

Minutes of **Messingham Parish Council** meeting held on **Monday 10th June 2024** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, A Clark, W Elsome, J England, J Fenwick, T Foster, J Oatridge, C Scott, P Skelton, A Tasker, P Wright.

In Attendance: Tracey Black, Parish Clerk

The Chairman opened the meeting at 7pm

30. Apologies of Absence: Councillors J McKellar Main, S Shaw.

31. Declarations of Interest

Cllr P Skelton – payment ref. 57 – declared a personal & prejudicial interest as elected officer of MMPFA.

Cllr P Skelton – monies received ref. 17 – declared a personal & prejudicial interest as elected officer of MJFC

Cllr J Oatridge – Community Hub, Scale of charges review - declared a personal & prejudicial interest as hirer of the Hub.

32. Public Forum - there were no members of the public present.

33. Minutes of the previous meeting

a) To resolve to approve the minutes of the Annual Parish Council meeting on Monday 13th May 2024.

Resolved: to approve the minutes to be signed by the Chairman.

34. Clerks update

i) Min. 29 – New tree areas on Holme Meadow Recreation field and Kealholme Open Space.

The Clerk reported that the saplings had been inspected and those not growing had been removed.

The Council noted that approx. 350 trees had not grown.

Resolved: to apply for replacement trees to plant in the autumn from NLC/Woodland Trust. If no trees are available the Clerk and Chairman to have delegated authority to purchase 200 mixed varieties.

35. Planning

a) To resolve the planning applications – there were no planning applications.

b) To receive decisions made by NLC

i) PA/2023/1177 – J Al Kraki – Budleigh House, Messingham Ings Road – change of use of existing building as a Guest House (Class C1) to a Children’s Home (Class C2) – Refused.

ii) PA/2023/1957 – PA Smith, Bridge Farm, Butterwick Road – to determine if prior approval is required for change of use of agricultural buildings to create 3 single storey dwelling houses (Class C3) – Prior approval is required and given.

iii) PA/2024/250 – P Jackson, Rear of Manor Farm, High Street – outline permission to erect 9 dwellings with all matters reserved – Refused.

iv) PA/2024/453 – Mr & Mrs G Parkes, 6 Well Street – to erect 1.5 storey side and two-storey and single-storey rear extensions – Granted.

36. Finance

a) Payments - To approve the payments

Cllr Skelton left the room prior to the following item

Ref	Date	Payee	Details	Vat	Total	Method
44	8/5/24	Timpson Ltd	Key cut – Holme Meadow gate	2.25	13.50	d.card
45	8/5/24	Harkness Roses	Rose Trees - Queen Elizabeth II garden	7.82	46.97	d.card

Signature

Date

46	20/5/24	Silica Lodge Garden Centre	Perennial plants – Queen Elizabeth II garden	8.99	62.91	d.card
47	23/5/24	Primrose plants	Perennial plants - Queen Elizabeth II garden	6.66	39.95	d.card
48	11/6/24	Three.co.uk	Clerk mobile	1.09	6.55	dd
49	12/6/24	nPower	Electric – Community Hub	1.96	41.12	online
50	12/6/24	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
51	12/6/24	No Worries Cleaning Services	Contract Cleaning – Community Hub	32.00	192.00	online
52	12/6/24	Sissons Gardening Services	Gardening contract	0	474.44	online
			Membrane/compost–Queen Elizabeth II garden	0	48.03	
			War Memorial – to remove moss per quotation	0	640.00	
53	12/6/24	N Drinkall	Handyman services	0	97.00	online
54	12/6/24	Lee Slingsby	Contract Verge cutting	0	987.80	online
55	12/6/24	Lee Slingsby	Contract village grass cutting	0	1254.00	online
56	12/6/24	Wave	Water – Community Hub	0	29.94	online
57	12/6/24	Mess Memorial Playing Field	Precept Grant	0	1500.00	online
58	12/6/24	Salaries & wages	See separate schedule	0	1575.60	online
59	28/6/24					
60	13/6/24	British Gas	Electric – MUGA	0.74	15.64	Dd

*Payment ref. 57 – The Clerk reported the grant application had been agreed for carpet and chairs. The chairs had been donated and MMPFA had purchased some tables.

Resolved: to accept substitute and pay grant £1500.

Resolved: to approve the above listed payments.

b) Receipts – To note receipt of income as per attached schedule.

Ref.	Date	Received from	Details	Amount	Method
11	2/5/24	Northern PowerGrid	Wayleave	91.80	cheque
12	2/5/24	Scunthorpe Pony Club	Annual rent	1.00	Cheque
13	2/5/24	Scunthorpe Pony Club	Holme Meadow hire	200.00	cheque
14	3/5/24	Virgin Money	Debit card-cashback – 0.35% April spend	0.36	online
15	9/5/24	D&C Lawrence	Allot.11B - Deposit/Rent/Expenses	54.20	online
16	21/5/24	HMRC	VAT reclaim for 2023-24	2098.20	Online
17	23/5/24	MJFC	Annual Tournament hire – H/Meadow field	100.00	online
18	May	Various allotment holders	Allotment annual rent collection	108.50	online

Cllr Skelton returned to the room

c) Litter bins at Northfield Road car park – to consider additional bin collections during the summer months.

The Clerk reported there had been a number of occasions when the bins had overflowed during the summer months.

Resolved: to increase the bin collection to weekly for the 2 floor-mounted and 2 post-mounted bins, from April – September. Clerk to inform NLC to add to the Service Level Agreement.

d) Queen Elizabeth II Memorial Garden – to receive progress update and consider the purchase of a plaque.

The Clerk reported the garden had been planted up and a list of the plants was circulated. Sissons Gardening Services had provided the wood chip free of charge.

Resolved: to purchase a plaque. Clerk & Chairman to have delegated authority.

Signature

Date

36. General Items of Business**a) To review and approve the Adult Safeguarding Policy.**

NLC Community Grants had advised that the policy requires updating to include an address for the Parish Council.

Resolved: to insert the address and approve the Adult Safeguarding policy.

b) To review and approve the Children Safeguarding policy.

NLC Community Grants team had advised that they have added some definitions of Abuse to section 3 of their model policy and that an address for the Parish Council was required.

Resolved: to insert the additions to Section 3 and the address and approve the policy.

c) Messingham Village Hall Representative—to appoint a representative to MVH committee(Min. 1800 8iii).

No nominations were received.

Resolved: consider at the next meeting.

Resolved: to thank the Village Hall committee for the successful and well attended D-Day event.

d) Speed Indicator Display (SID) min. 16a – to receive response from NLC Community Grants to change of specification of SID and subsequent comments from NLC Highways and Morelock signs. Agree action.

The Clerk had reported at the last meeting, in order to amend the device specified on the NLC Community Grant application, from a solar-powered SID to a battery-powered SID, NLC would require confirmation that a battery-operated device would have sufficient power to supply the unit for the required period of time and evidence of recommendation by NLC Highways. NLC Highways had supplied the most recent traffic volume data. Morelock signs had advised a battery life of approx. only 13 days.

Resolved – Cllr Clark was agreeable to change the battery as often as required. Cllr Tasker and Cllr Wright volunteered to provide cover.

Clerk to update NLC Community grants and seek approval for a battery-operated SID.

e) Environmental & Sustainability Policy – to consider and adopt the draft Environmental & Sustainability policy circulated prior to the meeting.

The Clerk reported that an Environmental & Sustainability policy was a requirement for a grant application for the Changing Facility project on Holme Meadow recreation field. The Clerk had circulated a draft policy prior to the meeting.

Resolved: to adopt the Environmental & Sustainability policy.

Cllr Oatridge left the room prior to the following item

37. Community Hub – to receive updates**a) Scale of Charges Annual Review – to review the Scale of Charges for the hire of the Community Hub.**

Resolved: no changes to the present charges.

Cllr Wright asked for it to be recorded in the minutes that he did not agree with a charge for the Wednesday afternoon craft club.

Cllr Oatridge returned to the room

38. Leisure & Recreation items - No reports.**39. Horticultural Show**

The Clerk reported that due to various commitments of the working group a meeting had not taken place.

Signature

Date

Resolved:

- Set up times to remain as 2023
- Competition Entry fees / prize money / admission to Show to remain as 2023
- All classes to remain as 2023 with;
- Section 7 - Children's Classes. A piece of work entitled 'D-Day' any medium
- Section 4 – Flower Arrangement. A 'D-Day' inspired arrangement
- Proceeds from auction of produce to Lindsey Lodge Hospice
- Messingham supporters' group of Lindsey Lodge Hospice to be asked if they wish to provide refreshments.

The Clerk reported that judges had been confirmed. Posters and schedules would be produced.

40. Allotments

- a) To receive update following inspection of plots and consider any action.
Allotment 1 – requires attention – it was noted that the Parish Council are aware of the circumstances.

41. Messingham Ward Councillor report – To receive a report on NLC activities.

Cabinet members have been appointed their new portfolios.

42. Police matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)

No reports.

43. Councillor / Clerk Reports on meetings attended – no reports**44. Correspondence for Discussion/Decision**

- a) **Resident K. Ramsbottom** – to receive and consider complaint regarding cutting of Public Rights of Way, verges and track adjacent to Park View.

The Clerk reported that a response had been provided explaining the frequency and flexibility of cuts. The resident had requested that council discuss the concerns raised.

Resolved: the number of cuts exceeds the minimum required by NLC and are of a good standard. The growth is monitored for responsive cutting. No further action to be taken. Clerk to inform the resident.

Clerk to determine with the landowner, the current status of the permissive path adjacent to Park View.

- b) **Resident J. Cooper** – **Resolved** to move to include in Agenda item 22. See minute 50.

45. a) Correspondence for Information

- i) NLC – Forthcoming meetings – Clerk placed on notice boards.
- ii) ERNLLCA – newsletter - Clerk circulated on receipt.
- iii) Scawby Parish Council – no charge for Councillor to attend ERNLLCA training on 22 February 2024. The clerk had responded to thank.
- iv) Severn Trent – update of proposed traffic management during works on High Street, East Butterwick. The road will be closed for 3 weeks from 24 June 2024 followed by two-way traffic lights until December 2024. The Chairman had attended the public consultation on 5th June 2024.
Resolved: to ask the Environment Agency how they intend to monitor the discharge of any untreated material entering the water course.
- v) NLC – Local Plan – Gypsy and Traveller site focused consultation.

- b) **To note any correspondence received after the agenda had been posted.** – none

Signature

Date

46. Village Complaints/Compliments

- i) Dog waste bins – regular overflowing bins. **Resolved:** Clerk to check with NLC that still weekly collections.
- ii) Butterwick Road - allotment hedge overhanging onto pavement – **Resolved:** Clerk to determine with NLC the hedge cutting regulations during nesting season when there is risk to pedestrian safety. If hedge cutting allowed, clerk to ask the tenant farmer to cut.
- iii) Brigg Road – field hedge encroaching onto pavement – as ii) – If hedge cutting allowed report to NLC.
- iv) Rabbit population on bowling green - **Resolved:** Clerk to speak to pest controller and to seek advice from ERNLLCA on use of firearms.
- v) Car park behind Community Hub and Doctors surgery – lack of white lines for parking spaces.
It was noted this had been discussed recently and agreed that adequate parking is available in the main car park opposite and not a need to spend public money at that time.
- vi) Car park at Village Hall – drivers being deterred from parking vehicles in the evening due to football activity in the car park.
- vii) Compliments to the planting and grass at the War Memorial.
The Chairman reported that the Union Jack was raised at 9am on 6 June 2024 to mark the 80th anniversary of D-Day and will remain raised for a week in-line with national advice.
- viii) East Green – tree on verge outside no. 31 overhanging on to property. **Resolved:** Clerk to report to NLC.

47. Date/Time/Venue of Next Meeting

- a) **To approve date and time of the Full Parish Council meeting on Monday 8th July 2024 at 7pm.**
Resolved: to hold the Full Parish Council meeting on Monday 8th July 2024 at 7pm.
Meetings to be held in the Community Hub, Messingham.

48. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

No public were present.

49. Children’s Play Area - min. 18a) – to receive update and consider quotations to replace the 2-bay swing..

The Clerk reported that Wicksteed Play Equipment had advised that replacement head castings are available and also explained that the third outrigger leg is designed to move slightly.

Resolved: to determine with the inspector at NLC if movement is in accordance Wicksteed explanation. Ask Wicksteed if a technician could attend the site to determine the situation and if repairable, the cost involved.

50. Park Street to Well Street path min 24ii).

- a) The Chairman reported that conversations had taken place with NLC Highways as agreed, regarding the condition the unadopted path from Park Street to Well Street, due to children creating cycle jumps. NLC have agreed in principle to adopt the path from the end of Park Street to the lighting column and erect a kissing gate at this point. NLC are willing to erect a further kissing gate along the path if the Parish Council would pay the cost of the gate.

Resolved: to agree in principle to adopt the path from the lighting column around to the entrance at Well Street. The boundary line would to be on the south side of the trees - see minute bii).

Messingham Parish Council to cover the cost of the kissing gate in principle.

Signature

Date

b) Resident J. Cooper – to receive and consider complaint regarding;

i) a lack of response from NLC re. condition of path on Park View.

The Clerk reported that NLC had recently applied a chemical to all or some of the path and the coverage and result would be noticeable as it takes effect.

ii) trees overhanging the resident's property from the path from Park Street to Well Street

The Parish Council believes the trees were planted to mark the property boundary and are the responsibility of the property owner. Fence panels have subsequently been erected at the resident's property inside of the boundary.

iii) the activity of youths digging up the path from Park Street for cycle jumps / litter / noise.

This is on unadopted land see minute 50a.

51. 107 Brigg Road – an update was given on the on-going issue of the wall.

This concluded the business of the meeting. Meeting closed at 20:47.