

MESSINGHAM PARISH COUNCIL

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 12th February 2024 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

7th February 2024

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Parish Council meeting held on Monday 11th December 2023.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2024/35 - Severn Trent Water Ltd., land north of sewage works – application under the Overhead lines (Exemption) (England & Wales) Regulations 2009 to relocate existing pole to make for proposed access road.
 - ii) PA/2024/56 – L White, North Moor Road – permission to use of land for commercial fishing and erection of associated single-storey brick built messroom/storeroom.
 - iii) PA/2024/69 – S Davidovs, Hawthorn Cottage, Butterwick Road – to erect two-storey extension, garage and alterations.
 - iv) PA/2024/79 – K Smith, Nursery, Butterwick Road – to change the use of a paddock to a children’s eco nursery, including the erection of an office, teaching lodge and polytunnel and other associated alterations.
 - v) PA/2024/118 – P Sembiante, Kieradan Park, North Moor Road-to erect replacement internally illuminated totum sign.
 - b) **To receive decisions made by NLC**
 - i) PA/2023/1510 – Mr & Mrs K Mason, 6 East Green -to erect a first-floor extension – Granted.
 - ii) PA/2023/1808 – B Shuttler, 28 Church Street – to erect new boundary wall and gate, inc. removal of existing hedge, boundary wall and gate – Granted.
 - iii) PA/2023/1825 – Messingham Village Hall, Orchard Close – to erect single-storey extension – Granted.
 - iv) PA/2023/1633 – L White, Butterwick Road – application for a Lawful Development Certificate for an existing pond as a commercial asset and a brick built messroom – Refused.

- c) **To note withdrawn applications**
- i) **PA/2023/750** – G Blair, Charnwood Developments Ltd, 34 Church Street – to erect a detached dwelling with new access to existing bungalow (including demolition of existing timber garage) – Withdrawn.
 - ii) **PA/2023/816** – R Harris, Gym, 7 Well Street – to vary cond. 4 of PA/2020/1940 to allow six users at any given time – Withdrawn.
 - iii) **PA/2023/1143** – S Allen, 49 High Street – change of use of a unisex hairdressers to a beauty salon with one sunbed and a treatment room – Withdrawn.

7. Finance

- a) **Payments** – to review and approve monthly payments. *See Appendix B*
- b) **Transfers** – to review and approve monthly transfers. *See Appendix C*
- c) **Receipts** – to note receipt of income. *See Appendix D*
- d) **Bank Reconciliation** – to receive and approve the bank reconciliation as at 31 January 2024.
- e) **Budget Summary** – to receive and approve the cumulative summary as at 31 January 2024 and note any variances.
- e) **NLC Service Level agreement 2024/25 – Playground Inspections/Northfield Road bin collections** - to be notified of the cost of SLA and approve acceptance.

8. General items of business

- a) **Speed Indicator Display (SID) Min.150a)** – to be advised that the electricity supply has been terminated on the posts by NLC and PC now has the authority to use. To agree the specification of the device and approve purchase.
- b) **CPRE – Best Kept Village Competition 2024** – to receive details of 2024 competition and consider an entry – £35.
- c) **Coronation mugs** – to consider action for remaining Coronation mugs.

9. Community Hub – To receive any updates.

- a) **Min 188a)** – Roof insulation – To consider quotation for roof insulation at the Community Hub.

10. Leisure & Recreation items

- a) **Min. 189 a) - Footy4Kids** – to receive updated information regarding children attending training.
- b) **NLC half-yearly RoSPA inspection report of Childrens Play Area & MUGA** – to receive report and consider any action.
- c) **Messingham Junior Football Club** – to consider request to hire Holme Meadow recreation field on 18-19 May 2024 for Summer Tournament.

11. Allotments

- a) **Community Orchard** – to consider a proposal to purchase a mulberry tree.

12. Messingham Ward Councillor report - To receive a report on activities within North Lincolnshire Council.

13. Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports

14. Councillor reports - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

15. Correspondence for discussion/decision

- a) Resident – Mr Walker – parked vehicles on High Street blocking vision when emerging from Walkers Court.
- b) ERNLLCA – Royal Garden party 8 May 2024 – nominations invited for Chairman/Mayor to be included in draw.

16. Correspondence for information

- a) To note correspondence received for information. *See Appendix D*
- b) To note any correspondence received after the agenda was posted.

17. Village complaints/compliments - To receive and consider any Village complaints and compliments.

18. Local Government Boundary Commission for England – Community Governance Review.

NLC Community Governance Review

To consider and agree responses to NLC Governance Scrutiny Panel on the following points;

- i) Whether the parish council wants to create, merge, alter or abolish the parish?
- ii) Does the council wish to amend the name of the parish?
- iii) The views of the council on the electoral arrangements for the parish ie.;
 - the ordinary year of election
 - council size
 - the number of councillors to be elected to the council
 - parish warding – wards, boundaries, name of wards.
- iv) Does the council wish to be grouped with another parish under a common parish council or the de-grouping of parishes?

19. Date/Time/Venue of Next Meetings

- a) To confirm the date and time of the Allotment Advisory Committee meeting on Monday 4th March 2024 at 7pm.
- b) To confirm the date and time of the next Full Parish Council meeting on Monday 11th March 2024 at 7pm.
- c) To agree a date for a Leisure & Recreation committee meeting to review the Terms & Conditions of Hire of Holme Meadow Recreation field.
Meetings to be held in the Community Hub, Messingham.

20. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

21. Mole Contract – to consider the annual renewal quotation wef. February 2024.

22. Cleaning contract at Community Hub – to consider acceptance of price increase notification wef. 1 March 2024.

Clerk's Report – Appendix A

Min. 186c) – Debit card – to inform that the debit card had been received.

Min. 186d) – NLC In Bloom Sustainable Planting grant – to inform that application submitted.

Min. 194iii) – Traffic issues High Street – junction Todds Court and accessing Fuel Station – to receive response from NLC.

Min. 194 v) – Path Park Street to West View – to determine ownership – to receive response from NLC Highways.

Min. 194 vi) – Cycle course at Allotments - levelled by tenant.

Payments schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
222	18/1/24	British Gas	Electric – War Memorial	1.49	31.31	Dd
223	18/1/24	British Gas	Electric – MUGA	3.19	67.17	dd
224	23/1/24	British Gas	Electric – Holme Meadow recreation field	0.74	15.64	dd
225	26/1/24	Edf energy	Gas – Community Hub	6.12	128.49	dd
226	29/1/23	Wave	Water – War Memorial	0	29.98	online
227	12/2/24	British Gas	Electric – MUGA	2.49	52.43	dd
228	12/2/24	Three.co.uk	Clerk mobile	1.05	6.28	Dd
229	14/2/24	nPower	Electric – Community Hub	4.25	89.34	online
230	14/2/24	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
231	14/2/24	No Worries Cleaning Services	Contract Cleaning – Community Hub	38.00	228.00	online
232	14/2/24	Sissons Gardening Services	Gardening contract	0	474.44	online
233	14/2/24	N Drinkall	Handyman services	0	384.50	online
234	14/2/24	Bowness Electrical Ltd	War Memorial – replace consumer unit	33.00	198.00	online
235	14/2/24	Wave	Water – Community Hub	0	13.19	online
236	14/2/24	Scunthorpe Signs	5 no. - 5 mph signs Holme Meadow Rec. field	24.00	144.00	online
237	14/2/24	Scunthorpe Signs	1 no. Deep water sign-Holme Meadow field	6.00	30.00	online
238	14/2/24	Chubb Fire & Security Ltd	Fire alarm maintenance	48.95	293.68	online
239	14/2/24	Chubb Fire & Security Ltd	Emergency lighting system maintenance	150.67	180.80	online
240	14/2/24	Chubb Fire & Security Ltd	Intruder alarm-Annual monitoring & maint.	63.06	378.32	online
241	14/2/24	T Black – reimbursement	Engraving-3 no. Best Christmas Display Shields	0	18.00	online
242			Cable ties for 5mph signs	1.13	6.79	
243	14/2/24	Salaries & wages	See separate schedule	0	1580.70	online
245	29/2/24					
244	19/2/24	British Gas	Electric – War Memorial	1.29	27.09	dd

Transfers – Appendix C

Ref.	Date	Account from	Account to	Amount	Method
T1	16/1/24	Virgin current account	Charity Bank – Savings account	1000.00	online
T2	22/1/24	Virgin current account	Charity Bank – Savings account	19000.00	online

Monies Received – Appendix D

Ref.	Date	Received from	Details	Amount	Method
46	2/1/24	Messingham Cricket Club	Community Hub Hire	5.00	Online
47	17/1/24	Craft Club	Community Hub use – 8 weeks	38.00	cash
48	21/1/24	Community Choir	Community Hub Hire	15.00	cash

Correspondence for information – Appendix D

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt.

Kirton Lindsey Town Council – The Mayors Civic Charity Dinner at the Town Hall – Saturday 23 March 2024 at 7pm.

D-Day 80 – 6th June 2024 – letter from Bruno Peek (Pageant master) – details of timings of national events on the day.