

Minutes of **Messingham Parish Council** meeting held on **Monday 12th December 2022** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, W Elsome, J England, T Foster, J McKellar Main, J Oatridge, C Scott, P Skelton, P Wright.

In Attendance: Tracey Black, Parish Clerk

There were no members of the public present.

The Chairman opened the meeting at 7pm

152. Apologies of Absence - Cllrs. A Clark, J Fenwick, S Pollard, A Tasker, B Todd.

153. Declarations of Interest

Cllr P Skelton – Messingham Junior Football Club – Leisure & Recreation items – Personal & Prejudicial interest as Treasurer of MJFC.

Cllr T Foster – Messingham Horse & Foal Show – Leisure & Recreation items – Personal & Prejudicial interest as elected officer.

Cllr J England – Messingham Horse & Foal Show – Leisure & Recreation items – Personal & Prejudicial interest as elected officer.

154. Public Forum

There were no members of the Public present.

155. Minutes of the previous meeting

a) **To resolve to approve the minutes of the Full Parish Council meeting held on Monday 14th November 2022.**

Resolved: to approve the minutes to be signed by the Chairman.

b) **To resolve to approve the minutes of the Personnel & Finance Committee meeting on Monday 28 November 2022.**

Resolved: to approve and adopt the minutes to be signed by the Chairman.

c) **To resolve to approve the minutes of the Precept meeting held on Monday 28th November 2022.**

Resolved: to approve the minutes to be signed by the Chairman.

156. Clerks update

i) Min 132 Remembrance Sunday – Traffic Management

The Clerk reported that NLC had been thanked for the provision of Traffic Management for Remembrance Sunday and had reported the concerns that had occurred due to the company not adhering to the plan. NLC had reported that they had addressed the issues.

It was noted that this was not a police matter as was stated in an article published in the Village magazine.

157. Planning

a) **To resolve the planning applications**

i) PA/2022/2026 – R Hellewell, 28 Aysgarth Avenue – to erect a two storey side extension.

Resolved: No objections.

b) **To receive decisions made by NLC**

i) PA/2022/1666 – Mr & Mrs McDonald, 136 Brigg Road – single storey rear extension, alterations and erect new detached garage – Granted.

ii) PA/2022/1710 – C Briggs, 9 Temperance Avenue – for a proposed single storey rear extension – Granted.

Signature

Date

c) **To receive appeal decisions made by NLC**

- i) PA/2022/341 – A Smith, land east of Priesthows, Butterwick Road – change of use for two residential mobile homes, two touring caravans and the erection of an amenity block – Appeal allowed.

158. Financea) **Payments - To approve the payments**

Ref	Date	Payee	Details	Vat	Total	Method
185	17/11/22	British Gas	Electric – MUGA (first)	0.84	17.66	Dd
186	25/11/22	British Gas	Electric – MUGA -final)	0.86	18.00	Dd
188	6/12/22	British Gas	Electric – War Memorial	0.95	19.95	Dd
189	6/12/22	British Gas	Electric – Holme Meadow Recreation field	0.78	16.32	dd
190	7/12/22	NLC Building Control	Building Control - Plans fee	58.52	351.12	online
191	9/12/22	NLC Planning	Planning application fee	0	462.00	Online
192	12/12/22	Three.co.uk	Clerk mobile	0	6.00	Dd
193	13/12/22	British Gas	Electric – MUGA	1.75	36.80	Dd
194	14/12/22	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
195	12/12/22	MKS Groundcare Ltd	Grass cutting contract	67.20	403.20	online
196	12/12/22	MKS Groundcare Ltd	Verge cutting contract-Messingham	89.80	538.80	online
197	12/12/22	No Worries Cleaning Services	Contract Cleaning – Community Hub	36.00	216.00	online
198	12/12/22	Sissons Gardening Services	Gardening contract	0	474.44	online
199	12/12/22	N Drinkall	Handyman services	0	192.50	online
200	12/12/22	Corona Energy	Gas Community Hub	4.23	88.80	online
201	12/12/22	nPower	Electric – Community Hub – adjustment received to October bill	0.17	3.55	online
202	12/12/22	Complete Weed control	Chafer grub application – Holme Meadow	20.00	120.00	online
203	12/12/22	Mill View Fencing & Countryside Maintenance	Public Rights of Way Cutting	0	753.25	online
204			Messingham & Holme – 4 th cut			
205			Manton – 3 rd cut			
206			East Butterwick – 3 rd cut			
206			Verge cutting			
206			Butterwick – 6 cuts	0	450.00	
207	12/12/22	JEM Management Services	50% balance to prepare and submit planning application – Changing facility Holme Meadow	0	750.00	online
208	12/12/22	CPRE	Annual membership	0	36.00	online
209	12/12/22	REX Group Services Ltd	To repair fault on fire panel at Hub	15.00	90.00	online
210	12/12/22	T Black – Clerk reimbursement	Earnshaws –stakes and tree ties (allotment)	11.28	67.70	online
211			Dunelm – Christmas decorations – Hub	0	6.00	
212			Amazon – Christmas decorations - Hub	1.33	20.98	
213	12/12/22	Salaries & wages	See separate schedule	0	1413.48	online
214	30/12/22					

The Clerk reported that a subsequent invoice had been received from Npower for Electricity in the Community Hub of £56.22 which is due for payment 23/12/22;

215	12/12/22	nPower	Electricity Community Hub	2.68	56.22	online
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Resolved: to approve the above listed payments and nPower payment of £56.22.

Signature

Date

b) Receipts – To note receipt of income as per attached schedule.

Ref.	Date	Received from	Details	Amount	Method
31	17/11/22	Craft Club	Community Hub use – 5 weeks	39.00	cash
32	7/12/22	G Gadd	Allotment 13A – rent/expenses/deposit	34.00	online

- c) **Smaller Authorities Audit Appointments (SAAA)** – Notification received that the external auditor 2022-23 for 5 years is PKF Littlejohn LLP – Noted.

159. **General Items of Business**a) **Holme Lane – To receive the speed monitoring report carried out September 2022.**

The Chairman reported the speed monitoring results and noted that they fall outside the criteria for enforcement. The Clerk advised that the results had been provided to the resident in Holme that had requested the speed monitoring to take place.

Resolved: to respectfully ask NLC to carry out repeat monitoring in Spring 2023.

160. **Community Hub – to receive updates**

- a) **Volunteer get together Saturday 10th December 2022** – The Chairman reported that 13 volunteers had attended and was well received.

- b) **Fire panel weekly testing** – volunteers experiencing difficulty in carrying out the call point testing.

Resolved – Clerk to ask NLC officer if he would demonstrate to a nominated library volunteer.

161. **Leisure & Recreation items**

Cllr J England and Cllr T Foster left the room prior to the following item

- a) **Messingham Horse & Foal Show – to consider request for use of Holme Meadow Field on Saturday 10th June 2023.**

Resolved: to allow the use of the field as per request and this would be Free of Charge.

Cllr J England & Cllr T Foster returned to the meeting

Cllr P Skelton left the room prior to discussion of the following two items

- b) **MJFC Tournament – to consider request to use Holme Meadow Recreational Field on 27 & 28 May 2023.**

Resolved: to allow use of the field as per request.

- c) **MJFC – Min 95a) to consider MJFC response for 3 month resting period of Northfield Road playing field.**

Resolved: to accept the proposal from MJFC that organised sport would not take place in May, June, July.

Cllr P Skelton returned to the room

162. **Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities.**

- Road gritting team on standby for gritting during inclement weather.
- NLC Local Authority Children services received Outstanding in third successive Ofsted report with no areas requiring improvement. Children in care told inspectors they felt loved.
- Imagination Library – 10th Anniversary of Dolly Parton Imagination Library which has proved hugely successful – all children between birth and 5 can receive a free book each month.

163. **Police Matters/Neighbourhood Team (NAT)/Office of Police & Crime Commissioner (OPCC)**

Next NAT meeting – 18 January 2023 – Community Hub, Messingham.

Signature

Date

164. Councillor / Clerk Reports on meetings attended

- a) **Messingham Memorial Playing Field Association committee meeting held on 30 November 2022** – Cllr J Oatridge reported that discussions were held regarding the ongoing rabbit issue and asked if anything was being done on the north side of the field.

Resolved: to arrange another meeting of MMPFA, Holy Trinity Church and resident on Temperance Avenue to seek an update and agree a course of action and in the meantime determine the ownership of the field on the northern boundary.

- b) **Messingham Village Hall Committee meeting held on 23 November 2022** – Cllr C Scott reported;
- Sarah Elvin had retired as Chairman and that he had agreed to stand on a 12 month basis.
 - There are presently just 7 committee members.
 - The failed boiler had been replaced.

165. Correspondence for Discussion/Decision - no correspondence.**166. a) Correspondence for Information**

- i) NLC – Forthcoming meetings – placed on notice boards
- ii) ERNLLCA – newsletter, circulated on receipt.
- iii) NLC Christmas with St Johns Singers in aid of the Mayor North Lincolnshire Appeal Fund – Thursday 8 December 2022 at Normanby Hall.

b) To note any correspondence received after the agenda was posted

- i) **NLC In Bloom Grant** – Grant offer received of £387 for a new barrier planter and daffodil bulbs.
Resolved: to accept the grant and purchase the planter and bulbs to the value of £387.
- ii) **Lindsey Lodge Hospice** – Thank you letter for the donation of £227.87 from the Horticultural Show.

167. Village Complaints/Compliments

- i) The Old School Christmas light switch on – safety concerns received regarding the volume of pedestrians and parked vehicles spilling on to the highway in the dark and on a blind bend.
Resolved: to contact the owners of The Old School for reassurance that due to the success of the event that consideration be given to a Traffic Management plan in their Risk Assessment for any future events.
- ii) War Memorial – Cllr P Wright reported that he had investigated the manufacture of a second tier for the wreath frame and also for the use of a cherry picker in January to remove the tree lights, prune the tree and clean the flag pole.

168. Date/Time/Venue Of Next Meeting

- a) **To confirm date and time of the Full Parish Council meeting on Monday 9th January 2023 at 7pm.**
Resolved: to hold the Full Parish Council meeting on Monday 9th January 2023 at 7pm.

169. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**170. Fire alarm maintenance contract for Community Hub - to receive and consider quotations.**

The Clerk reported that two quotations had been received with one outstanding.

Resolved: to defer a decision until the January meeting.

171. Intruder alarm maintenance contract for Community Hub – to receive and consider quotations.

The Clerk reported that no quotations had been received.

Resolved: Clerk to seek quotations for a decision at the January meeting.

Signature

Date

172. Play Area / MUGA attendant – annual leave entitlement – Personnel meeting Min.141 bii)

The Clerk reported that all employees are entitled to 5.6 weeks statutory annual paid leave (pro rata for part time employees).

Resolved: Clerk to update the annual leave on the Play Area / MUGA attendant contract if necessary, to ensure it meets the minimum 5.6 weeks statutory entitlement and that adequate advance notice of leave to be provided by the employee to enable cover to be arranged.

173. Salaries review – Personnel min. 141 bi)

The Chairman reported that the Clerk had chosen not to accept the additional hours to the role for 2023/24.

The Chairman suggested the Salary Budget for 2023/24 should be reviewed.

It was noted that this would not affect the precept figure submitted to North Lincolnshire Council.

This concluded the business of the meeting. Meeting closed at 20:01.