

Minutes of **Messingham Parish Council** meeting held on **Monday 13<sup>th</sup> March 2023** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

**Present:** Councillors N Poole (Chair), J Briggs, W Elsome, J England, J Fenwick, T Foster, J McKellar Main, J Oatridge, C Scott, P Skelton, A Tasker, P Wright.

**In Attendance:** Tracey Black, Parish Clerk  
2 members of the public present.

**The Chairman opened the meeting at 7pm**

**217. Apologies of Absence:** Cllr. A Clark.

**218. Declarations of Interest**

Cllr A Tasker – PA/2023/100 – Declared a Personal & Prejudicial interest as known to applicant.

**219. Public Forum**

*The members of the public did not wish to speak.*

**220. Minutes of the previous meeting**

**a) To resolve to approve the minutes of Full Parish Council meeting held on Monday 13<sup>th</sup> February 2023.**

**Resolved:** to approve the minutes to be signed by the Chairman.

**b) To resolve to approve and adopt the minutes of the Allotment Advisory Committee meeting on Monday 6<sup>th</sup> March 2023.**

**Resolved:** to approve the minutes to be signed by the Chairman and to adopt by the Full Council.

**221. Clerks update**

**i) Min. 210 i) - 20mph School crossing lights on Wendover Road not working – to receive update from NLC**  
NLC had advised that the lights had not been physically inspected as they were showing as working on their computer system. The NLC Street Lighting Team are to attend to inspect.

**ii) Min. 210 iii) - Manley Court – wooden post rotted off – update from Ongo.**

Ongo had advised that they will arrange to replace the post.

**iii) Min. 210iv) - Orchard Close – overnight parking of vehicles on double yellow line opposite the Community Hub – update from NLC.**

The Clerk reported that NLC have added this to their list for the evening shift to inspect.

**iv) Min. 210v) - Wendover Road Telecommunications cabinet – update from BT.**

The Clerk reported that BT had been contacted for an update for repair but are only able to raise a ticket for inspection which they would process.

**v) Min. 214 - War Memorial - free standing water supply – to receive update.**

The Chairman and Clerk met with the Handyman and agreed for a valve box to be sunk at ground level in the grassed area adjacent to the meter, to house a new tap for a hose to water the plants.

**vi) Min. 202a) – NLC Coronation Grant**

The Clerk reported that a grant had been submitted for Coronation mugs to present to newborns of the Parish during 2023 and awaiting a response.

**222. Planning**

*Cllr P Wright declared a Personal & Prejudicial interest and left the room prior to the following item*

*Cllr A Tasker left the room prior to the following item*

**a) To resolve the planning applications**

**i) PA/2023/100 – J Martin, 14 Cherry Way – to erect a single-storey rear extension.**

**Resolved:** No Objections.

Signature

Date

*Cllrs P Wright and A Tasker returned to the meeting room*

**b) To receive application for the grant of Occasional Market Consent**

i) Slate House Farm, Holme Lane, Holme – application for Occasional Market Consent.

**Resolved:** No objections.

**c) To receive decisions made by NLC**

i) PA/2022/1684 – L White, Bridge Farm, Butterwick Road – to remove cond. 7/1979/1026 to allow for occupation of dwelling other than by person solely or mainly employed in agriculture – Granted.

ii) PA/2022/2225 – M Skarbalius, land off Butterwick Road – to construct new site access – Granted.

**223. Finance**

**a) Payments - To approve the payments**

Ref	Date	Payee	Details	Vat	Total	Method
254	23/2/23	British Gas	Electric – Holme Meadow Recreation field	1.29	27.07	dd
255	24/2/23	Sprinkler Irrigation Systems	Box for housing new tap at War Memorial	9.93	59.54	online
256	24/2/23	Corona Energy	Gas Community Hub	19.71	413.81	online
257	3/3/23	Currys – PC World Business	Canon Pixma G6050	44.10	264.60	online
258	14/3/23	Three.co.uk	Clerk mobile	0	6.00	dd
259	15/3/23	British Gas	Electric – MUGA	1.55	32.58	dd
260	15/3/23	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
261	15/3/23	No Worries Cleaning Services	Contract Cleaning – Community Hub	28.80	172.80	online
262	15/3/23	Sissons Gardening Services	Gardening contract	0	474.44	online
263	15/3/23	N Drinkall	Handyman services	0	304.50	online
264	15/3/23	nPower	Electric – Community Hub	3.66	76.82	online
265	15/3/23	Corona Energy	Gas Community Hub	25.63	538.29	online
266	15/3/23	MKS Groundcare Ltd	Flailing hedge & Dyke - Holme Meadow	110.00	660.00	online
267	15/3/23	Bowness Electrical Ltd.	Relocate floodlight – War Memorial	6.00	36.00	online
268	15/3/23	Scunthorpe Signs	2 no. Deep water signs – Holme Meadow	12.00	72.00	online
269	15/3/23	Wave	Water – War Memorial	0	8.06	Online
270	15/3/23	CPRE	Best Kept Village competition entry fee	0	35.00	online
271	15/3/23	T Scruton	Allotment 11A deposit refund	0	25.00	online
272	15/3/23	G Gadd	Allotment 13A deposit refund	0	30.00	online
273	15/3/23	K Fowler	Allotment 11C deposit refund	0	25.00	Online
274	15/3/23	Chubb Fire & Security Ltd	Hub Emergency lighting – annual maintenance	28.20	169.18	online
275	15/3/23	Chubb Fire & Security Ltd	Hub Fire alarm – annual maintenance	45.80	274.80	Online
276	15/3/23	T Black – Clerk reimbursement	Flower Theatre – retirement Flowers for Cllr Todd	0	35.00	Online
277			Postage of History books	0	2.65	online
278	17/3/23	British Gas	Electric – War Memorial	0.83	17.43	Dd
279	15/3/23	Salaries & wages	See separate schedule	0	1413.08	online
280	31/3/23					

The Clerk raised concerns regarding the invoices for Corona Energy for the cost of gas at the Community Hub.

The cost p/kWh had gradually increased for the previous 4 months. The supply is on contract through NLC. A previous increase in April 2022 had been questioned and NLC advised this was an annual increase. The Clerk is awaiting a response from NLC.

Signature

Date

**Resolved:**

- i) Clerk to determine the advice of NLC Library services for the minimum temperature for storage of the Library books.
- ii) Clerk to arrange the installation of a Hive thermostat to control the heating temperature.
- iii) Clerk to investigate changing supplier if NLC response not satisfactory.

**Resolved:** to approve the above listed payments.

**b) Receipts – To note receipt of income as per attached schedule.**

Ref.	Date	Received from	Details	Amount	Method
36	21/2/23	N Crowcroft	Allotment 11C – Deposit	30.00	online
37	28/2/23	NLC	In Bloom Grant – Daffodil bulbs and barrier planter	381.03	online
38	7/3/23	M Wrightson	History books & postage	6.50	online
39	8/3/23	Craft Club	Community Hub use – 4 weeks	29.00	cash

**c) Scale of Charges – Miscellaneous – to review and approve.**

The Clerk reported that the cost of postage to dispatch the History books by 2<sup>nd</sup> Class postage will increase to £2.40 from April 2023.

**Resolved:** to increase the charge for postage of History books to £2.40. All other charges for Sale of History books and Freedom of Information requests to remain the same.

**224. General Items of Business****a) Risk Assessment annual review – to consider amendments circulated and approve the risk assessments.**

The Clerk had circulated the general risk assessment, Car Park risk assessment and Community Hub risk assessment prior to the meeting.

**Resolved:** to approve the proposed amendments and additions to the risk assessments.

**b) Asset Register Annual review – to review and approve the circulated updates to the Asset Register.**

The Clerk had circulated the asset register with proposed updates prior to the meeting. The Clerk reported that previously only assets with a value of £50 and above had been placed on the register and had spoken with the internal auditor to assess if this remained a reasonable figure. The auditor had advised that the Governance & Accountability Practitioners Guide does not state a de minimis value and the Parish Council should set the amount at a level not to clutter the register and not too high that items with a theft value are excluded. The Asset register should be compared with the Insurance schedule.

It was noted that the excess on the Insurance is £125.

**Resolved:** with effect from 2022/23 to record assets on the register with a value of £125 and above.

The Clerk reported that Messingham Cricket Club had informed the Parish Council that their storage container on Northfield Road had been broken into on the night of 11<sup>th</sup> March 2023. The Honda lawnmower belonging to the Parish Council had been stolen. The Police had been informed.

**Resolved:** to submit an Insurance claim for the loss of the lawnmower.

Asset Register Deletions: Brother printer; Honda lawnmower.

Asset Register Additions: Canon printer; barrier planters; galvanised gate.

**Resolved:** to approve the updates.

*1 member of the public left the meeting at 19:33*

Signature

Date

**225. Community Hub – to receive updates**

The Clerk reported that NLC Library Services had met with two new volunteers and would be commencing the training in due course.

**226. Allotment**

*Cllr C Scott declared a Personal & Prejudicial interest and left the meeting prior to the following item.*

**a) Allotment – to resolve to accept the financial recommendations of the Allotment Advisory Committee.**

**Resolved:** to adopt the recommendations for the tenant expenses for 2023/24 and rent payments for 2024/25.

*Cllr C Scott returned to the meeting room*

It was noted that the cost of allotments remained comparable to NLC allotments.

**b) Vacant Small Holding plots – Allotment min. 684a – to consider the recommendation of the Allotment committee to seek advice of a Land Agent.**

**Resolved:** Clerk to seek the cost to provide advice from 3 Land Agents and advice to be taken from the lowest priced.

**c) Parish Council brick allotment building – Allotment min. 684b – to receive report of inspection and consider action.**

The Chairman and Clerk had inspected and reported that some pointing of the brickwork was required in areas exposed to the elements. The glass in the windows were in a poor condition.

**Resolved:** Clerk to seek quotations for the pointing work and arrange for Handyman to board up the windows with marine plywood.

**d) Rental of allotments to residents of neighbouring parishes without allotment provision - Allotment Min 682ii)**

The Chairman reported that a response had been received from ERNLLCA to advise that whilst allotments can be rented to residents of neighbouring parishes without allotment provision, it is not advisable due to the disproportionate amount of work, risk of disputes / challenges and potential legal challenges.

**Resolved:** to continue as present, to rent only to residents of the Parish.

**227. Leisure & Recreation items - there were no items****228. Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities.**

- Work is winding down due to the forthcoming elections on 4<sup>th</sup> May 2023.
- A task force has been set up to help support workers at British Steel into new jobs after the company announced plans to close its coke ovens and make 260 workers redundant.

**229. Police Matters/Neighbourhood Team (NAT)/Office of Police & Crime Commissioner (OPCC)**

Unlawful entry of storage container on Northfield Road and property on Temperance Avenue on 12/3/23.

**230. Councillor / Clerk Reports on meetings attended - there were no items****231. Correspondence for Discussion/Decision - there were no items.****232. a) Correspondence for Information**

- i) NLC – Forthcoming meetings – placed on notice boards.
- ii) ERNLLCA – newsletter, circulated on receipt.

Signature

Date

- b) **To note any correspondence received after the agenda was posted** – no correspondence.
- i) **Holme Meadow Recreation field – application to hire** – request from IronFreaks Strongman Scunthorpe to hire for a National final and family fun Day – 25 June & 17 September 2023.  
**Resolved:** agreeable in principle. Prior to a decision, the Parish Council would require submission of a full and comprehensive application, to include Traffic Management Plan; Insurance; Risk Assessments; Security; NLC approved ESAG Event plan; other necessary licences; Layout plan.
- ii) **L Robinson resident – request for signage to prohibit horses on Kealholme open space land – noting that there are five openings and signage only on one entrance.**  
**Resolved:** to consult with North Lincolnshire Council.
- iii) **NLC Highways Traffic Safety** – to consider NLC draft proposal for ‘no waiting at any time’ restrictions / double yellow lines along B1398 Kirton Road in the vicinity of Twigmoor Woods car park. The proposal is in response to inconsiderate parking causing obstruction issues.  
**Resolved:** to support the proposed restrictions.

**233. Village Complaints/Compliments**

- i) Advertisement boards on the Wendover Road / West Green / East Green roundabout. It was noted that planning permission had been granted for this.

*The member of the public left the meeting at 20:09*

**234. Date/Time/Venue Of Next Meeting**

- a) **To confirm date and time of the Full Parish Council meeting in April 2023.**  
**Resolved:** to hold the Full Parish Council meeting on Tuesday 11<sup>th</sup> April 2023 - due to the Easter Bank Holiday – at 7pm in the Community Hub.
- b) **To confirm date, time and arrangements of the Annual Parish meeting.**  
**Resolved:** to hold the Annual Parish meeting on Monday 24<sup>th</sup> April 2023 at 7pm in the Community Hub.
- c) **To confirm date and time of the Annual Parish Council meeting in May 2023.**  
**Resolved:** to hold the Annual Parish meeting on Monday 15<sup>th</sup> May 2023 at 7pm in the Community Hub.

**235. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

**236. Cleaning contract - to consider acceptance of price increase notification.**

The Clerk reported that the cost of the cleaning contract for Messingham Community Hub will increase to £38 + VAT / week with effect from 1 April 2023.

**Resolved:** to accept the increase of £2 / week to the cleaning contract.

**237. New changing facility; toilets; store at Holme Meadow recreation field - to receive update.**

The Chairman gave an update on funding and tender process.

This concluded the business of the meeting. Meeting closed at 20:18 .

Signature

Date