

Minutes of **Messingham Parish Council** meeting held on **Monday 9<sup>th</sup> October 2023** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

**Present:** Councillors N Poole (Chair), J Briggs, A Clark, SA Cowley, W Elsome, J England, T Foster, J McKellarMain, J Oatridge, P Skelton, A Tasker, P Wright.

**In Attendance:** Tracey Black, Parish Clerk

**The Chairman opened the meeting at 7pm**

**117. Apologies of Absence:** Cllrs J Fenwick, C Scott, S Shaw.

**118. Declarations of Interest**

Cllr P Skelton – Receipts item no.36 – Declared a prejudicial interest as Treasurer of MJFC.

**119. Public Forum** - No public were present.

**120. Minutes of the previous meeting**

a) **To resolve to approve the minutes of the Full Parish Council meeting on Monday 11<sup>th</sup> September 2023.**

**Resolved:** to approve the minutes to be signed by the Chairman.

a) **To resolve to approve and adopt the minutes of the Allotment Advisory Committee meeting on Monday 18<sup>th</sup> September 2023.**

**Resolved:** to approve the minutes to be signed by the Chairman and to adopt by Full Council.

**121. Clerks update**

a) **Min 110a - Holme Meadow recreation field hire – meeting of regular hirers.**

The Clerk reported that a meeting had been arranged with representatives of MJFC, Messingham Show committee and Scunthorpe Pony Club for Monday 16<sup>th</sup> October 2023 at 7pm in the Community Hub.

b) **Min 111ii) – Holme Lane, rusted lighting column.**

The Clerk reported that the lighting column had been removed and since the last meeting all the lighting columns on Holme Lane are now in the process of being replaced.

c) **Min 111 iii) – Holme Lane – sunken grate.**

The Clerk reported that the sunken grate had been replaced by NLC.

d) **Min 111 v) – Brigg Road adj. Belle Vue Farm – Public Right of Way signage – to receive update from NLC.**

NLC had reported that the owner of Belle Vue Farm had requested a diversion of the path and NLC are in the process of following this up. If successful the path would remain essentially in the same location, but not directly alongside the owners home as at present. Legally the path should be signposted however doing so would be signposting an obstructed path. NLC asked if the Parish Council would be in agreement. The process for diversion would include informal consultation of approx. 6 weeks and formal approval of approx. 4-6 months.

**Resolved:** in agreement with NLC to leave the path unsigned.

e) **Min 114 – Children’s Play Area & MUGA person – to receive update.**

The Clerk reported that an application had been received for the post and had commenced on 16<sup>th</sup> September 2023.

**122. Planning**

a) **To resolve the planning applications**

i) **PA/2023/1483** – S Jackson, The Pink Pig, Holme Lane, Holme – conversion of two redundant grain bins into two overnight accommodation pods.

**Resolved:** No objections.

Signature

Date

- ii) PA/2023/1558 – M Rylatt. Priesthows, Butterwick Road – to erect a two-storey dwelling and garage. (retain as built).

**Resolved:** Object to the current positioning of the boundary entrance wall and pillars which encroach 2.2 metres onto NLC Highway land.

*Cllr T Foster declared a personal interest in the following item*

- iii) PA/2023/1583 – JG Green & Sons, Whaplate Farm, West View – Hybrid application comprising full permission to partially demolish, rebuilding and conversion of existing farm buildings to form 3 no. new dwellings with new access and outline permission for the erection of 4 no. new dwellings with new access, with access, appearance, landscaping, layout and scale reserved for subsequent consideration.

**Resolved:** No Objection subject to confirmation of an acceptable drainage and surface water plan to address the existing foul water issues.

**b) To receive decisions made by NLC**

- i) PA/2023/667 – P Sembiante, ACTFAST – Kierdan Park, Northfield Road – to erect a new classroom – Granted.

- ii) PA/2023/334 – J Tolley, Car boot sale site, Slate House Farm between Holme and Messingham – to change the use of land as a market on Saturdays, Sundays and Bank Holidays – Granted with conditions.

**123. Finance**

**a) Payments - To approve the payments**

Ref	Date	Payee	Details	Vat	Total	Method
133	26/9/23	British Gas	Electric-Holme Meadow Recreation field	0.85	17.88	Dd
134	11/10/23	Wave	Water – Community Hub	0	13.19	online
135	11/10/23	nPower	Electric – Community Hub	2.24	47.11	online
136	11/10/23	Corona Energy	Gas – Community Hub Jul-Aug	1.05	22.13	online
137	11/10/23	Corona Energy	Gas – Community Hub Aug-Sept	1.45	30.41	online
138	11/10/23	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
139	11/10/23	No Worries Cleaning Services	Contract Cleaning – Community Hub	30.40	182.40	online
140	11/10/23	Sissons Gardening Services	Gardening contract	0	576.44	online
141	11/10/23	N Drinkall	Handyman services	0	619.50	online
142	11/10/23	LA Slingsby	Village Contract grass cutting – September	0	631.40	Online
143	11/10/23	LA Slingsby	Verge Contract grass cutting - September	0	493.90	Online
144	11/10/23	HMRC	Quarterly PAYE/NI	0	1224.89	online
145	11/10/23	NLC	SLA – Playground Inspections	42.18	253.08	online
			SLA – Bin emptying at Northfield Road	171.60	1029.60	
146	11/10/23	Lindsey Lodge Hospice	Horticultural Show donation	0	195.15	cheque
147	11/10/23	TP Black – Clerk-reimburse	Argos – Wall clock for Community Hub	3.00	18.00	Online
148			Timpson – Key cutting x2 – allotment gate	2.25	13.50	
149	11/10/23	Salaries & wages	See separate schedule	0	1462.26	online
150	11/10/23					
151	31/10/23					
152	12/10/23	Three.co.uk	Clerk mobile	1.05	6.28	Dd
153	13/10/23	British Gas	Electric – MUGA	0.88	18.63	dd
154	18/10/23	British Gas	Electric-War Memorial	1.09	22.95	Dd

**Resolved:** to approve the above listed payments.

Signature

Date

**b) Receipts – To note receipt of income as per attached schedule.**

Ref.	Date	Received from	Details	Amount	Method
30	6/9/23	Horticultural Show	Net proceeds	195.15	Cash
31	7/9/23	Iron Foundation	Football Day camps x 6	300.00	Online
32	9/9/23	Messingham Cricket Club	Community Hub Hire	5.00	online
33	9/9/23	Craft Club	Community Hub use – 5 weeks	28.00	cash
34	14/9/23	Scunthorpe Pony Club	Holme Meadow Hire	260.00	cheque
35	14/9/23	Scunthorpe Pony Club	Holme Meadow Hire	100.00	cheque
36	26/9/23	MJFC	Community Hub Hire	5.00	online
37	29/9/23	NLC	Devolved Grass cutting grant	9519.00	online

**c) Savings Account – Min 101c - to approve new savings account and balance to transfer.**

The Clerk had researched standalone savings accounts. The choice was narrowed down by a Parish Council being eligible and the ease of use / charges to access funds.

**Resolved:** to open a new savings account with Charity Bank and transfer funds from the current account to leave a balance of £40,000 in the current account and to transfer back as required to keep a minimum balance of £20,000 in the current account.

**d) Bank Reconciliation – to receive and approve the bank reconciliation as at 30 September 2023.**

The bank reconciliation as at 30 September 2023 had been circulated prior to the meeting. The Chairman was provided with the bank statements of both accounts to agree the balances as at 30 September 2023.

**Resolved:** to accept the bank reconciliation.

**e) Budget Summary – to receive and approve the cumulative summary at 30 September 2023 and note any variances.**

The budget summary as at 30 September 2023 had been circulated prior to the meeting. The variations were noted and no questions were raised.

**Resolved:** to accept the budget summary.

**f) Remembrance Sunday – 12<sup>th</sup> November 2023.****i) to be notified of arrangements**

The Clerk reported that the service would take place at Holy Trinity Church this year. A road closure application had been submitted to NLC. The bugler had confirmed attendance.

Royal British Legion lamp post poppies - The Chairman reported that a resident had requested permission to place lamp post poppies, purchased by them from the Royal British Legion, on the lighting columns on Church Street and any remaining on the High Street and around the village. This had been referred to NLC Highways who had no issues and had supplied the requirements that would need to be met. These had been provided to the resident.

**ii) to agree a donation to the Royal British Legion for a wreath from the Parish Council.**

**Resolved:** to make a donation to the Royal British Legion of £200.

**iii) to agree a fee for the bugler**

**Resolved:** a fee to the bugler of £60.

**iv) to receive the plans (circulated) for a new frame**

Plans had been circulated prior to the meeting of a new frame to place at the War Memorial following the laying of the wreaths. It will hold double height poppy wreaths with a soldier at each of the four corners. The frame has been designed and will be manufactured by a resident free of charge.

Signature

Date

The Chairman suggested that on completion a practice should take place to erect the frame to ensure the smooth running on Remembrance Sunday. The clerk will circulate a date for those that are able to attend.

**124. General Items of Business**

**a) Christmas Display competition – to consider a competition for 2023 and resolve categories and arrangements.**

**Resolved:** categories to remain the same as 2022 – Best Residential display; Best Commercial display; Best Street display. The clerk reminded members of the rule made in 2022 that the winners of each category would not be considered again for the following two years.

**b) D-Day80 – 6 June 2024 – to receive any feedback from the Village magazine article.**

The Clerk reported that one suggestion had been received and no offers to arrange anything at the present time.

**125. Community Hub – to receive updates**

**a) Christmas / New Year Library opening times.**

**Resolved:** Library to be closed on Saturday 23<sup>rd</sup> December/Wednesday 27<sup>th</sup> December/Saturday 30<sup>th</sup> December 2023. Clerk to advertise Christmas and New Year opening times.

**b) Booking application – Christmas party for the elderly residents of the Village.**

The Clerk reported that she was working with NLC to determine the maximum number for fire regulations. **Resolved:** that the hire would be Free of Charge as in 2022.

**126. Leisure & Recreation items**

**a) Children’s Play Area Min.104a – to receive response from NLC and consider quotation for work.**

The Clerk had been tasked at the last meeting to establish with NLC the need to address the gaps and shrinkage in the safety tiles and wet pour surface and to determine any alternative materials besides wet pour to infill the gaps. The Clerk had met onsite with the NLC playgrounds supervisor. The officer advised that the Parish Council needs to acknowledge the hazard raised on the half yearly inspection and consider the options to mitigate the risk.

NLC reported that there is a risk to people in high heeled footwear and deemed Low Risk.

NLC advise the options are; to fill the gaps with sand / soil / wet pour. Materials can be purchased for the Parish Council to carry out wet pour infill. NLC has submitted a quotation of £600 to carry out work to infill the gaps with wet pour with all preparation work – clean out gaps and edge back - to be carried out by the Parish Council. NLC could schedule for work for 2-3 months.

The Parish Council has acknowledged the hazard, requested advice from NLC and considered the options.

**Resolved:** to ask NLC to carry out the infill work with wet pour and ask the Handyman to prep the areas.

**127. Messingham Ward Councillor report – To receive a report on NLC activities.**

- Meetings with parties concerned to investigate on-going excess surface water issues on A159.
- Inconsiderate parking obstructing the junction of Leaburn Road and Wendover Road.
- Humber2100 Flood Risk Strategy – project with the Environment Agency and 11 local Authorities.

**128. Police Matters/Neighbourhood Team (NAT)/Office of Police & Crime Commissioner (OPCC) - none**

**129. Councillor / Clerk Reports on meetings attended**

**a) NLC Town & Parish meeting on 28<sup>th</sup> September 2023 had been attended by the Clerk. The agenda included Community Emergency Planning; Devolution; Winter maintenance programme.**

Signature

Date

**130. Correspondence for Discussion/Decision**

- a) **Messingham Village Hall – to consider request to build an extension on the east side of the main hall.**  
A request had been received from Messingham Village Hall Committee for permission to build a flat roof extension on the east side of the main hall measuring 17.375m x 5.175m.  
**Resolved:** no objections to proposed extension.
- b) **Resident – J Cooper – overhanging trees on residents property from trees on path on Park Street to West View.** To receive response from resident per min. 85c.  
Mr Cooper had reiterated his request that the trees be cut back as they are damaging his property.  
**Resolved:** the land is not owned by Messingham Parish Council.

**131. a) Correspondence for Information**

- i) NLC – Forthcoming meetings – placed on notice boards.  
ii) ERNLLCA – newsletter, circulated on receipt.

**b) Correspondence received after the Agenda was posted.**

- i) **Resident – J Cooper – Park Street path – reported that children are on the path every night and have created mud and wooden ramps for jumping on cycles.**  
**Resolved:** Chairman and Clerk to inspect.

**132. Village Complaints/Compliments**

- i) 56 Brigg Road – low hanging trees on path. **Resolved:** Clerk to report to NLC.  
ii) Aysgarth Avenue – condition of paths. **Resolved:** Clerk to report to NLC.  
iii) Ongo Homes – 8 posts rotted and laid over – the Clerk reported that Ongo had been informed on a number of occasions. Clerk to chase.  
iv) Catchwater Crossroads – pot holes and uneven surface. The Clerk reported that NLC have been monitoring the condition. **Resolved:** Clerk to report that attention is required.  
v) 6 Well Street – overgrown hedge – house boarded and unoccupied. The Clerk reported that this had been reported to NLC and no action taken as unoccupied. Clerk to forward response to the Chairman.

**133. Date/Time/Venue Of Next Meeting**

- a) To confirm the date and time of the Personnel Committee meeting on Monday 13th November 2023 at 6.15pm.  
**Resolved:** to hold the Personnel committee meeting on Monday 13<sup>th</sup> November 2023 at 6:15pm.
- b) To confirm the date and time of the next Full Parish Council meeting on Monday 13<sup>th</sup> November 2023 at 7pm.  
**Resolved:** to hold the Full Parish Council meeting on Monday 13<sup>th</sup> November 2023 at 7pm.
- c) To confirm the date and time of the Precept meeting on Monday 27th November 2023 at 7pm.  
**Resolved:** to hold the Precept meeting on Monday 27<sup>th</sup> November 2023 at 7pm.  
**Meetings to be held in the Community Hub, Messingham.**

**134. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed. – no public were present.****135. Messingham Village Hall / Car Park - Min 109a– to receive quotations for perimeter hedge work.**

The Clerk reported that 3 quotations had been received.

**Resolved:** to accept the quotation provided by Budget Maintenance. Clerk to advise Messingham Village Hall Committee of the cost of the part of their hedge under their responsibility.

Signature

Date

- 136. Holme Meadow Recreation field – to receive and consider quotation for annual flail mow of hedges and dykes.**

**Resolved:** to accept the quotation provided by Lee Slingsby for £365.

- 137. Proposed project for a new building on Holme Meadow Recreation field.**

The Chairman gave a report covering the fundraising and tendering progress.

This concluded the business of the meeting. Meeting closed at 20:20.