

MESSINGHAM PARISH COUNCIL

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 13th March 2023 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

8th March 2023

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve and adopt the minutes of the Allotment Advisory Committee meeting on 6th March 2023.
 - b) To resolve to approve the minutes of the Full Parish Council meeting held on Monday 13th February 2023.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2023/100 – J Martin, 14 Cherry Way – to erect a single-storey rear extension.
 - b) **To receive application for the grant of Occasional Market Consent**
 - i) Slate House Farm, Holme Lane, Holme – application for Occasional Market Consent.
 - c) **To receive decisions made by NLC**
 - i) PA/2022/1684 – L White, Bridge Farm, Butterwick Road – to remove cond. 7/1979/1026 to allow for occupation of dwelling other than by person solely or mainly employed in agriculture – Granted.
 - ii) PA/2022/2225 – M Skarbalius, land off Butterwick Road – to construct new site access – Granted.

7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Scale of Charges – Miscellaneous** – to review and approve.

8. **General items of business**
 - a) **Risk Assessment annual review** – to consider amendments circulated and approve the risk assessments.
 - b) **Asset Register Annual review** – to review and approve the circulated updates to the Asset Register.

9. **Community Hub – To receive any updates**

10. **Allotment**
 - a) **Allotment** – to resolve to accept the financial recommendations of the Allotment Advisory Committee.
 - b) **Vacant Small Holding plots** – Allotment min. 684a – to consider the recommendation of the Allotment committee to seek advice of a Land Agent.
 - c) **Parish Council brick allotment building** – Allotment min. 684b – to receive report of inspection and consider any action.

11. **Leisure & Recreation items**

12. **Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.

13. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**

14. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

15. **Correspondence for discussion/decision**

16. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix D*
 - b) To note any correspondence received after the agenda was posted.

17. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

18. **Date/Time/Venue of Next Meeting**
 - a) To confirm date and time of the Full Parish Council meeting in April 2023.
 - b) To confirm date, time and arrangements of the Annual Parish meeting.

19. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

20. **Cleaning contract** - to consider acceptance of price increase notification.

21. **New changing facility; toilets; store at Holme Meadow recreation field** - to receive update.

Clerk's Report – Appendix A

- Min. 210 i) - 20mph School crossing lights on Wendover Road not working – to receive update from NLC
 Min. 210 iii) - Manley Court – wooden post rotted off – update from Ongo.
 Min. 210iv) - Orchard Close – parked vehicles on double yellow line opposite the Community Hub – update from NLC.
 Min. 210v) - Wendover Road Telecommunications cabinet – update from BT.
 Min. 214 - War Memorial - free standing water supply – to receive update.

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
254	23/2/23	British Gas	Electric – Holme Meadow Recreation field	1.29	27.07	dd
255	24/2/23	Sprinkler Irrigation Systems	Box for housing new tap at War Memorial	9.93	59.54	online
256	24/2/23	Corona Energy	Gas Community Hub	19.71	413.81	online
257	3/3/23	Currys	Canon Pixma G6050	44.10	264.60	online
258	14/3/23	Three.co.uk	Clerk mobile	0	6.00	dd
259	15/3/23	British Gas	Electric – MUGA	1.55	32.58	dd
260	15/3/23	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
261	15/3/23	No Worries Cleaning Services	Contract Cleaning – Community Hub	28.80	172.80	online
262	15/3/23	Sissons Gardening Services	Gardening contract	0	474.44	online
263	15/3/23	N Drinkall	Handyman services	0	304.50	online
264	15/3/23	nPower	Electric – Community Hub	3.66	76.82	online
265	15/3/23	Corona Energy	Gas Community Hub	25.63	538.29	online
266	15/3/23	MKS Groundcare Ltd	Flailing hedge & Dyke - Holme Meadow	110.00	660.00	online
267	15/3/23	Bowness Electrical Ltd.	Relocate floodlight – War Memorial	6.00	36.00	online
268	15/3/23	Scunthorpe Signs	2 no. Deep water signs – Holme Meadow	12.00	72.00	online
269	15/3/23	Wave	Water – War Memorial	0	8.06	Online
270	15/3/23	CPRE	Best Kept Village competition entry fee	0	35.00	online
271	15/3/23	T Scruton	Allotment 11A deposit refund	0	25.00	online
272	15/3/23	G Gadd	Allotment 13A deposit refund	0	30.00	online
273	15/3/23	K Fowler	Allotment 11C deposit refund	0	25.00	Online
274	15/3/23	Chubb Fire & Security Ltd	Hub Emergency lighting – annual maintenance	28.20	169.18	online
275	15/3/23	Chubb Fire & Security Ltd	Hub Fire alarm – annual maintenance	45.80	274.80	Online
276	15/3/23	T Black – Clerk reimbursement	Flower Theatre – retirement Flowers for Cllr Todd	0	35.00	Online
277			Postage of History books	0	2.65	online
278	17/3/23	British Gas	Electric – War Memorial	0.83	17.43	Dd
279	15/3/23	Salaries & wages	See separate schedule	0	1413.08	online
280	31/3/23					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
36	21/2/23	N Crowcroft	Allotment 11C – Deposit	30.00	online
37	28/2/23	NLC	In Bloom Grant	381.03	online
38	7/3/23	M Wrightson	History books & postage	6.50	online
39	8/3/23	Craft Club	Community Hub use – 4 weeks	29.00	cash

Correspondence for information – Appendix D

- NLC – Forthcoming meetings
 ERNLLCA – newsletter, circulated on receipt.