

MESSINGHAM PARISH COUNCIL

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 10th June 2024 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

5th June 2024

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** - To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Annual Parish Council meeting held on Monday 13th May 2024.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - b) **To receive decisions made by NLC**
 - i) PA/2023/1177 – J Al Kraki – Budleigh House, Messingham Ings Road – change of use of existing building as a Guest House (Class C1) to a Children’s Home (Class C2) – Refused.
 - ii) PA/2023/1957 – PA Smith, Bridge Farm, Butterwick Road – to determine if prior approval is required for change of use of agricultural buildings to create 3 single storey dwelling houses (Class C3) – Prior approval is required and given.
 - iii) PA/2024/250 – P Jackson, Rear of Manor Farm, High Street – outline permission to erect 9 dwellings with all matters reserved – Refused.
 - iv) PA/2024/453 – Mr & Mrs G Parkes, 6 Well Street – to erect 1.5 storey side and two-storey and single-storey rear extensions – Granted.

7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Litter bins at Northfield Road car park** – to consider additional bin collections during the summer months.
 - d) **Queen Elizabeth II Memorial Garden** – to receive progress update and consider the purchase of a plaque.
8. **General items of business**
 - i) **To review and approve the Safe Guarding Policy.**
 - ii) **To review and approve the Child Protection policy.**
 - iii) **Messingham Village Hall Representative** – to appoint a representative to MVH committee (Min. 1800 8iii).
 - iv) **Speed Indicator Display (SID) min. 16a** – to receive response from NLC Community Grants to change of specification of SID and subsequent comments from NLC Highways and Morelock signs. Agree action.
 - v) **Environmental Sustainability Policy** – to consider and adopt the circulated Environmental Sustainability policy.
9. **Community Hub** – To receive any updates.
 - i) **Scale of Charges Annual Review** – to review the Scale of Charges for the hire of the Community Hub.
10. **Leisure & Recreation items**
11. **Horticultural Show**
 - a) To receive and approve the proposals of the working group committee.
12. **Allotments**
 - a) To receive update following inspection of plots and consider any action.
13. **Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.
14. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
15. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
16. **Correspondence for discussion/decision**
 - a) **Resident K. Ramsbottom** – to receive and consider complaint regarding cutting of Public Rights of Way and verges.
 - b) **Resident J. Cooper** – to receive and consider complaint regarding;
 - i) lack of response from NLC re. condition of path on Park View.
 - ii) overhanging trees on the residents property from path from Park Street to Well Street
 - iii) activity of youths digging up path from Park Street for cycle jumps / litter / noise.
17. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix E*
 - b) To note any correspondence received after the agenda was posted.
18. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.
19. **Date/Time/Venue of Next Meetings**
 - a) To confirm the date and time of the next Full Parish Council meeting on Monday 8th July 2024 at 7pm. Meetings to be held in the Community Hub, Messingham.
20. **Confidential Items**

To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.
21. **Childrens Play Area - min. 18a)** – to receive update and consider quotations to replace the 2-bay swing set.
22. **Park Street to Well Street path min 24ii).**

Clerk's Report – Appendix A

Min. 29 – New tree areas on Holme Meadow Recreation field and Kealholme Open Space – inspected and trees not growing have been removed.

Payments schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
44	8/5/24	Timpson Ltd	Key cut – Holme Meadow gate	2.25	13.50	d.card
45	8/5/24	Harkness Roses	Rose Trees - Queen Elizabeth II garden	7.82	46.97	d.card
46	20/5/24	Silica Lodge Garden Centre	Perennial plants – Queen Elizabeth II garden	8.99	62.91	d.card
47	23/5/24	Primrose plants	Perennial plants – Queen Elizabeth II garden		39.95	d.card
48	11/6/24	Three.co.uk	Clerk mobile	1.09	6.55	dd
49	12/6/24	nPower	Electric – Community Hub	1.96	41.12	online
50	12/6/24	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
51	12/6/24	No Worries Cleaning Services	Contract Cleaning – Community Hub	32.00	192.00	online
52	12/6/24	Sissons Gardening Services	Gardening contract	0	474.44	online
			Membrane/compost–Queen Elizabeth II garden	0	48.03	
			War Memorial – to remove moss per quotation	0	640.00	
53	12/6/24	N Drinkall	Handyman services	0	97.00	online
54	12/6/24	Lee Slingsby	Contract Verge cutting	0	987.80	online
55	12/6/24	Lee Slingsby	Contract village grass cutting	0	1254.00	online
56	12/6/24	Wave	Water – Community Hub	0	29.94	online
57	12/6/24	Mess Memorial Playing Field	Precept Grant	0	1500.00	online
58	12/6/24	Salaries & wages	See separate schedule	0	1575.60	online
59						
60	13/6/24	British Gas	Electric – MUGA	0.74	15.64	Dd

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
11	2/5/24	Northern PowerGrid	Wayleave	91.80	cheque
12	2/5/24	Scunthorpe Pony Club	Annual rent	1.00	Cheque
13	2/5/24	Scunthorpe Pony Club	Holme Meadow hire	200.00	cheque
14	3/5/24	Virgin Money	Debit card-cashback – 0.35% April spend	0.36	online
15	9/5/24	D&C Lawrence	Allot.11B - Deposit/Rent/Expenses	54.20	online
16	21/5/24	HMRC	VAT reclaim for 2023-24	2098.20	Online
17	23/5/24	MJFC	Annual Tournament hire – H/Meadow field	100.00	online
18	May	Various allotment holders	Allotment annual rent collection	108.50	online

Transfers – Appendix D

Ref.	Date	Account from	Account to	Amount	Method
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Correspondence for information – Appendix E

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt.

Scawby Parish Council – no charge for Councillor to attend ERNLLCA training on 22 February 2024.

Severn Trent – update of proposed traffic management during works on High Street, East Butterwick.

NLC – Local Plan – Gypsy and Traveller site focused consultation.