

MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black
Black Bank Farm, Black Bank, Susworth, Scunthorpe, North Lincolnshire, DN17 3AX
Tel: 07397 571469 email: clerk@messinghamparishcouncil.co.uk



NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 8th January 2024 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

3rd January 2024

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Parish Council meeting held on Monday 11th December 2023.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2023/1957 – PA Smith, Bridge Farm, Butterwick Road – to determine if approval required for a proposed change of use of agricultural buildings to create three single storey dwelling houses (use Class C3), and for building operations reasonably necessary for the conversion under Class Q.
 - ii) PA/2023/1972 – R Parkes, 22 Cross Tree Lane – to erect extensions and carryout alterations to existing dwelling.
 - b) **To receive decisions made by NLC**
 - i) PA/2023/1536 - S Brooks, 9 Northfield Road – to erect a single-storey extension – Granted.
 - c) **To receive any Appeal Decisions**
 - i) PA/2022/2019 – L White, 14 Leaburn Road – to erect a bungalow with appearance, landscaping, layout and scale reserved for subsequent consideration – Appeal dismissed.

7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Debit Card Policy** – to consider adoption of the Draft Debit Card Policy.
 - d) **NLC – In Bloom Sustainable Planting Scheme 2024/25** – to receive the conditions of the Scheme and consider an application for a grant – Closing date 22 January 2024.

8. **General items of business**
 - a) **Christmas Display Competition** – to receive the results of each category.
 - b) **Parish Council Funding for Places of Worship** – to receive update.

9. **Community Hub** – To receive any updates.
 - a) **Min 179 viii) – Roof insulation** - To consider the quotation for insulation in the roof of the Community Hub.
 - b) **Cambridge Avenue Medical Centre** – to receive correspondence for consideration of white lining of designated car parking spaces.

10. **Leisure & Recreation items**

11. **Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.

12. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
 - a) NAT meeting report – 20 December 2023.

13. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

14. **Correspondence for discussion/decision**
 - a) **Scawby Parish Council – ERNLLCA Councillor Training – vacant places**
To consider invitation from Scawby PC for Councillors to fill any vacant places on their ‘Whole Council’ training provided by ERNLLCA on 22 February 2024, 6pm – 8:30pm in Scawby Village Hall. Cost max. £40/attendee.

15. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix D*
 - b) To note any correspondence received after the agenda was posted.

16. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

17. **Date/Time/Venue of Next Meeting**
 - a) To confirm the date and time of the next Full Parish Council meeting on Monday 12th February 2024 at 7pm. Meeting to be held in the Community Hub, Messingham.

18. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

Clerk's Report – Appendix A

Min 170 – Payment ref. 190 – British Gas - Should read 'Wave – Water at Allotments'.

Min 168i) Fairfield Drive – dropped kerb – update.

Min. 179i) Holme Lane – barrier reinstated by NLC.

Min. 179iii) High Street – verge had been reinstated on inspection.

Min. 179vi) – Walkers Court – NLC to monitor road surface loss.

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
209	27/12/23	British Gas	Electric – Holme Meadow recreation field	1.03	21.65	Dd
210	28/12/23	Edf energy	Gas – Community Hub	11.07	232.40	dd
211	10/1/24	Wave	Water – Community Hub	0	15.77	online
212	10/1/24	nPower	Electric – Community Hub	3.86	81.03	online
213	10/1/24	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
214	10/1/24	No Worries Cleaning Services	Contract Cleaning – Community Hub	22.80	136.80	online
215	10/1/24	Sissons Gardening Services	Gardening contract	0	474.44	online
216	10/1/24	N Drinkall	Handyman services	0	290.50	online
217	10/1/24	HMRC	Quarterly PAYE/NI	0	1551.89	Online
218	10/1/24	Messingham Village Hall	Precept Grant	0	750.00	online
219	10/1/24	Chubb Fire & Security Ltd	Intruder alarm-Annual monitoring & maint.	63.06	378.32*	online
220	11/1/24	Three.co.uk	Clerk mobile	1.05	6.28	Dd
221	10/1/24	Salaries & wages	See separate schedule	0	1557.88	online
222	31/1/24					

*Ref. 219 – Amount queried with Chubb and placed on hold.

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
45	8/12/23	Oatridge Coaching	Community Hub hire	25.00	online

Correspondence for information – Appendix D

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt.