

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black
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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 8th July 2024 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

3rd July 2024

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** - To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Annual Parish Council meeting held on Monday 10th June 2024.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - b) **To receive decisions made by NLC**
 - i) PA/2024/304 – M Stamp, Highfield Farm, Butterwick Road – to erect extension and alterations – Granted.
 - ii) PA/2024/467 – E Brasier, 3 Kealholme Road – demolition of existing conservatory and flat roof extension and replace with new pitched roof extension – Granted.
7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Bank reconciliation** -to receive and approve the bank reconciliation as at 30 June 2024.
 - d) **Budget Summary** – to receive and approve the cumulative summary as at 30 June 2024 and note any variances.

- e) **Queen Elizabeth II Memorial Garden** – to receive progress update of a plaque.

- 8. **General items of business**
 - a) **To review and approve the new model Financial Regulations.**
 - b) **Messingham Village Hall Representative** –Min 36c) - to appoint a representative to MVH committee.
 - c) **Public Rights of Way** – Min 44a) – to receive response from resident and consider any action.
 - d) **Permissive Path** – Min.44a) – to receive response from the landowner and consider action.
 - e) **Website** – to receive the benefits and cost to move website to an upgraded server.
 - f) **Park Street to Well Street path** – Min. 50 – to receive update from NLC.

- 9. **Community Hub** – To receive any updates.

- 10. **Leisure & Recreation items**
 - a) **Children’s Play Area**
 - b) **Rabbit population at Northfield Road** - Min. 46iv) – to receive response from ERNLLCA re. the use of firearms. To agree course of action.
 - c) **Holme Meadow recreation field – football event held without permission** – to be notified of action taken.

- 11. **Allotments**
 - a) **Vacant plots** - To consider course of action for maintenance of vacant plots.

- 12. **Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.

- 13. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**

- 14. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

- 15. **Correspondence for discussion/decision**
 - a) **ERNLLCA Annual Conference** Tuesday 24 September 2024 9:30-14:45 – £80 +VAT / attendee - to consider attendance.
 - b) **NLC** – Changes to business food waste and recycling.

- 16. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix E*
 - b) To note any correspondence received after the agenda was posted.

- 17. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

- 18. **Date/Time/Venue of Next Meetings**
 - a) To confirm the date and time of the next Full Parish Council meeting on Monday 12th August 2024 at 7pm. Meetings to be held in the Community Hub, Messingham.

- 19. **Confidential Items**
To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Clerk's Report – Appendix A

Min. 16a - Speed Indicator Display (SID)– to receive response from NLC Community Grants and action taken.

Min. 46i) – Dog waste bins – to receive response from NLC of the collection frequency.

Min. 46ii) – Butterwick Road hedge – to receive response from NLC re. cutting in nesting season – action taken.

Min. 46 viii) – East Green overgrown hedge – to receive response from NLC.

Payments Schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
61	14/6/24	Information Commissioners Office	Data Protection renewal fee	0	35.00	Dd
62	18/6/24	British Gas	Electric – War Memorial	0.90	19.06	Dd
63	21/6/24	Edf Energy	Gas – Community Hub	2.55	53.59	Dd
64	26/6/24	British Gas	Electric – Holme Meadow Recreation Field	1.05	22.19	Dd
65	9/7/24	British Gas	Electric – MUGA	0.76	16.10	Dd
66	10/7/24	nPower	Electric – Community Hub	1.86	39.01	online
67	10/7/24	Wave	Water – Community Hub	0	0.56	online
68	10/7/24	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
69	10/7/24	No Worries Cleaning Services	Contract Cleaning – Community Hub	32.00	192.00	online
70	10/7/24	Sissons Gardening Services	Gardening contract	0	750.44	online
71	10/7/24	N Drinkall	Handyman services	0	611.50	online
72	10/7/24	Lee Slingsby	Contract Verge cutting	0	493.90	online
73	10/7/24	Lee Slingsby	Contract village grass cutting	0	702.90	online
74	10/7/24	Mill View Fencing & Maint.	PROW's – Messingham & Holme – 1 st cut	0	908.40	online
75			PROW's – Manton – 1 st cut	0	449.40	
76			PROW's – East Butterwick – 1 st cut	0	194.40	
77			Verges – East Butterwick – 3 cuts	0	255.00	
78	10/7/24	HMRC	Quarterly PAYE / NI	0	1338.50	online
79	10/7/24	Messingham Bowls Club	Precept Grant	0	500.00	online
80	10/7/24	Messingham Football Club	Precept Grant	0	1103.93	Online
81	10/7/24	BW Ross	Allotment – grounds maintenance	0	81.00	online
82	10/7/24	North Lincs Council	Trade Waste – Temperance Avenue	0	230.00	online
83	10/7/24	Quibell Fabrications Ltd	MUGA fence post repair	57.00	342.00	Online
84	10/7/24	J Black & Son Ltd	4 new drains – Holme Meadow Rec. Field	240.00	1440.00	online
85	10/7/24	Morelock Signs Ltd	Speed Indicator Display / mounting kit / Additional battery / delivery	581.60	3489.60	online
86	10/7/24	Salaries & wages	See separate schedule	0	1575.40	online
87	31/7/24					
88	12/7/24	Three.co.uk	Clerk mobile	1.09	6.55	dd
89	17/7/24	British Gas	Electric – War Memorial	0.84	17.75	dd

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
19	3/6/24	Virgin Money	Debit card-cashback – 0.35% May spend	0.57	online
20	7/6/24	Craft Club	Community Hub use – 9 weeks	42.00	Cash
21	20/6/24	MJFC	Community Hub Hire	5.00	Online
22	21/6/24	North Lincs Council	In Bloom Sustainable planting grant	209.60	online
23	28/6/24	Virgin Money	Cash Management – Gross Credit Interest	101.91	Online
24	28/6/24	Charity Bank	Gross Credit Interest	161.55	online

Correspondence for information – Appendix E

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt.

Resident – Paramotor activity, airfield Northmoor Road.