

MESSINGHAM PARISH COUNCIL

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 13th February 2023 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

8th February 2023

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Full Parish Council meeting held on Monday 9th January 2023.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2022/2027 – C Haley, Low Hill Farm, West Common North Road – change of use of vacant land to use as dog walking site, installation 2 LED flood lights & CCTV cameras.
 - ii) PA/2022/2225 – M Skarbalius, land off Butterwick Road – to construct a new site access.
 - iii) PA/2023/88 – C Walters, Scallow Grove Farm, Kirton Road – to erect replacement garage block (inc. demolition of existing attached garages).
 - iv) PA/2023/92 – R Fox, 6 High Street – to erect a two storey rear extension.
 - b) **To receive application for the grant of a premises licence**
 - i) CDP Ltd, Casa Della Pasta, 68 High Street – application for recorded music indoors; Supply of Alcohol on premises; Hours Open to the Public – Monday to Friday 16:00 – 23:00 & Saturday to Sunday 12:00 – 23:00.

c) To receive decisions made by NLC

- i) PA/2022/1606 – Wildscapes CIC, land west of Holme Lane – two habitat ponds for great crested newts-Granted.
- ii) PA/2022/1626 – A Thomas, land east of Priesthows Lodge, Butterwick Road – replacement dwelling – Granted.
- iii) PA/2022/1841 – Mr & Mrs Dixon, 3 Well Street – to erect rear extension and replacement driveways – Granted.
- iv) PA/2022/2026 – R Hellewell, 28 Aysgarth Avenue – to erect a two storey side extension – Granted.
- v) PA/2022/2141 – Messingham Parish Council, Playing Field, Holme Lane – erect detached building comprising changing room, toilets and store – Granted.

7. Finance

- a) **Payments** – to review and approve monthly payments. *See Appendix B*
- b) **Receipts** – to note receipt of income. *See Appendix C*
- c) **Bank Reconciliation** – to receive and approve the bank reconciliation as at 31 January 2023.
- d) **Budget Summary** – to receive and approve the cumulative summary as at 31 January 2023 and note any variances.
- e) **Speed monitoring equipment** – Min 179i – to receive information and consider quotation and action.
- f) **Printer** – to consider purchase of replacement printer in Clerks office.
- g) **NLC Service Level Agreement** – to consider SLA for 2023-24 for playground inspections and bin collections at Northfield Road.

8. General items of business

- a) **Coronation HM King Charles III – weekend of 6-8th May 2023** – to consider any activity.

9. Community Hub – To receive any updates

- a) **Scale of Charges (Min. 183i)** – to review the charging structure for the Community Hub.

10. Leisure & Recreation items

- 11. **Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.

- 12. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**

- 13. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

14. Correspondence for discussion/decision

- a) **CPRE – Best Kept Village Competition 2023** – to consider submitting an entry – cost £35.

15. Correspondence for information

- a) To note correspondence received for information. *See Appendix D*
- b) To note any correspondence received after the agenda was posted.

- 16. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

17. Date/Time/Venue of Next Meeting

- a) To confirm date and time of Allotment Advisory meeting on Monday 6th March 2023 at 7pm in Community Hub.
- b) To confirm date and time of the Full Parish Council meeting on Monday 13th March 2023 at 7pm in Community Hub.

- 18. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

- 19. **Mole Contract** – to consider the annual renewal quotation.

- 20. **War Memorial** – Min 106 - to consider quotation for revised work to install free standing water supply.

- 21. **MUGA / Play Area Attendant** – Min 172 – annual leave entitlement.

Clerk's Report – Appendix A

- Min 189bi) Request for traffic restriction on Butterwick Road – receive update from NLC.
- Min 190i) Solar lighting on Kealholme Open Space – to receive update on faulty equipment.
- Min 190 ii) Verge parking on Wendover Road – to receive update from NLC.
- Min 190 iv) Parked vehicles on Brigg Road
- Min 193 - Fire alarm maintenance contract for Community Hub - to receive contract update.
- Min 194 - Intruder alarm monitoring and maintenance contract for Community Hub – to receive contract update.

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
232	11/1/23	GeeTee Bulb Company	No.9 25kg Daffodil bulbs	34.82	208.90	online
233	17/1/23	British Gas	Electric – MUGA	2.21	46.48	dd
234	23/1/23	East of England Apples & Orchards	5 Fruit Trees for community orchard	0	100.00	online
235	24/1/23	British Gas	Electric – Holme Meadow Recreation field	0.81	16.93	dd
236	8/2/23	Trophies & Gifts	2 no. Christmas display plaques	0	68.00	Online
237	13/2/23	British Gas	Electric – MUGA	0.39	8.26	Dd
238	13/2/23	Three.co.uk	Clerk mobile	0	6.00	dd
239	15/2/23	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
240	15/2/23	No Worries Cleaning Services	Contract Cleaning – Community Hub	28.80	172.80	online
241	15/2/23	Sissons Gardening Services	Gardening contract	0	474.44	online
242	15/2/23	N Drinkall	Handyman services	0	304.00	online
243	15/2/23	nPower	Electric – Community Hub	3.76	78.99	online
244	15/2/23	Bowness Electrical Ltd.	Replace 2 LED floodlights / install photocell	66.54	399.26	online
245	15/2/23	Plantscape Ltd.	1 no. barrier planter	41.39	248.34	online
246	15/2/23	Wave	Water – War Memorial	0	22.94	Online
247	15/2/23	T Black – Clerk reimbursement	Silica Lodge – voucher – Christmas award	0	25.00	online
248			Pickerings, Brigg- engraving of 2 plaques	0	6.00	
249	16/2/23	British Gas	Electric – War Memorial	1.10	23.06	dd
250	17/2/23	Wave	Water – Allotments	0	16.10	dd
251	17/2/23	Wave	Water – Holme Meadow	0	27.52	Dd
252	15/2/23	Salaries & wages	See separate schedule	0	1413.48	online
253	28/2/23					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
34	17/1/23	NLC	Grant for new path on open space adj. Kealhome Rd.	3000.00	online
35	8/2/23	Craft Club	Community Hub use – 6 weeks	49.00	cash

Correspondence for information – Appendix D

- NLC – Forthcoming meetings
- ERNLLCA – newsletter, circulated on receipt.
- NLC – Parish Council elections 4 May 2023 – Nomination forms for distribution to Councillors – Closing date 4 April 2023.
- Kirton Lindsey Town Council – The Mayors Civic Charity Dinner – Saturday 11th March 2023 at the Town Hall.
- HWRCC – North Lincolnshire Community Safety Partnership – Violence against Women & Girls Conference – 15 March 2023 at the Baths, Scunthorpe.