Thursday evenings.
12. **Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.
13. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
14. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
15. **Correspondence for discussion/decision**
16. **Correspondence for information**
  - a) To note correspondence received for information. *See Appendix D*
  - b) To note any correspondence received after the agenda was posted.
17. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.
18. **Date/Time/Venue of Next Meeting**
  - a) To confirm date and time of the Full Parish Council meeting on Monday 13<sup>th</sup> February 2023 at 7pm.
19. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**
20. **Fire alarm maintenance contract for Community Hub** - to receive and consider quotations.
21. **Intruder alarm monitoring and maintenance contract for Community Hub** – to receive and consider quotations.

**Clerk's Report – Appendix A**

Min. 159a – Holme Lane speed monitoring – response from NLC Highways safety.

**Accounts - To be passed for Payment – Appendix B**

| Ref | Date     | Payee                         | Details  | Vat     | Total   | Method |
|-----|----------|-------------------------------|--|---------|---------|--------|
| 216 | 16/12/22 | British Gas                   | Electric – War Memorial                                      | 0.95    | 19.94   | dd     |
| 217 | 3/1/23   | British Gas                   | Electric – Holme Meadow Recreation field                     | 1.73    | 36.28   | dd     |
| 218 | 11/1/23  | Three.co.uk                   | Clerk mobile   | 0       | 6.00    | dd     |
| 219 | 11/1/23  | Gainsborough Pest & Environ.  | Mole control contract  | 0       | 80.00   | online |
| 220 | 11/1/23  | No Worries Cleaning Services  | Contract Cleaning – Community Hub                            | 21.60   | 129.60  | online |
| 221 | 11/1/23  | Sissons Gardening Services    | Gardening contract   | 0       | 474.44  | online |
| 222 | 11/1/23  | N Drinkall                    | Handyman services  | 0       | 231.00  | online |
| 223 | 11/1/23  | Corona Energy                 | Gas Community Hub  | 12.40   | 260.31  | online |
| 224 | 11/1/23  | nPower                        | Electric – Community Hub                                     | 3.25    | 68.24   | online |
| 225 | 11/1/23  | HMRC                          | Quarterly PAYE/NI  | 0       | 1174.66 | online |
| 226 | 11/1/23  | Hemswell Surfacing Ltd        | Installation new add. path Kealholme o/s                     | 1292.00 | 7752.00 | online |
| 227 | 11/1/23  | Office Friends                | Printer black ink  | 0.80    | 4.79    | online |
| 228 | 11/1/23  | T Black – Clerk reimbursement | Food for Volunteer Thank you Get together held on 10/12/2022 | 0       | 73.33   | online |
| 229 | 17/1/23  | British Gas                   | Electric – War Memorial                                      | 1.35    | 28.37   | dd     |
| 230 | 11/1/23  | Salaries & wages              | See separate schedule  | 0       | 1413.28 | online |
| 231 | 31/1/23  |                               |  |         |         |        |

**Monies Received – Appendix C**

| Ref. | Date     | Received from | Details                     | Amount | Method |
|------|----------|---------------|-----------------------------|--------|--------|
| 33   | 22/12/22 | Craft Club    | Community Hub use – 4 weeks | 30.00  | cash   |

**Correspondence for information – Appendix D**

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt.