

Minutes of **Messingham Parish Council** meeting held on **Monday 11th March 2024** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors J McKellar Main (Chair), J Briggs, SA Cowley, W Elsome, J England, J Fenwick, T Foster, J Oatridge, C Scott, S Shaw, P Skelton, A Tasker, P Wright.

In Attendance: Tracey Black, Parish Clerk

The Chairman opened the meeting at 7pm

220. Apologies of Absence: Councillors N Poole, A Clark.

221. Declarations of Interest

Cllr P Skelton – Monies received ref. 50, Messingham Junior Football Club - declared a Personal & Prejudicial interest as elected officer.

222. Public Forum

Mr S Waddingham addressed the members present to raise concerns of the condition of the path on the A159 from Messingham to Scotter. The path is narrow due to the encroachment of the verge and covered in thorns due to the recent hedge cutting.

It was noted that there is a county boundary between the two parishes.

Resolved: to report both issues to NLC for inspection and ask to liaise with neighbouring local authority.

The member of public left the meeting

223. Minutes of the previous meeting

a) To resolve to approve the minutes of the Full Parish Council meeting on Monday 12th February 2024.

Resolved: to approve the minutes to be signed by the Chairman.

224. Clerks update

i) Min. 201 iii) - Traffic issues – Todds Court/Walkers Court/Fuel station – to receive update from NLC & Police.

NLC – reported receipt of request to consider yellow lines at junction Todds Court; Walkers Court and Butterwick Road. NLC to contact owner of fuel station to discuss access issues.

Police - reported they would inspect when in locality and believe there is a need for double yellow lines and council enforcement.

ii) Min. 202 c)iii) – PA/2023/1143 – NLC planning advised that the application had been withdrawn as planning permission is not required for the proposed change – Noted.

iii) Min. 204a) - Speed Indicator Display (SID) – The Clerk reported awaiting a meeting date with the suppliers to see the product and for a demonstration.

iv) Min. 206b) – RoSPA inspection – to receive update of play equipment / MUGA post / moss on safety tiles. MUGA post – awaiting response from two play equipment companies for price to supply post.

Flat swings – Handyman is unable to repair the top head casting and waiting a response from Streetscape. Moss on safety tiles – Handyman waiting for dry conditions to carry out test using ‘Spray & Leave’ moss removal product.

v) Min. 211b) - Royal Garden Party – Chair nominations for ERNLLCA draw – nomination not submitted, as criteria was not met.

vi) Min. 213i) – High Street bin – NLC had reported a site visit and analysis of bins in the vicinity and concluded existing provision is sufficient.

Resolved: Clerk to forward to Cllr T Foster, as a Ward Councillor, to follow up with NLC.

vii) Min. 213ii) – Brown bin collections – NLC had reported change to schedule collections due to operative sickness.

Signature

Date

225. Planning**a) To resolve the planning applications**

Cllr T Foster, Cllr J England & Cllr SA Cowley declared a personal interest in the following two items as known to the applicant.

- i) PA/2024/155 – G Parkes, 39A Knightsbridge Road – to erect two-storey and single-storey side/front extensions, ‘wrap around’ balcony, doors at various locations, spiral staircase at rear/side to allow balcony access, side extension to existing swimming pool at rear (re-submission PA/2020/671).

Resolved: No Objection.

- ii) PA/2024/156 – Mr & Mrs G Parkes, 6 Well Street – to erect a two-storey side extension and two-storey and single-storey rear extensions.

Resolved: No Objection.

Cllr P Wright declared a personal interest in the following item as known to the applicant.

- iii) PA/2024/200 – T Woollass, 19 Well Street – to erect a single-storey rear extension, front porch and associated works.

Resolved: No Objection.

- iv) PA/2024/201 – A Brown, Edgewood, Holme Lane, Holme – to erect a new double garage and extend the existing double garage by 2.7m to the rear and provide home office, studio space and tea point/kitchenette also a guest bedroom and shower room.

Resolved: No Objection.

- v) PA/2024/243 – Mr & Mrs A Thomas, Amazing Grace (former site Priesthows), Butterwick Road – to vary condition 2 of PA/2022/1626 namely to update drawings to take account of add. materials details, changes to roof and inclusion of entrance gate and walls.

Resolved: No Objection.

b) To receive decisions made by NLC

- i) PA/2023/1972 – R Parkes, 22 Cross Tree Lane – erect extensions and carryout alterations – Granted.
- ii) PA/2024/79 – K Smith, Nursery, Butterwick Road – to change use of paddock to children’s eco-nursery – Granted.
- iii) PA/2023/1583 – JG Green & Sons, Whaplate Farm, West View – Hybrid application comprising full planning permission to partially demolish, rebuilding and conversion of existing farm buildings to form 3 no. new dwellings with new access and outline permission for erection of 4 no. dwellings with new access with access, appearance, landscaping, layout and scale reserved for subsequent consideration - Granted.

226. Finance**a) Payments - To approve the payments**

Ref	Date	Payee	Details	Vat	Total	Method
246	19/2/24	Wave	Water - Allotments	0	21.90	Dd
247	19/2/24	Wave	Water – Holme Meadow	0	11.22	dd
248	23/2/24	Edf energy	Gas – Community Hub	8.73	183.26	dd
249	26/2/24	Silica Lodge Garden Centre	Mulberry Tree Chairmans Allowance	0	89.99	d.card
250	12/3/24	British Gas	Electric – Holme Meadow Recreation field	1.13	23.89	dd
251	13/3/24	Three.co.uk	Clerk mobile	1.05	6.28	dd
252	13/3/24	nPower	Electric – Community Hub	4.39	92.15	online
253	13/3/24	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
254	13/3/24	No Worries Cleaning Services	Contract Cleaning – Community Hub	30.40	182.40	online
255	13/3/24	Sissons Gardening Services	Gardening contract	0	474.44	online
256	13/3/24	N Drinkall	Handyman services	0	280.50	online
257	13/3/24	Lee Slingsby	Flail mowing hedge/dyke-Holme Meadow	0	365.00	online
258	13/3/24	CPRE	Best Kept Village Competition	0	35.00	Online
259	13/3/24	Chubb Fire & Security Ltd	Fire extinguisher maintenance	11.60	69.60	online

Signature

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260	13/3/24	Wave	Water – Community Hub	0	13.19	online
261	13/3/24	J Black & Son Ltd	Drain flushing–Holme Meadow Recreation field	31.00	186.00	online
262 263	13/3/24 28/3/24	Salaries & wages	See separate schedule	0	1569.39	online
264	14/3/24	British Gas	Electric – MUGA	1.95	41.02	Dd
265	14/3/24	Mill View Fencing & Maint.	Messingham&Holme-Public Footpaths-4 th cut	0	908.40	Online
266	14/3/24	Mill View Fencing & Maint.	East Butterwick-Public Footpaths – 3 rd cut	0	194.40	online
267	14/3/24	Mill View Fencing & Maint.	East Butterwick – Verges – 3 cuts	0	255.00	online

The Clerk reported that items 265-267 had been received after the agenda had been posted, but payment relates to work carried out in 2023/24 accounts to pay against the grant received from NLC for this work.

Resolved: to approve the above listed payments.

b) Transfers – to review and approve monthly transfers between accounts

Ref.	Date	Account from	Account to	Amount	Method
T3	19/2/24	Virgin Current Account	Virgin Cash Management account	30,000.00	online

Resolved: to ratify the above listed transfers.

c) Receipts – To note receipt of income as per attached schedule.

Ref.	Date	Received from	Details	Amount	Method
49	5/2/24	Footy 4 Kids	Holme Meadow Hire	154.00	online
50	12/2/24	MJFC	Community Hub Hire	5.00	Online
51	15/2/24	Craft Club	Community Hub use – 7 weeks	34.00	Cash
52	21/2/24	MMPFA	Community Hub Hire	5.00	online

d) Scale of Charges – Miscellaneous – to review and approve.

Resolved: no change to the Scale of Charges – Miscellaneous.

e) Laptop – to ratify decision

The Clerk had informed all Councillors by email the previous week, that the council laptop had ceased to work. IT company had suggested replacement due to locating the issue to the motherboard and being 2017 model.

Resolved: to ratify the responses received from Councillors to purchase new laptop.

227. General Items of Business

a) Risk assessment Annual review – to consider the amendments circulated and approve the risk assessments.

The Clerk had circulated prior to the meeting proposed amendments to the following Risk Assessments for - General; Car Park; Community Hub; Parish Clerk / Home Office.

Resolved: to approve the amendments and additions to the Risk Assessments.

b) Asset Register Annual review – to review and approve any updates to the asset register.

The Clerk had circulated the asset register prior to the meeting.

Resolved: To delete item ref. 031 – Laptop HP 250 G6 £583

To add item ref. 054 – Laptop HP 15-fc0514sa £400.

228. Community Hub – to receive updates - No reports.

229. Leisure & Recreation items - No reports.

Signature

Date

230. Allotments

Cllr C Scott declare a personal and prejudicial interest in the following item.

- a) **Allotment – to resolve to accept the financial recommendations of the Allotment Advisory Committee.**
Resolved: to accept the financial recommendations for the tenant expenses for 2024/25, the rent payments for 2025/26 and deposit payments for 2024/25.

231. Messingham Ward Councillor report – To receive a report on NLC activities.

- NLC budget agreed for 2024-25 – Council Tax to rise by 3.74% for residents.

232. Police matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)
No reports.**233. Councillor / Clerk Reports on meetings attended**

- i) Messingham Village Hall Committee – grant application submitted for solar panels.
 ii) Messingham Memorial Playing Field Association – AGM 13th March 2024.

234. Correspondence for Discussion/Decision

- a) **NLC – Transfer of Grass cutting- request for cost of grass cutting for 2023 season and intentions for use of any surplus NLC grant, in accordance with the Terms & Conditions of contract.**

The Clerk informed a surplus on the year from grass cutting of approx. £5,700 – to be confirmed.

Resolved: to ask acceptance from NLC, to put the unspent grant towards cost of the new changing facilities / storage project on Holme Meadow Recreation field.

Holme Meadow Recreation Field – during discussion of the above item, concerns were raised of the ground being of an acceptable condition to hold Messingham Show, due to the standing water over the winter months.

It was noted that there is a budget in the 2024/25 precept to install additional drainage. This work can go ahead when ground conditions allow. As reported at the February meeting, two drain ends are below the water level in the dyke. It was noted that the wet area may need to be re-seeded.

Resolved: Clerk to follow-up the recent request to the riparian owner, to encourage to clean out the watercourse to increase the flow of water to alleviate the flooding.

Clerk to determine from the adjacent land owner of any obstruction to flow downstream.

Chairman and Clerk to have delegated authority to carry out any works deemed necessary prior to the next meeting.

235. a) Correspondence for Information

- i) NLC – Forthcoming meetings – Clerk placed on notice boards.
 ii) ERNLLCA – newsletter - Clerk circulated on receipt.

b) To note any correspondence received after the agenda had been posted.

- i) Severn Trent – Improvements at Scunthorpe Waste Treatment Works - £20 million improvement project to improve the treatment works to improve river quality. Installation of new pipeline to transfer recycled water from Bottesford Beck to River Trent. Proposed road closure in East Butterwick whilst pipework is installed across the road and presently awaiting approval from the Environment Agency.
 East Butterwick Parish Council had been informed by Severn Trent the road closure could be for 8 – 12 months and they had raised concerns of the effects of this. NLC had been unavailable for discussion.

236. Village Complaints/Compliments

- i) Compliment – Butterwick Road hill – work completed by NLC to remove encroaching verges from village to traffic lights.

Signature

Date

- ii) Cross Tree Lane – Potholes – previously reported to NLC.
- iii) Christmas Tree at War Memorial – Tree requires work to remove top to prevent further growth and to shape.
Resolved: Clerk to seek quotation for work.
- iv) Knightsbridge Road – overgrown trees on circle – Resident had reported to Clerk that when in leaf branches are scratching vehicles.
Clerk advised that this had been reported to NLC on 3 occasions, but no response received.
Resolved: Clerk to forward to Cllr T Foster, as a Ward Councillor, to follow up with NLC.

237. Local Government Boundary Commission for England – Community Governance Review.

NLC Community Governance Review

The Clerk had circulated a letter and supporting documents prior to the meeting, received from NLC Senior Democratic Services Officer, to inform that NLC had commenced a Community Governance Review into all Parish Councils/Parish meetings in North Lincolnshire. As part of the NLC consultation process, the views of Parish Councils are requested.

To consider and agree responses to NLC Governance Scrutiny Panel on the following points;

- i) **Does the parish council want to create, merge, alter or abolish the parish?**
Resolved: No change.
- ii) **Does the council wish to amend the name of the parish?**
Resolved: No.
- iii) **The views of the council on the electoral arrangements for the parish ie.;**
 - **the ordinary year of election**
Resolved: No change – to remain at 4-year election period.
 - **council size**
Resolved: No change.
 - **the number of councillors to be elected to the council.**
Resolved: No change, to remain at 15 councillors.
15 councillors is proportionate to the population and enables healthy discussion and effective decision making.
Any vacancies that become available between elections are consistently filled by co-option.
 - **parish warding – wards, boundaries, name of wards.**
Resolved: No warding is necessary.
- iv) **Does the council wish to be grouped with another parish under a common parish council or the de-grouping of parishes?**
Resolved: No change. Messingham Parish Council is receptive to discussion on grouping.

238. Date/Time/Venue of Next Meeting

- a) **To confirm date and time of the next Full Parish Council meeting on Monday 8th April 2024 at 7pm.**
Resolved: to hold the Full Parish Council meeting on Monday 8th April 2024 at 7pm.
- b) **To confirm, date, time, and arrangements of the Annual Parish meeting.**
Resolved: to hold the Annual Parish meeting on Monday 20th May 2024.
Meetings to be held in the Community Hub, Messingham.

239. To consider a get-well gift for Cllr N Poole.

Resolved: Budget set for Chairman and Clerk to purchase from Chairmans Allowance.

This concluded the business of the meeting. Meeting closed at 20:35.

Signature

Date