

MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black
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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Tuesday 11th April 2023 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

4th April 2023

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Full Parish Council meeting held on Monday 13th March 2023.
 - b) To resolve to approve the minutes of the Planning meeting held on Monday 27th March 2023.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - b) **To receive decisions made by NLC**
 - i) PA/2023/88 – C Walters, Scallow Grove Farm, Kirton Road – to erect replacement garage block – Granted.
7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Bank Reconciliation** – to approve the year end bank reconciliation as at 31 March 2023, circulated prior to the meeting.
 - d) **Budget Summary** – to approve the year end summary as at 31 March 2023 and note any variances, circulated prior to the meeting
 - e) **Reserves policy** - to review and approve the reserves policy.

8. **General items of business**
 - a) **Child Safeguarding policy** – to consider adopting NLC model policy (circulated).
 - b) **Adult Safeguarding policy** – to consider adopting NLC model policy (circulated).
 - c) **NLC Devolution – Min. 99** – to consider proposal from NLC for cleaning of signs and bus shelters.
 - d) **Coronation mugs -Min 221vi)** – to be notified of NLC grant offer and consider eligibility and managing.
9. **Community Hub** – To receive any updates
10. **Allotment**
 - a) **Vacant small holding plots – Min 226b)** – to receive quotations for Land Agent advice.
11. **Leisure & Recreation items**
 - a) **MMPFA – & MJFC** concerns re. condition of Playing field extension on Northfield Road, due to damage caused by rabbits.
 - b) **MJFC** – consider requests for use of Holme Meadow field.
12. **Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.
13. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
14. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
15. **Correspondence for discussion/decision**
 - a) Resident - A. May – Fly tipping from vehicles, request for cameras at entrances to village.
 - b) Resident – I. Robinson – vehicles attending businesses blocking access to Ashlin Court.
16. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix D*
 - b) To note any correspondence received after the agenda was posted.
17. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.
18. **Date/Time/Venue of Next Meeting**
 - a) To remind the date and time of the Annual Parish meeting on Monday 24th April 2023 at 7pm.
 - b) To remind the date and time of the Annual Parish Council meeting on Monday 15th May 2023 at 7pm.
Both dates of the above meeting were approved at the Parish Council meeting held on 13th March 2023.
19. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**
20. **Allotment Brick building – Min.226c)** – To consider quotations for re-pointing work.
21. **New changing facility; toilets; store at Holme Meadow recreation field** - to receive updates and consider action.

Messingham Parish Council AGENDA Appendix – 11th April 2023

Clerk's Report – Appendix A

- Min. 221 i) - 20mph School crossing lights on Wendover Road not working – to receive update from NLC
- Min. 221iii) - Orchard Close – parked vehicles on double yellow line opposite the Community Hub – update from NLC/Police
- Min 223i) – Corona Energy – update from NLC re. tariff
- Min 224b) – Lawn mower Insurance claim – claim submitted
- Min 232 bii) – Horses on Kealholme Open Space land signage – update from NLC
- Min 233i) – Advertisement boards on roundabout on Wendover Road / West Green / East Green – Planning consent expiry

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
281	24/3/23	Dash UK Ltd	Coronation mugs	35.64	213.84	online
282	27/3/23	British Gas	Electric – Holme Meadow Recreation field	1.21	25.26	dd
283	11/4/23	Three.co.uk	Clerk mobile	0	6.00	Dd
284	12/4/23	Corona Energy	Gas Community Hub	17.53	368.18	online
285	12/4/23	nPower	Electric – Community Hub	2.94	61.73	online
286	12/4/23	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
287	12/4/23	No Worries Cleaning Services	Contract Cleaning – Community Hub	28.80	172.80	online
288	12/4/23	Sissons Gardening Services	Gardening contract	0	474.44	online
289	12/4/23	N Drinkall	Handyman services	0	496.50	online
290	12/4/23	ERNLLCA	Annual membership fee	0	1051.39	online
291	12/4/23	HMRC	Quarterly PAYE/NI	0	1160.34	Online
292	12/4/23	Chubb Fire & Safety Ltd	Intruder alarm – monitoring / annual maint.	59.00	354.00	online
293	12/4/23	BW Ross	Allotment cultivation	11.00	66.00	online
294	12/4/23	Cllr C Scott	Reimbursement – Allotment shed key cut	0	9.00	online
295	14/4/23	British Gas	Electric - MUGA	1.06	22.32	Dd
295	12/3/23	Salaries & wages	See separate schedule	0	1453.25	online
296	28/4/23					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
40	25/3/23	Craft Club	Community Hub use – 3 weeks	19.00	cash

Correspondence for information – Appendix D

- NLC – Forthcoming meetings
- ERNLLCA – newsletter, circulated on receipt.
- North Lincolnshire Workers Memorial Day – Friday 28th April 2023 at Connect Church Ashby Road 10am onwards.