

MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black
Black Bank Farm, Black Bank, Susworth, Scunthorpe, North Lincolnshire, DN17 3AX
Tel: 07397 571469 email: clerk@messinghamparishcouncil.co.uk



NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 11th September 2023 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

6th September 2023

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Parish Council meeting held on Monday 14th August 2023.
 - b) To resolve to approve the minutes of the Planning meeting held on Monday 21st August 2023.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2023/1057 – Mrs N Robinson, Newstead Farm, Black Bank – to erect an American style block, with associated parking, re-submission of 2022/1041.
 - ii) PA/2023/1416 – J Southworth, Hubblestrop Cottage, Access to Sand Vale Farm, Holme – new garage and games room.
 - iii) PA/2023/1480 – Nr & Mrs Longstaff, 4a Fairfield Drive – to erect a single-storey rear and side extension, and internal alterations.
 - iv) PA/2023/1510 – Mr & Mrs K Mason, 6 East Green – to erect a first-floor side extension.
 - b) **To receive decisions made by NLC**

7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Savings Account – Min 77f** - to receive feedback re. opening a new savings account.

8. **General items of business**
 - a) **Speed Indicator Display** – Min 59e)/78b – to receive response from NLC regarding location and cost to adopt posts.
 - b) **Annual Bench & Village Entry Sign Inspection** – to receive report and consider any action.
 - c) **Best Kept Competition results** – to receive the results of the Best Kept Front Gardens and Best Kept Allotments.
 - d) **In Bloom feature in front of the Community Hub** – to receive and consider suggestions.

9. **Community Hub** – To receive any updates.
 - a) **Wall Clock** – to consider the purchase of a wall clock.

10. **Leisure & Recreation items**
 - a) **Children’s Play Area Min.62a/75a** – to consider quotations for wet pour options.

11. **Horticultural Show – Saturday 2nd September 2023.**
 - a) **Financial Report** - To receive the financial report of the Horticultural Show held on 2nd September 2023 and resolve a donation to Charity.

12. **Messingham Ward Councillor report** - To receive a report from Messingham Ward Councillor on NLC activities.

13. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**

14. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

15. **Correspondence for discussion/decision**
 - a) Resident – S Elvin – complaint regarding height of property boundary hedge with Village Hall site.

16. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix D*
 - b) To note any correspondence received after the agenda was posted.

17. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

18. **Date/Time/Venue of Next Meeting**
 - a) To confirm the date and time of the Allotment Advisory Committee meeting on Monday 18th September 2023.
 - a) To confirm the date and time of the next Full Parish Council meeting on Monday 9th October 2023 at 7pm.
Meetings to be held in the Community Hub, Messingham at 7pm.

19. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

20. **Children’s Play Area & MUGA Vacancy**

Clerk's Report – Appendix A

Min 60/78 - Horses on Kealhome Open Space – to receive feedback from the nearby resident.

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
117	11/9/23	Three.co.uk	Clerk mobile	1.05	6.28	Dd
118	13/9/23	British Gas	Electric- MUGA	0.76	16.10	Dd
119	13/9/23	Wave	Water – Community Hub	0	10.18	online
120	13/9/23	nPower	Electric – Community Hub	2.02	42.33	online
121	13/9/23	Corona Energy	Gas – Community Hub	1.26	26.54	online
122	13/9/23	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
123	13/9/23	No Worries Cleaning Services	Contract Cleaning – Community Hub	38.00	228.00	online
124	13/9/23	Sissons Gardening Services	Gardening contract	0	474.44	online
125	13/9/23	N Drinkall	Handyman services	0	1084.50	online
126	13/9/23	LA Slingsby	Village Contract grass cutting – August	0	793.10	Online
127	13/9/23	LA Slingsby	Verge Contract grass cutting - August	0	987.80	Online
128	13/9/23	Kids Charity Football Camp NA Staniforth	Refund of hire charge (T&C's met-min. 80b)	0	50.00	online
129	13/9/23	TP Black – Clerk-reimburse	National Garden vouchers – prizes/judge gift	0	230.00	Online
130	13/9/23	Salaries & wages	See separate schedule	0	1452.85	online
131	29/9/23					
132	18/9/23	British Gas	Electric – War Memorial	1.01	21.35	Dd

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
28	3/8/23	Craft Club	Community Hub use – 6 weeks	32.00	cash
29	10/8/23	Kids Charity Football Camp	Holme Meadow Hire	50.00	Online

Correspondence for information – Appendix D

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt.