

# MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black  
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## **NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL**

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 11<sup>th</sup> December 2023 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black  
Clerk to the Parish Council

6<sup>th</sup> December 2023

Members of the public and press are welcome to attend the meeting.

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### **AGENDA**

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
  - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.  
*Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.*
4. **Minutes of previous meetings**
  - a) To resolve to approve the minutes of the Parish Council meeting held on Monday 13<sup>th</sup> November 2023.
  - b) To resolve to approve the minutes of the Precept meeting held on Monday 27<sup>th</sup> November 2023.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
  - a) **To receive planning applications from NLC and resolve a response**
    - i) PA/2023/1865 – D Raddish, Manor Farm, Scallow Lane – to remove condition 4 of 7/1974/0475 namely to remove the occupational agricultural tie.
  - b) **To receive decisions made by NLC**
    - i) PA/2023/1229 – Jackson Phillips Asset Solutions, land off Scotter Road- 20 dwellings with all matters reserved for subsequent consideration, re-submission of PA/2021/1330 – Refused.
    - ii) PA/2023/1716 – J Black & Son Ltd, Trentings Farm, Messingham Ings Road – to determine if prior approval required for a proposed agricultural grain and machine storage building – Prior approval for siting & appearance is not required.

7. **Finance**
  - a) **Payments** – to review and approve monthly payments. *See Appendix B*
  - b) **Receipts** – to note receipt of income. *See Appendix C*
  - c) **Virgin Money – Debit Card** – to receive updated notification of the withdrawal of facility to deposit cash a Post Office without a debit card. To consider application for a debit card for the Clerk to pay in and for sundry expenses.
  
8. **General items of business**
  - a) War Memorial Electric condition report – to receive the unsatisfactory result of the report and ratify the action taken by the Clerk in conjunction with the Chairman in accordance with Financial regulations.
  
9. **Community Hub** – To receive any updates.
  
10. **Leisure & Recreation items**
  - a) Messingham Horse & Foal Society – to consider request for use of Holme Meadow recreation field to hold Messingham Show on Saturday 8<sup>th</sup> June 2024.
  - b) Holme Meadow recreation field – to consider prices for 5mph signage.
  
11. **Messingham Ward Councillor report** - To receive a report from Messingham Ward Councillor on NLC activities.
  
12. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
  
13. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
  
14. **Correspondence for discussion/decision**
  
15. **Correspondence for information**
  - a) To note correspondence received for information. *See Appendix D*
  - b) To note any correspondence received after the agenda was posted.
  
16. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.
  
17. **Date/Time/Venue of Next Meeting**
  - a) To confirm the date and time of the next Full Parish Council meeting on Monday 8<sup>th</sup> January 2024 at 7pm. Meeting to be held in the Community Hub, Messingham.
  
18. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

**Clerk's Report – Appendix A**

Min 158i) – Fairfield Drive drop kerb o/s No.1 – to receive NLC response.  
 Min 152d – Holme Meadow – Footy 4 Kids hire – all documents received.

**Accounts - To be passed for Payment – Appendix B**

Ref	Date	Payee	Details	Vat	Total	Method
190	17/11/23	British Gas	Electric-Allotments	0	77.11	Dd
191	17/11/23	Gee Tee Bulb Company	6 x 25kg nets daffodil bulbs	32.40	194.40	online
192	21/11/23	British Gas	Electric – War Memorial	1.14	24.12	dd
193	21/11/23	British Gas	Electric – Holme Meadow recreation field	1.06	22.36	Dd
194	27/11/23	Edf energy	Gas – Community Hub (1 <sup>st</sup> payment – 56 days)	6.88	144.38	dd
195	12/12/23	Three.co.uk	Clerk mobile	1.05	6.28	Dd
196	13/12/23	nPower	Electric – Community Hub	3.38	71.00	online
197	13/12/23	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
198	13/12/23	No Worries Cleaning Services	Contract Cleaning – Community Hub	30.40	182.40	online
199	13/12/23	Sissons Gardening Services	Gardening contract	0	474.44	online
200	13/12/23	N Drinkall	Handyman services	0	357.50	online
201	13/12/23	Bowness Electrical Ltd	3 no. Electric condition reports	74.00	444.00	online
202	13/12/23	Budget Maintenance	Hedge cutting Car park at Village Hall	0	850.00	Online
203	13/12/23	Carr Lane Nurseries	Winter bedding plants	0	1334.00	Online
204	13/12/23	Salaries & wages	See separate schedule	0	1558.08	online
205	29/12/23					
206	15/12/23	Wave	Water – Community Hub	0	19.22	dd
207	15/12/23	British Gas	Electric – MUGA	3.38	71.02	Dd
208	19/12/23	British Gas	Electric -War Memorial	1.22	25.77	Dd

**Monies Received – Appendix C**

Ref.	Date	Received from	Details	Amount	Method
42	17/11/23	Craft Club	Community Hub use – 7 weeks	39.00	cash
43	19/11/23	MJFC	Community Hub hire	5.00	online
44	28/11/23	Scunthorpe Conservatives	Community Hub hire	15.00	cheque

**Correspondence for information – Appendix D**

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt.

Royal British Legion, Poppy appeal organiser, Scunthorpe – Thank you for Parish Council donation of £200. Messingham community total raised £2,060.73.