

MESSINGHAM PARISH COUNCIL

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 11th March 2024 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

6th March 2024

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Parish Council meeting held on Monday 12th February 2024.
 - b) To resolve to approve and adopt the minutes of the Allotment Advisory Committee meeting on 4th March 2024.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2024/155 – G Parkes, 39A Knightsbridge Road – to erect two-storey and single-storey side/front extensions, ‘wrap around’ balcony, doors at various locations, spiral staircase at rear/side to allow balcony access, side extension to existing swimming pool at rear (re-submission PA/2020/671).
 - ii) PA/2024/156 – Mr & Mrs G Parkes, 6 Well Street – to erect a two-storey side extension and two-storey and single-storey rear extensions.
 - iii) PA/2024/200 – T Wollass, 19 Well Street – to erect a single-storey rear extension, front porch and assoc. works.
 - iv) PA/2024/201 – A Brown, Edgewood, Holme Lane, Holme – to erect a new double garage and extend the existing double garage by 2.7m to the rear and provide home office, studio space and tea point/kitchenette, and also a guest bedroom and shower room.

v) PA/2024/243 – Mr & Mrs A Thomas, Amazing Grace (former site Priesthows), Butterwick Road – to vary condition 2 of PA/2022/1626 namely to update drawings to take account of add. materials details, changes to roof and inclusion of entrance gate and walls.

b) To receive decisions made by NLC

i) PA/2023/1972 – R Parkes, 22 Cross Tree Lane – erect extensions and carryout alterations – Granted.

ii) PA/2024/79 – K Smith, Nursery, Butterwick Road – to change use of paddock to children’s eco-nursery – Granted.

7. Finance

a) **Payments** – to review and approve monthly payments. *See Appendix B*

b) **Transfers** – to review and approve monthly transfers. *See Appendix C*

c) **Receipts** – to note receipt of income. *See Appendix D*

d) **Scale of Charges – Miscellaneous** – to review and approve.

e) Laptop – to ratify decision

8. General items of business

a) **Risk assessment Annual review** – to consider the amendments circulated and approve the risk assessments.

b) **Asset Register Annual review** – to review and approve any updates to the asset register.

9. **Community Hub** – To receive any updates.

10. Leisure & Recreation items

11. Allotments

a) **Allotment** – to resolve to accept the financial recommendations of the Allotment Advisory Committee.

12. **Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.

13. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**

14. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

15. Correspondence for discussion/decision

a) **NLC – Transfer of Grass cutting**- request for cost of grass cutting for 2023 season and intentions for use of any surplus grant, in accordance with the Terms & Conditions of contract.

16. Correspondence for information

a) To note correspondence received for information. *See Appendix D*

b) To note any correspondence received after the agenda was posted.

17. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

18. Local Government Boundary Commission for England – Community Governance Review.
NLC Community Governance Review

To consider and agree responses to NLC Governance Scrutiny Panel on the following points;

i) Whether the parish council wants to create, merge, alter or abolish the parish?

ii) Does the council wish to amend the name of the parish?

iii) The views of the council on the electoral arrangements for the parish ie.;

- the ordinary year of election
- council size
- the number of councillors to be elected to the council
- parish warding – wards, boundaries, name of wards.

- iv) Does the council wish to be grouped with another parish under a common parish council or the de-grouping of parishes?

19. Date/Time/Venue of Next Meetings

- a) To confirm the date and time of the next Full Parish Council meeting on Monday 8th April 2024 at 7pm.
 b) To confirm, date, time and arrangements of the Annual Parish meeting.
 Meetings to be held in the Community Hub, Messingham.

Messingham Parish Council

AGENDA Appendix – Monday 11th March 2024

Clerk's Report – Appendix A

- Min. 201 iii) Traffic issues – Todds Court/Walkers Court/Fuel station – to receive update from NLC & Police.
 Min. 202 c)iii) – PA/2023/1143 – application withdrawn as planning permission is not required for the proposed change.
 Min. 204a) Speed Indicator Display (SID) – awaiting meeting date with suppliers to see product and demonstration.
 Min. 206b) – RoSPA inspection – to receive update of play equipment / MUGA post / moss on safety tiles.
 Min. 211b) - Royal Garden Party – Chair nominations for ERNLLCA draw – nomination not submitted, did not meet criteria.
 Min. 213i) – High Street bin – to receive response from NLC.
 Min. 213ii) – Brown bin collections – NLC response- issues with operative sickness.

Payments schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
246	19/2/24	Wave	Water - Allotments	0	21.90	Dd
247	19/2/24	Wave	Water – Holme Meadow	0	11.22	dd
248	23/2/24	Edf energy	Gas – Community Hub	8.73	183.26	dd
249	26/2/24	Silica Lodge Garden Centre	Mulberry Tree Chairmans Allowance	0	89.99	d.card
250	12/3/24	British Gas	Electric – Holme Meadow Recreation field	1.13	23.89	dd
251	13/3/24	Three.co.uk	Clerk mobile	1.05	6.28	dd
252	13/3/24	nPower	Electric – Community Hub	4.39	92.15	online
253	13/3/24	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
254	13/3/24	No Worries Cleaning Services	Contract Cleaning – Community Hub	30.40	182.40	online
255	13/3/24	Sissons Gardening Services	Gardening contract	0		online
256	13/3/24	N Drinkall	Handyman services	0	280.50	online
257	13/3/24	Lee Slingsby	Flail mowing hedge/dyke-Holme Meadow	0	365.00	online
258	13/3/24	CPRE	Best Kept Village Competition	0	35.00	Online
259	13/3/24	Chubb Fire & Security Ltd	Intruder alarm-Fire extinguisher maintenance	11.60	69.60	online
260	13/3/24	Wave	Water – Community Hub	0	13.19	online
261	13/3/24	J Black & Son Ltd	Drain flushing –Holme Meadow Recreation field	31.00	186.00	online
262	13/3/24	Salaries & wages	See separate schedule	0	1569.39	online
263	28/3/24					
264	14/3/24	British Gas	Electric – MUGA	1.95	41.02	Dd

Transfers – Appendix C

Ref.	Date	Account from	Account to	Amount	Method
T3	19/2/24	Virgin Current Account	Virgin Cash Management account	30,000.00	online

Monies Received – Appendix D

Ref.	Date	Received from	Details	Amount	Method
49	5/2/24	Footy 4 Kids	Holme Meadow Hire	154.00	online
50	12/2/24	MJFC	Community Hub Hire	5.00	Online
51	15/2/24	Craft Club	Community Hub use – 7 weeks	34.00	Cash
52	21/2/24	MMPFA	Community Hub Hire	5.00	online

Correspondence for information – Appendix D

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt.