

# MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black  
Black Bank Farm, Black Bank, Susworth, Scunthorpe, North Lincolnshire, DN17 3AX  
Tel: 07397 571469 email: [clerk@messinghamparishcouncil.co.uk](mailto:clerk@messinghamparishcouncil.co.uk)

## **NOTICE OF PERSONNEL & FINANCE COMMITTEE MEETING** **OF MESSINGHAM PARISH COUNCIL**

**To:** All members of the Personnel & Finance Committee

You are hereby summoned to attend a meeting of the Personnel & Finance Committee on **Monday 13<sup>th</sup> November 2023** at **6:15pm**, at Messingham Community Hub, Wendover Road, Messingham, for the purpose of transacting the following business.

Tracey Black  
Clerk to the Parish Council

8th November 2023

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### **AGENDA**

- 1. To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed**
- 2. Apologies**  
To receive apologies for absence
- 3. Declarations of interest**
  - a)** To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
  - b)** To note dispensations given to any member of the council in respect of the agenda items listed below.
- 4. Wages & Salary review**
  - a)** To receive the budget to date of the wages & salaries for the current year.
  - b)** To agree the proposal to full Council for wages and salaries for 2024/25 for;
    - i. MUGA / Play Area person
    - ii. Parish Clerk
- 5. Annual leave**
  - a)** To agree the annual leave entitlement for the MUGA / Play Area position.