

Minutes of **Messingham Parish Council** meeting held on **Monday 14<sup>th</sup> August 2023** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

**Present:** Councillors N Poole (Chair), J Briggs, W Elsome, J England, J Fenwick, T Foster, J McKellarMain, J Oatridge, C Scott, S Shaw, P Skelton, A Tasker.

**In Attendance:** Tracey Black, Parish Clerk  
2 members of Public present

### **The Chairman opened the meeting at 7pm**

**71. Apologies of Absence:** Received from Councillors A Clark, SA Cowley, P Wright.

**72. Declarations of Interest**

Cllr McKellarMain–PA/2023/1229–declared a prejudicial interest as resident of nearby development.

**73. Public Forum**

*The Council voted to suspend the meeting to allow the public to speak.*

Mr I Thompson addressed the members present to view concerns regarding a potential future planning application at Whaplate Farm, West View. Concerns included access from Hewson Street; loss of parking rights; nesting birds.

*The meeting reconvened.*

The two residents left the meeting at 19:06.

**74. Minutes of the previous meeting**

**a) To resolve to approve the minutes of the Full Parish Council meeting on Monday 10<sup>th</sup> July 2023.**

**Resolved:** to approve the minutes to be signed by the Chairman.

**75. Clerks update**

**a) Min 62a – Children’s play area - wet pour infill of safety tiles update.**

The Clerk reported that NLC is unable to carry out the repairs due to their present work load.

RTC Safety Surfaces Ltd who laid the wet pour for the new roundabout does not carry out this work as they cannot guarantee the duration of its success due to seasonal movement of the safety tiles.

Streetscape Ltd can quote for the work but recommends this is not cost effective long term and suggests wet pour overlay.

NLC had previously advised that gapping up to 30mm is classed as low risk.

**Resolved:** to seek quotation from Streetscape Ltd for both wet pour infill and alternatives.

**b) Min 49i (June) –** The Clerk reported that the Chairman and Clerk had met with the contract gardener to discuss the quality of work.

- The moss removal work at the War Memorial had been unsuccessful due to the dry weather. It was agreed to postpone the re-application until after Remembrance Sunday.
- Gardener hadn’t realised box hedge and rose trees where on the contract – will address going forward.
- Chairman emphasised to the gardener the importance of the War Memorial site looking immaculate as it is a focal point of the village.
- Area of planting at rear of Hub to be added to contract.
- Poor display of planting at Co-op, Ongo and Community Hub discussed.

**Resolved:** Parish Council to consider a feature in front of the Hub.

Clerk reported that the 4 rotten timber posts outside Manley Court had been reported to Ongo Homes.

Signature

Date

**76. Planning****a) To resolve the planning applications**

- i) PA/2023/1208 – M Smith, Land south of Butterwick Road – outline permission to erect dwelling with all matters reserved for subsequent consideration.

**Resolved:** Object as the proposed development is outside of the development boundary and in open countryside.

*Cllr J McKellarMain left the meeting prior to discussion of the following item*

- ii) PA/2023/1229 – P Jackson, land off Scotter Road – outline permission for up to 20 dwellings with all matters reserved for subsequent consideration, re-submission of PA/2021/1330.

**Resolved:** To OBJECT for the following reasons;

- The proposed development is on LC11 land – Loss of an ‘Area of amenity importance’ land in the adopted Local Plan and loss of habitat for protected species.
- Present on-going drainage and sewerage issues in the close vicinity. Concerns of the increased pressure that will be placed on the present ineffective and already overloaded system. During periods of heavy rainfall the nearby Manor Farm development experiences WC’s not flushing and overflowing inspection covers resulting in raw sewerage entering water courses. Messingham Parish Council has previously requested a moratorium on all future developments in the village until the existing foul water infrastructure issues have been resolved.
- Highway concerns regarding road safety issues for the safe access and egress with the A159 and close proximity to the junction with Brigg Road.
- Messingham has already reached its target population. The village infrastructure is not coping with the existing demand from residential properties.
- North Lincolnshire Council has already met its land supply figure.

*Cllr J McKellarMain returned to the meeting.*

- iii) PA/2023/1143 – S Allen, 49 High Street – permission for change of use of a unisex hairdressers to a beauty salon with one sunbed and a treatment room.

**Resolved:** No objection in principle but clarification is required as the application states one sunbed and the proposed floor plans show two sunbeds.

**b) To receive decisions made by NLC**

- i) PA/2023/425 – S Sheardown, 101 High Street - replace roof to create roof space and alterations to elevations – Granted.
- ii) PA/2023/1041 – D Metheringham, Hunters Lodge, Kirton Road – single storey extension at front property– Granted.
- iii) PA/2023/2027 – C Haley, Low Hill Farm – change of use of vacant land to dog walking site – Granted.

**77. Finance****a) Insurance – to consider quotations for Insurance cover for 3 year term.**

The Clerk reported that two quotations had been received and one Insurance Company had declined to quote as they would be unable to compete given there had been two claims in the past year.

**Resolved:** to accept the quotation from BHIB Councils Insurance for £826.62 on a 3 year term.

**b) Payments - To approve the payments**

Ref	Date	Payee	Details	Vat	Total	Method
88	24/7/23	British Gas	Electric – Holme Meadow Recreation field	1.79	37.61	dd
89	8/8/23	HMRC	Quarterly PAYE/NI	0	1229.67	online
90	11/8/23	Three.co.uk	Clerk mobile	0	6.28	Dd
91	11/8/23	British Gas	Electric- MUGA	0.74	15.64	Dd

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92	16/8/23	British Gas	Electric – War Memorial	0.71	15.01	Dd
93	16/8/23	Wave	Water – War Memorial	0	12.18	online
94	16/8/23	Wave	Water – Community Hub	0	15.79	online
95	16/8/23	nPower	Electric – Community Hub	1.87	39.18	online
96	16/8/23	Corona Energy	Gas – Community Hub	1.68	35.19	online
97	16/8/23	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
98	16/8/23	No Worries Cleaning Services	Contract Cleaning – Community Hub	30.40	182.40	online
99	16/8/23	Sissons Gardening Services	Gardening contract	0	526.44	online
100	16/8/23	N Drinkall	Handyman services	0	258.50	online
101	16/8/23	LA Slingsby	Village Contract grass cutting – July	0	955.90	Online
102	16/8/23	LA Slingsby	Verge Contract grass cutting - July	0	987.80	Online
103	16/8/23	Mill View Fencing & Countryside Maintenance	Messingham/Holme - PROW's grass cutting	0	908.40	online
104			East Butterwick - PROW's grass cutting	0	194.40	
105			Manton - PROW's grass cutting	0	314.40	
106			East Butterwick – Verge cutting	0	255.00	
107	16/8/23	PKF Littlejohn LLP	External Auditor	84.00	504.00	Online
108	16/8/23	Kyanite Consulting Ltd	Website - annual maintenance and hosting	26.41	158.44	Online
109	16/8/23	TP Black – Clerk-reimburse	The Range-4no. soap/dust pan & brush- Hub	1.17	7.03	Online
110	16/8/23	BHIB Councils Insurance	Annual Insurance Premium	0	826.62	Online
111	16/8/23	Salaries & wages	See separate schedule	0	1453.05	online
112	31/8/23					
113	17/8/23	Wave	Water – Holme Meadow Recreation Field	0	29.03	Dd
114	17/8/23	Wave	Water – Allotments	0	86.03	dd
115	17/8/23	Wave	Water – Allotments	0	116.99	dd
116	22/8/23	British Gas	Electric – Holme Meadow Recreation Field	0.72	15.25	Dd

**Resolved:** to approve the above listed payments.

**c) Receipts – To note receipt of income as per attached schedule.**

Ref.	Date	Received from	Details	Amount	Method
24	2/7/23	SDPOC	Holme Meadow Hire	100.00	cheque
25	6/7/23	British Gas	EBRS discount – final bill adjustment- MUGA	0.40	online
26	21/7/23	D Mettam	Allotment 11A – deposit/rent/expenses	59.00	online
27	25/7/23	NLC	Precept – 2 <sup>nd</sup> payment 50%	35500.00	online

**d) Prizes for Best Kept Front Garden and Allotment Competitions – to approve value of prizes.**

**Resolved:** to provide prizes for each competition as per previous years; £50, £30, £20 and £20 for the best allotment newcomer, being a total of £220. The Clerk to purchase National Garden vouchers.

**e) PKF Littlejohn LLP Accountants – to receive the external audit report for 2022-23.**

The Clerk reported that the external audit report is now complete with no matters of concern raised. In accordance with the regulations the certificate and notice of conclusion have been placed on the notice boards and website.

**f) Savings Account – to consider opening a new savings account.**

The Clerk suggested that as only balances up to £85,000 are protected under the Financial Services Compensation Scheme (FSCS) in each financial institution consideration be given to opening an additional bank account with a separate bank. Savings interest rates are currently increasing.

**Resolved:** Clerk to investigate opening an instant access savings account with Unity Trust Bank, who have experience of dealing with Parish Councils.

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**78. General Items of Business****a) Horses on Kealhome Open Space – Min.60 – to consider options and quotations to prevent access of horses.**

It had been agreed at the last meeting to investigate a height barrier at the Kealholme Road access to prevent access of horses. The Clerk had met with Quibell Fabrications, it would be difficult to determine the height of a barrier as a rider could dismount and lead a horse underneath. A barrier placed at a height to prevent this could pose a danger to other users eg. cyclists, scooters especially when dark. A quote had been received for a height barrier of £1,835 + VAT.

A kissing gate with disability access and gate latch had been quoted for of £2,900 + VAT. However, this option would not allow vehicle maintenance access.

**Resolved:** the cost did not represent good use of public funds and would only be at one of five access points. Cllr J England voted against.

Clerk to obtain the diary being kept by a nearby resident to ascertain any need for further consideration.

**b) Speed Indicator Display (SID) equipment – Min 59e) – to receive response from NLC regarding location and cost to adopt posts.**

NLC had carried out a site visit of the 2 posts on Brigg Road and 1 post on Scotter Road. They advised some sight line obstructions caused by trees / sign. Adjacent residents would need to be consulted as there may be some light intrusion. The posts have to be signed over to the Parish Council and accept liability for them. There will be a power disconnection fee of £427.88 + VAT / post.

**Resolved:** Clerk to respond to NLC;

- The posts had been located by NLC and Humber Roads Safety therefore location should be acceptable.
- The response is not supportive when NLC encourages devolution.
- Parish Council does not wish to take posts over merely have periodic use.

**c) D-Day80 on 6 June 2024 – min 67iv) – to consider any commemorations.**

**Resolved:** to place an advert in the village magazine for any ideas and interest in forming a working group of volunteers to arrange an event in the village.

**79. Community Hub – to receive updates****a) NLC Service Level Agreement for provision of Library services annual review – to receive report of meeting.**

The Clerk reported that a meeting had been held on 25 July 2023 with the Chairman, Clerk and two NLC Library officers. A positive response had been received for the library provision, footfall and membership. It was suggested using the Hub for Touring Arts events and book launch events etc.

**b) Gas contract – The Clerk reported that the contract transfer request had been repeatedly refused by Corona energy. NLC had investigated and had been informed by Corona energy that the criteria for change of tenancy had not been met as the length of time from changeover of the Hub had been exceeded. The Parish Council had chosen not to accept the new rates provided by NLC in April and advised accordingly.**

**Resolved:** to ask NLC why an organisation of their size cannot secure the rates offered to the Parish Council.

**80. Leisure & Recreation items****a) Gate between playing field and Churchyard – Min 64 – to receive update.**

The Clerk reported that the Chairman and Clerk had met with a representative from Messingham Memorial Playing Field Association and Holy Trinity Church on 25<sup>th</sup> July 2023, to discuss re-opening the

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gate following the damage to the ground by youths on ebikes/scooters. Messingham Memorial Playing Field Association had agreed in principle at their committee meeting to re-open the gate. A volunteer from the Church had agreed to open the gate on Fridays between 10am – 3pm commencing 1 September 2023. This was acceptable to MMPFA. It was agreed MMPFA would place an advert in the village magazine for additional volunteer/s.

**b) Kids Charity Football Camp – Tuesday 15 August 2023 - request to hire – to receive delegated power decision.**

The Clerk had consulted with the Chairman and Vice Chairman between meetings and agreed the use of the field subject to confirmation of valid Insurance cover and payment of hire. As all the funds are to be donated to Charity, subject to the Terms & Conditions of hire being met, the amount to be refunded following the event.

The Clerk reported that despite chasing proof of Insurance cover this had not been seen. The organiser had advised the event would be covered under MJFC insurance as the event coach is a MJFC coach.

**Resolved:** Certificate of Insurance needs to be seen. As the event was due to be held the following day, the Council voted to suspend the meeting to allow the Chairman to telephone the organiser.

The call was not answered and a message was left.

*The meeting reconvened.*

The organiser returned the call and spoke with the Chairman and Clerk and assured proof would be received prior to the event.

**c) Holme Meadow Recreation Field Hire – to review Terms & Conditions.**

The Clerk reported as there had been a recent increase in enquiries to hire Holme Meadow Recreation Field, consideration needs to be given to updating the Terms & Conditions of Hire.

**Resolved:** Clerk to draft amendments and call a meeting of the Leisure & Recreation committee.

**81. Horticultural Show – Saturday 2<sup>nd</sup> September 2023**

**a) To receive update and agree volunteers / set up times for the Horticultural Show.**

The Clerk reported that the judges had been confirmed and the posters and schedules were out. Volunteers would be required on the day and prizes would be needed for the raffle.

**Resolved:** Clerk to purchase some prizes.

**82. Messingham Ward Councillor report – To receive a report on NLC activities.**

- NLC scheme for solar panels on schools and Community buildings – Village Hall, Holy Trinity Church, Methodist Church and School have all been made aware.
- Contract for new changing facility on Holme Meadow has been registered on ESPO contract finder.

**83. Police Matters/Neighbourhood Team (NAT)/Office of Police & Crime Commissioner (OPCC)**

i) Police had been informed of the damage to the playing field ground at Northfield Road - see minute 80a.

**84. Councillor / Clerk Reports on meetings attended**

Messingham Village Hall committee meeting - Cllr C Scott gave a report as Chairman;

- plans being drawn up for a flat roof extension for storage. Cllr Scott was advised that permission would need to be requested from Messingham Parish Council being the land owners.
- Hall is busy with bookings.

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**85. Correspondence for Discussion/Decision****a) P Green – resident – query regarding any plans to improve / update the Childrens Play Area.**

It was noted that equipment is replaced as required and presently seeking price to address the safety tiles. There is also limited space available within the children's play area.

**b) Revd. G Massey – retirement from participation in formal Remembrance Sunday commemorations.**

The Chairman reported that a letter had been sent thanking Revd. Massey for all his support and contribution given over many years. The members reiterated their thanks.

**c) J Cooper – resident – Complaint regarding poor condition of path on Park View; overgrown trees and weeds on various roads and paths; overhanging trees on path from Park Street to West View on property.**

- i) The Clerk had reported the poor condition of the pavement on Park View to NLC for their attention.
- ii) The Clerk had asked Mr Cooper for the location of overgrown trees and weeds to report to NLC.
- iii) Noted that the overhanging trees on the path from Park Street to West View where within the boundary of the property and maintenance would be the responsibility of the resident.

**d) CPRE – Best Kept Village Competition results – to receive the results.**

The Clerk reported that Messingham had not been placed in this year's competition. Clerk to circulate the breakdown of the results to members.

**86. a) Correspondence for Information**

- i) NLC – Forthcoming meetings – placed on notice boards.
- ii) ERNLLCA – newsletter, circulated on receipt.
- iii) Kirton Lindsey Town Council – Civic Service 24 September 2023 at 3pm St Andrews Church – noted.
- iv) Virgin Money – wef 19 September 2023 facility to deposit cash at the Post Office withdrawn – noted.

**87. Village Complaints/Compliments**

- i) Chestnut Drive / Eastfield Road junction – pot hole – Clerk to report to NLC.
- ii) Allotment 19A/B – activity by youths in shed – incinerator used for fire resulting in smoke damage and evidence of nitrous oxide cannisters. Tenant has reported to the police.
- iii) Compliment to grass cutting of verges around the village.

**88. Date/Time/Venue Of Next Meeting**

- b) To confirm date and time of next Full Parish Council meeting on Monday 11<sup>th</sup> September 2023 at 7pm. Resolved:** to hold next full Parish Council meeting on Monday 11<sup>th</sup> September 2023 at 7pm in the Community Hub.

This concluded the business of the meeting. Meeting closed at 21:11.