

Minutes of **Messingham Parish Council** meeting held on **Monday 9th January 2023** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, A Clark, W Elsome, J England, T Foster, J McKellar Main, J Oatridge, C Scott, P Skelton, A Tasker, P Wright.

In Attendance: Tracey Black, Parish Clerk

There were no members of the public present.

The Chairman opened the meeting at 7pm

174. Apologies of Absence - Cllr. J Fenwick

175. Resignation

a) The Clerk reported the resignation of Cllr Barbara Todd received on 31st December 2022.

Resolved: to thank Cllr B Todd for her long service on the Parish Council and to purchase some flowers in recognition.

b) The Clerk reported the resignation of Cllr Simon Pollard received on 9th January 2023.

Resolved: to thank Cllr S Pollard for his work on the Parish Council.

The Clerk reported that both the Notices of resignation had been placed on the Notice Boards. As the vacancies are within 6 months of the next election on 4th May 2023, the Parish Council can decide whether after the expiry of the clear 14 days, to fill the vacancies by co-option.

Resolved: not to co-opt due to the short length of time available to serve prior to the elections.

176. a) Declarations of Interest

Cllr T Foster – PA/2022/2136 – Personal & Prejudicial interest as friend of near neighbour.

Cllr J England – PA/2022/2136 – Personal & Prejudicial interest as family connection of near neighbour.

Cllr T Foster – PA/2022/2141 – Personal & Prejudicial interest as elected officer of Messingham Horse & Foal Show.

Cllr J England – PA/2022/2141 – Personal & Prejudicial interest as elected officer of Messingham Horse & Foal Show.

Cllr P Skelton – PA/2022/2141 – Personal & Prejudicial interest as Treasurer of MJFC.

b) To note dispensations given to any member of the council in respect of items on the Agenda.

PA/2022/2141 – Dispensations granted to Cllrs. J Briggs, A Clark, W Elsome, J McKellarMain, J Oatridge, N Poole, C Scott, A Tasker, P Wright – Personal & Prejudicial interest as members of Messingham Parish Council.

177. Public Forum

There were no members of the Public present.

178. Minutes of the previous meeting

a) **To resolve to approve the minutes of Full Parish Council meeting held on Monday 12th December 2022.**

Resolved: to approve the minutes to be signed by the Chairman.

179. Clerks update

i) **Min. 159a – Holme Lane speed monitoring – response from NLC Highways Traffic safety.**

NLC Highways Traffic Safety had advised that the results did not justify NLC to remonitor Holme Lane within such a short period of time. NLC suggested asking the local policing team to attend the site.

Resolved: following discussion, Clerk to investigate the possibility of a grant to purchase speed detector monitoring equipment.

Signature

Date

180. Planning**a) To resolve the planning applications**

Cllrs England & Foster left the room prior to the following items

- i) PA/2022/2136 – Cyden Homes Ltd, land between 57-71 Brigg Road – application for approval of reserved matters, appearance, landscaping, layout & scale, pursuant to outline application PA/2020/554 for 92 dwellings.

Resolved: Object due to the loss of privacy of neighbouring properties to the site and request that a 2 metre high fence is erected the full length of the western boundary.

To request that all conditions applied to the planning application by NLC are discharged by NLC Planning Committee.

Cllr P Skelton left the room prior to the following item

- ii) PA/2022/2141 – Messingham Parish Council, Playing Field, Holme Lane – to erect a detached building comprising changing room, toilets and store.

Resolved: No objections.

Cllrs England, Foster and Skelton returned to the meeting room.

b) To receive decisions made by NLC

- i) PA/2022/1041 – N Robinson, Newstead Farm, Black Bank – to erect livery stables for commercial and private livery use – Granted.
- ii) PA/2022/1893 – C Walters, Scallow Grove Farm, Kirton Road – to erect a garden room – Granted.

c) To receive appeal decisions made by NLC

- i) PA/2021/999 – C Allen & T Binks, former site of Prieshows, Butterwick Road – to erect 6 holiday lodges – Appeal allowed.

181. Finance**a) Payments - To approve the payments**

Ref	Date	Payee	Details	Vat	Total	Method
216	16/12/22	British Gas	Electric – War Memorial	0.95	19.94	dd
217	3/1/23	British Gas	Electric – Holme Meadow Recreation field	1.73	36.28	dd
218	11/1/23	Three.co.uk	Clerk mobile	0	6.00	dd
219	11/1/23	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
220	11/1/23	No Worries Cleaning Services	Contract Cleaning – Community Hub	21.60	129.60	online
221	11/1/23	Sissons Gardening Services	Gardening contract	0	474.44	online
222	11/1/23	N Drinkall	Handyman services	0	231.00	online
223	11/1/23	Corona Energy	Gas Community Hub	12.40	260.31	online
224	11/1/23	nPower	Electric – Community Hub	3.25	68.24	online
225	11/1/23	HMRC	Quarterly PAYE/NI	0	1174.66	online
226	11/1/23	Hemswell Surfacing Ltd	Installation new add. path Kealholme o/s	1292.00	7752.00	online
227	11/1/23	Office Friends	Printer black ink	0.80	4.79	online
228	11/1/23	T Black – Clerk reimbursement	Food for the Volunteer Thank you Get Together held on 10/12/2022	0	73.33	online
229	17/1/23	British Gas	Electric – War Memorial	1.35	28.37	dd
230	11/1/23	Salaries & wages	See separate schedule	0	1413.28	online
231	31/1/23					

Resolved: to approve the above listed payments.

b) Receipts – To note receipt of income as per attached schedule.

Signature

Date

Ref.	Date	Received from	Details	Amount	Method
33	22/12/22	Craft Club	Community Hub use – 4 weeks	30.00	cash

c) Virement – (min. 173) to consider a virement of funds in the 2023/24 Budget.

The Chairman reminded members that as reported at the December 2022 meeting, the Clerk had chosen not to accept the additional hours to the role in 2023/24.

Resolved: a virement of £4,152 to reduce the 2023/24 Wages Budget of the amount allowed for both the additional hours offered and the amount allowed for the annual NALC salary increase – this will be funded from general reserves when the amount is announced. It was agreed £875 of this sum to be placed in the Administration budget for Parish Council Accounting software.

Amended Budgets 2023/24

Wages - £22,336

General Administration - £4,225

Total Budget - £91,485

It was noted that the virement of funds would not change the Precept figure submitted to NLC of £71,000, with the shortfall to be met from General Reserves as agreed at the Precept meeting.

182. General Items of Business

a) Christmas Display Competition – to receive the winners of each category.

The following results had been circulated via email to members for approval.

Best Residential Display – 11 Leaburn Road

Best Commercial Display – Barringtons

Best Street Display – Aysgarth Avenue

Special Recognition Award for 2022 – Hayley Charlesworth for the Advent Window Trail.

Resolved: to ratify the above results and purchase £25 Garden Centre vouchers for H Charlesworth.

183. Community Hub – to receive updates

i) The charging structure for the use of the Community Hub was questioned.

Resolved: to place on the next Agenda for review.

184. Leisure & Recreation items

a) Northfield Road Field – Rabbit problem (Min 164a) – to receive update and agree action.

The Clerk reported that a meeting had been held on Thursday 5th January 2023 attended by representatives from Holy Trinity Church, Messingham Memorial Playing Field Association, resident Temperance Avenue, Chair of Parish Council and the Clerk. A solution for action had been agreed by all parties.

b) J Greaves – to consider a request from J Greaves, Personal Trainer, to run a bootcamp on Holme Meadow Recreation Field on Thursday evenings.

The Clerk reported the request had been withdrawn after the hire charges had been provided.

Resolved: no further action.

185. Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities.

The pothole machine had been able to recommence work due to the increase in temperatures.

186. Police Matters/Neighbourhood Team (NAT)/Office of Police & Crime Commissioner (OPCC)

Next NAT meeting – 18 January 2023 – Community Hub, Messingham.

Signature

Date

187. **Councillor / Clerk Reports on meetings attended** - no reports received.
188. **Correspondence for Discussion/Decision** - no correspondence.
189. a) **Correspondence for Information**
- i) NLC – Forthcoming meetings – placed on notice boards.
 - ii) ERNLLCA – newsletter, circulated on receipt.
- b) **To note any correspondence received after the agenda was posted**
- i) A letter signed by Grange Park; Golf Academy; Messingham Zoo and Happy Homestead Nursery, had been received requesting consideration for a traffic restriction of 40mph along Butterwick Road past the businesses and dwellings.
Resolved: to request NLC to undertake a feasibility study for both a 40mph restriction and a cycle / pedestrian path from the crossroads to the final property in this region.
190. **Village Complaints/Compliments**
- i) Kealholme Open space – solar lighting from Hall Rise access and from Russell Walk access not working correctly. **Resolved:** Clerk to chase with the company that installed the lighting columns.
 - ii) Wendover Road - Damage to verges from parked vehicles. The Chairman advised that vehicle registration numbers and locations are required to report the offenders to NLC.
 - iii) Ashberry Drive – new signage required following damage by a vehicle. **Resolved:** report to NLC Highways.
 - iv) Brigg Road – volume of vehicles parking on the roadside. **Resolved:** refer to Neighbourhood Policing Team.
 - v) Ashlin Court – it was reported that NLC had now removed the dead tree.
191. **Date/Time/Venue Of Next Meeting**
- a) **To confirm date and time of the Full Parish Council meeting on Monday 13th February 2023 at 7pm.**
Resolved: to hold the Full Parish Council meeting on Monday 13th February at 7pm at Messingham Community Hub.
192. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**
193. **Fire alarm maintenance contract for Community Hub - to receive and consider quotations.**
The Clerk reported that quotations had been received from three companies suggested by NLC officer.
Resolved: to accept the quotation from Chubb Fire & Security on a one year contract if possible.
194. **Intruder alarm monitoring and maintenance contract for Community Hub – to receive and consider quotations.**
The Clerk reported that quotations had been received from two companies suggested by NLC officer.
Resolved: to accept the quotation from Chubb Fire & Security on a one year contract if possible.

This concluded the business of the meeting. Meeting closed at 20:19.

Signature

Date