

Minutes of **Messingham Parish Council** meeting held on **Monday 13th February 2023** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, A Clark, W Elsome, J England, J Fenwick, T Foster, J McKellar Main, C Scott, P Skelton, A Tasker.

In Attendance: Tracey Black, Parish Clerk

3 members of the public present.

The Chairman opened the meeting at 7pm

195. Apologies of Absence: Cllrs. J Oatridge, P Wright.

196. Declarations of Interest

Cllr N Poole – Premises licence application – Personal interest as a licence holder.

197. Public Forum

The Council voted to suspend the meeting to allow the public to speak.

Mr S Cook addressed the members present to provide a description of his pending planning application for a proposed Airsoft site on Butterwick Road.

The meeting reconvened.

The 3 members of the public left the meeting at 19:10.

198. Minutes of the previous meeting

a) **To resolve to approve the minutes of Full Parish Council meeting held on Monday 9th January 2023.**

Resolved: to approve the minutes to be signed by the Chairman.

A member of the public entered the meeting room.

199. Clerks update

i) **Min 189bi) Request for traffic restriction on Butterwick Road – receive update from NLC.**

The Clerk reported that NLC Highways have added the request to their speed limit review list.

ii) **Min 190i) Solar lighting on Kealholme Open Space – to receive update on faulty equipment.**

The Clerk reported that the installation company are awaiting a replacement lantern and two replacement panels from the manufacturer.

iii) **Min 190 ii) Verge parking on Wendover Road – to receive update from NLC.**

The Clerk reported that NLC Highways & Neighbourhoods team are to undertake a random night visit to determine the condition / damage of the verges. If intervention is required they will update accordingly.

iv) **Min 190 iv) Parked vehicles on Brigg Road.**

The Chairman reported that he is due to meet NLC Highways w/c 13 February 2023 on site to consider proposals to aid traffic movement due to the number of parked vehicles on Brigg Road.

v) **Min 193 - Fire alarm maintenance contract for Community Hub - to receive contract update.**

The Clerk reported that due to the administration work involved, the contracts offered by Chubb are a minimum of 3 years. Chubb has agreed that notice can be given if required after 2 years.

vi) **Min 194 - Intruder alarm monitoring and maintenance contract for Community Hub – to receive contract update.**

The Clerk reported that due to the administration work involved, the contracts offered by Chubb are a minimum of 3 years. Chubb has agreed that notice can be given if required after 2 years.

200. Planning

a) **To resolve the planning applications**

i) **PA/2022/2027** – C Haley, Low Hill Farm, West Common North Road – change of use of vacant land to use as dog walking site, installation 2 LED flood lights & CCTV cameras.

Resolved: No Objections subject to reassurance of an assessment of the proposed LED floodlights.

Signature

Date

- ii) PA/2022/2225 – M Skarbalius, land off Butterwick Road – to construct a new site access.
Resolved: No Objections subject to the proposal conforming to NLC highway regulations.
- iii) PA/2023/88 – C Walters, Scallow Grove Farm, Kirton Road – to erect replacement garage block (inc. demolition of existing attached garages).
Resolved: No Objections.
- iv) PA/2023/92 – R Fox, 6 High Street – to erect a two storey rear extension.
Resolved: No Objections subject to no loss of visual amenity of neighbouring properties.

b) To receive application for the grant of a premises licence

- i) CDP Ltd, Casa Della Pasta, 68 High Street – application for recorded music indoors; Supply of Alcohol on premises; Hours Open to the Public – Monday to Friday 16:00 – 23:00 & Saturday to Sunday 12:00 – 23:00.
Resolved: No Objections subject to relevant noise legislation being in place to protect the neighbouring properties.

c) To receive decisions made by NLC

- i) PA/2022/1606 – Wildscapes CIC, land west of Holme Lane – two habitat ponds for great crested newts- Granted.
- ii) PA/2022/1626 – A Thomas, land east of Priesthows Lodge, Butterwick Road – replacement dwelling – Granted.
- iii) PA/2022/1841 – Mr & Mrs Dixon, 3 Well Street – to erect rear extension and replacement driveways – Granted.
- iv) PA/2022/2026 – R Hellewell, 28 Aysgarth Avenue – to erect a two storey side extension – Granted.
- v) PA/2022/2141 – Messingham Parish Council, Playing Field, Holme Lane – erect detached building comprising changing room, toilets and store – Granted.

201. Finance

a) Payments - To approve the payments

Ref	Date	Payee	Details	Vat	Total	Method
232	11/1/23	GeeTee Bulb Company	9 x 25kg Daffodil bulbs	34.82	208.90	online
233	17/1/23	British Gas	Electric – MUGA	2.21	46.48	dd
234	23/1/23	East of England Apples & Orchards	5 no. Fruit Trees for community orchard	0	100.00	online
235	24/1/23	British Gas	Electric – Holme Meadow Recreation field	0.81	16.93	dd
236	8/2/23	Trophies & Gifts	2 no. Christmas display plaques	0	68.00	Online
237	13/2/23	British Gas	Electric – MUGA	0.39	8.26	Dd
238	13/2/23	Three.co.uk	Clerk mobile	0	6.00	dd
239	15/2/23	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
240	15/2/23	No Worries Cleaning Services	Contract Cleaning – Community Hub	28.80	172.80	online
241	15/2/23	Sissons Gardening Services	Gardening contract	0	474.44	online
242	15/2/23	N Drinkall	Handyman services	0	304.00	online
243	15/2/23	nPower	Electric – Community Hub	3.76	78.99	online
244	15/2/23	Bowness Electrical Ltd.	Replace 2 LED floodlights / install photocell	66.54	399.26	online
245	15/2/23	Plantscape Ltd.	1 no. barrier planter	41.39	248.34	online
246	15/2/23	Wave	Water – War Memorial	0	22.94	Online
247	15/2/23	T Black – Clerk reimbursement	Silica Lodge – voucher – Christmas award	0	25.00	online
248			Pickerings, Brigg- engraving of 2 plaques	0	6.00	
249	16/2/23	British Gas	Electric – War Memorial	1.10	23.06	dd
250	17/2/23	Wave	Water – Allotments	0	16.10	dd
251	17/2/23	Wave	Water – Holme Meadow	0	27.52	Dd

Signature

Date

252	15/2/23	Salaries & wages	See separate schedule	0	1413.48	online
253	28/2/23					

Resolved: to approve the above listed payments.

b) Receipts – To note receipt of income as per attached schedule.

Ref.	Date	Received from	Details	Amount	Method
34	17/1/23	NLC	Grant for new path on open space adj. Kealhome Rd.	3000.00	online
35	8/2/23	Craft Club	Community Hub use – 6 weeks	49.00	cash

c) Bank Reconciliation – to receive and approve the bank reconciliation as at 31 January 2023.

The bank reconciliation as at 31 January 2023 had been circulated prior to the meeting. There were no questions. **Resolved:** to accept the Bank reconciliation.

d) Budget Summary – to receive and approve the cumulative summary as at 31 January 2023 and note any variances.

The budget summary as at 31 January 2023 had been circulated prior to the meeting. The variations were noted and no questions were raised. **Resolved:** to accept the budget summary.

e) Speed monitoring equipment – Min 179i – to receive information and consider quotation and action.

The Clerk reported that she had spoken with the Clerks of Scawby and Brigg. The accepted supplier by NLC is Morelock. The cost of equipment for battery operated is £2,695 + VAT and for Solar operated £2,995 + VAT. Additional cost for posts and installation.

Resolved: to apply for a grant from NLC for £2,000, being two thirds of the cost of solar powered equipment.

f) Printer – to consider purchase of replacement printer in Clerks office.

Resolved: to allow the Clerk a budget of £300 to purchase a new printer.

g) NLC Service Level Agreement – to consider SLA for 2023-24 for playground inspections and bin collections at Northfield Road.

Resolved: to accept the SLA contract from NLC for 2023-24 at a cost of £1068.90 + VAT.

202. General Items of Business

a) Coronation HM King Charles III – weekend of 6-8th May 2023 – to consider any activity.

The Clerk reported that NLC has Community grants available for the Coronation up to £250/group. Suggestions included providing a Coronation mug for each baby born in the parish during 2023.

Resolved: to apply for a grant from NLC Community Coronation fund.

203. Community Hub – to receive updates

a) Scale of Charges (Min. 183i) – to review the charging structure for the Community Hub.

The charging structure was discussed. It was noted that any changes could not be reversed within six months except by special motion. **Resolved:** to place a review of charging structure on the April agenda.

204. Leisure & Recreation items

a) Holme Meadow signage - two of the three signs ‘Danger – Deep Dyke Keep Out’ on Holme Meadow recreation field have fallen apart.

Resolved: Clerk to arrange for two replacement signs to be made and installed.

b) Holme Meadow Hire - Provisional enquiry for hire to hold a national strong man competition.

Resolved: to consider request on submission of booking application.

Signature

Date

205. Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities.

- NLC had held their budget meeting on 13 February 2023 and agreed there would be no rise in the general precept tax.
- Imagination Library to continue.
- Free car parking to continue.

206. Police Matters/Neighbourhood Team (NAT)/Office of Police & Crime Commissioner (OPCC)

The Chairman reported that PC Pearson had held a Neighbourhood drop in session at the Community Hub on 26th January 2023.

207. Councillor / Clerk Reports on meetings attended

- a) **Messingham Village Hall Committee meeting** – Cllr C Scott reported that he had chaired his first meeting since becoming Chairman. The committee is low on members and in accordance with the Lease agreement, organisations using the Hall have been asked to consider appointing a representative to the committee.

208. Correspondence for Discussion/Decision

- a) **CPRE – Best Kept Village Competition 2023 – to consider submitting an entry – cost £35.**

Resolved: to submit an entry to the CPRE Best Kept Village competition.

209. a) Correspondence for Information

- NLC – Forthcoming meetings – placed on notice boards.
- ERNLLCA – newsletter, circulated on receipt.
- NLC – Parish Council elections 4 May 2023 – Nomination forms for distribution to Councillors – Closing date 4 April 2023. Clerk to distribute forms to all serving Councillors as instructed by NLC.
- Kirton Lindsey Town Council – The Mayors Civic Charity Dinner – Saturday 11th March 2023 at the Town Hall - Noted.
- HWRCC – North Lincolnshire Community Safety Partnership – Violence against Women & Girls Conference – 15 March 2023 at the Baths, Scunthorpe – noted.

- b) **To note any correspondence received after the agenda was posted** – no correspondence.

- B Todd – Thank you card for the arrangement of flowers.

210. Village Complaints/Compliments

- 20mph School crossing lights on Wendover Road not working – Clerk to chase NLC again.
- War Memorial – new LED floodlight too bright when travelling along Northfield Road – the Clerk reported that the floodlight had been adjusted twice and is due to be moved position w/c 13/2/23.
- Manley Court – wooden post rotted off – Clerk to report to Ongo homes.
- Orchard Close – parked vehicles on double yellow line opposite the Community Hub causing congestion – Clerk to report to NLC Highways & Neighbourhoods Technical support.
- Wendover Road Telecommunications cabinet – it was reported that the cabinet had been covered in tarpaulin for some time – Clerk to investigate.

211. Date/Time/Venue Of Next Meeting

- a) **To confirm date and time of Allotment Advisory meeting on Monday 6th March 2023 at 7pm in Community Hub.**

Resolved: to hold the Allotment Advisory meeting on Monday 6th March 2023 at 7pm.

Signature

Date

- b) **To confirm date and time of the Full Parish Council meeting on Monday 13th March 2023 at 7pm in Community Hub.**

Resolved: to hold the Full Parish Council meeting on Monday 13th March 2023 at 7pm.

The council voted to suspend the meeting to allow the member of the public to speak

Mr D Hayley addressed the members regarding his current planning application PA/2022/2027.

The meeting reconvened.

The member of the public left the meeting room.

212. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**
213. **Mole Contract – to consider the annual renewal quotation.**
Resolved: to accept the renewal quotation from Gainsborough Pest & Environmental Services of £80/month for a 1 year contract.
214. **War Memorial – Min 106 - to consider quotation for revised work to install free standing water supply.**
Resolved: to carry out the work in principle. Chairman and Clerk to meet with the Handyman on site to discuss the layout and specification.
215. **MUGA / Play Area Attendant – Min 172 – annual leave entitlement.**
Resolved: to amend the contract to the following Annual leave entitlement - in addition to the normal and public holidays, 5 working weeks of annual leave in each leave year (pro rata for part time employees).
216. **New changing facility; toilets; store at Holme Meadow recreation field.**
Resolved: to pursue formal funding applications and determine the use of NLC framework for the procurement procedure.

This concluded the business of the meeting. Meeting closed at 20:34.