

# MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black  
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## **NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL**

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 9<sup>th</sup> October 2023 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black  
Clerk to the Parish Council

4<sup>th</sup> October 2023

Members of the public and press are welcome to attend the meeting.

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### **AGENDA**

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
  - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.  
*Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.*
4. **Minutes of previous meetings**
  - a) To resolve to approve the minutes of the Parish Council meeting held on Monday 11<sup>th</sup> September 2023.
  - b) To resolve to approve and adopt the minutes of the Allotment Advisory Committee meeting on 18<sup>th</sup> September 2023.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
  - a) **To receive planning applications from NLC and resolve a response**
    - i) PA/2023/1483 – S Jackson, The Pink Pig, Holme Lane, Holme – conversion of two redundant grain bins into two overnight accommodation pods.
    - ii) PA/2023/1558 – M Rylatt. Priesthows, Butterwick Road – to erect a two-storey dwelling and garage. (retain as built)
    - iii) PA/2023/1583 – JG Green & Sons, Whaplate Farm, West View – Hybrid application comprising full permission to partially demolish, rebuilding and conversion of existing farm buildings to form 3 no. new dwellings with new access and outline permission for the erection of 4 no. new dwellings with new access, with access, appearance, landscaping, layout and scale reserved for subsequent consideration.
  - b) **To receive decisions made by NLC**
    - i) PA/2023/667 – P Sembiente, ACTFAST – Kierdan Park, Northfield Road – to erect a new classroom – Granted.

7. **Finance**
  - a) **Payments** – to review and approve monthly payments. *See Appendix B*
  - b) **Receipts** – to note receipt of income. *See Appendix C*
  - c) **Savings Account – Min 101c** - to approve new savings account and balance to transfer.
  - d) **Bank Reconciliation** – to receive and approve the bank reconciliation as at 30 September 2023.
  - e) **Budget Summary** – to receive and approve the cumulative summary at 30 September 2023 and note any variances.
  - f) **Remembrance Sunday** – 12<sup>th</sup> November 2023.
    - i) to be notified of arrangements
    - ii) to agree a donation to the Royal British Legion for a wreath from the Parish Council
    - iii) to agree a fee for the bugler
    - iv) to consider the plans (circulated) for a new frame
8. **General items of business**
  - a) **Christmas Display competition** – to consider a competition for 2023 and resolve categories and arrangements.
  - b) **D-Day80** – 6 June 2023 – to receive any feedback from the Village magazine article.
9. **Community Hub** – To receive any updates.
10. **Leisure & Recreation items**
  - a) **Children’s Play Area Min.104a** – to receive response from NLC and consider quotation for work.
11. **Messingham Ward Councillor report** - To receive a report from Messingham Ward Councillor on NLC activities.
12. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
13. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
14. **Correspondence for discussion/decision**
  - a) **Messingham Village Hall** – to consider request to build an extension on the east side of the main hall.
  - b) **Resident – J Cooper** – overhanging trees on residents property from trees on path on Park Street to West View. To receive update following response to resident per min. 85c.
15. **Correspondence for information**
  - a) To note correspondence received for information. *See Appendix D*
  - b) To note any correspondence received after the agenda was posted.
16. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.
17. **Date/Time/Venue of Next Meeting**
  - a) To confirm the date and time of the Personnel Committee meeting on Monday 13<sup>th</sup> November 2023 at 6.15pm.
  - b) To confirm the date and time of the next Full Parish Council meeting on Monday 13<sup>th</sup> November 2023 at 7pm.
  - c) To confirm the date and time of the Precept meeting on Monday 27<sup>th</sup> November 2023 at 7pm.  
Meetings to be held in the Community Hub, Messingham.
18. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**
19. Messingham Village Hall / Car Park - Min 109a– to receive quotations for perimeter hedge work.
20. Holme Meadow Recreation field – to receive and consider quotation for annual flail mow of hedges and dykes.

**Clerk's Report – Appendix A**

Min 110a - Holme Meadow recreation field hire – meeting of regular hirers arranged for Monday 16<sup>th</sup> October 2023.  
 Min 111ii) – Holme Lane, rusted lighting column – column removed by NLC  
 Min 111 iii) – Holme Lane – sunken grate – replaced by NLC  
 Min 111 v) – Brigg Road adj. Belle Vue Farm – Public Right of Way signage – to receive update from NLC.  
 Min 114 – Children's Play Area & MUGA person – to receive update.

**Accounts - To be passed for Payment – Appendix B**

Ref	Date	Payee	Details	Vat	Total	Method
133	26/9/23	British Gas	Electric-Holme Meadow Recreation field	0.85	17.88	Dd
134	11/10/23	Wave	Water – Community Hub	0	13.19	online
135	11/10/23	nPower	Electric – Community Hub	2.24	47.11	online
136	11/10/23	Corona Energy	Gas – Community Hub Jul-Aug	1.05	22.13	online
137	11/10/23	Corona Energy	Gas – Community Hub Aug-Sept	1.45	30.41	online
138	11/10/23	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
139	11/10/23	No Worries Cleaning Services	Contract Cleaning – Community Hub	30.40	182.40	online
140	11/10/23	Sissons Gardening Services	Gardening contract	0	576.44	online
141	11/10/23	N Drinkall	Handyman services	0	619.50	online
142	11/10/23	LA Slingsby	Village Contract grass cutting – September	0	631.40	Online
143	11/10/23	LA Slingsby	Verge Contract grass cutting - September	0	493.90	Online
144	11/10/23	HMRC	Quarterly PAYE/NI	0	1224.89	online
145	11/10/23	NLC	SLA – Playground Inspections SLA – Bin emptying at Northfield Road	42.18 171.60	253.08 1029.60	online
146	11/10/23	Lindsey Lodge Hospice	Horticultural Show donation	0	195.15	cheque
147	11/10/23	TP Black – Clerk-reimburse	Argos – Clock for Community Hub	3.00	18.00	Online
148			Timpson – Key cutting x2 – allotment gate	2.25	13.50	
149	11/10/23	Salaries & wages	See separate schedule	0	1462.26	online
150	11/10/23					
151	31/10/23					
152	12/10/23	Three.co.uk	Clerk mobile	1.05	6.28	Dd
153	13/10/23	British Gas	Electric – MUGA	0.88	18.63	dd
154	18/10/23	British Gas	Electric-War Memorial	1.09	22.95	Dd

**Monies Received – Appendix C**

Ref.	Date	Received from	Details	Amount	Method
30	6/9/23	Horticultural Show	Net proceeds	195.15	Cash
31	7/9/23	Iron Foundation	Football Day camps x 6	300.00	Online
32	9/9/23	Messingham Cricket Club	Community Hub Hire	5.00	online
33	9/9/23	Craft Club	Community Hub use – 5 weeks	28.00	cash
34	14/9/23	Scunthorpe Pony Club	Holme Meadow Hire	260.00	cheque
35	14/9/23	Scunthorpe Pony Club	Holme Meadow Hire	100.00	cheque
36	26/9/23	MJFC	Community Hub Hire	5.00	online
37	29/9/23	NLC	Devolved Grass cutting grant	9519.00	online

**Correspondence for information – Appendix D**

NLC – Forthcoming meetings  
 ERNLLCA – newsletter, circulated on receipt.