

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black
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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 12th August 2024 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

7th August 2024

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** - To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Annual Parish Council meeting held on Monday 8th July 2024.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2023/1314 – J Tolley, Slate House Farm, Holme Lane – permission to change the use of a barn to a residential dwelling.
 - i) PA/2024/781 – A Major, land rear of Knightsbridge Road, to erect a stable unit for horses and a manege.
 - ii) PA/2024/849 – M Brunt, 24 Brigg Road – to install 100mm internal wall insulation, 300mm of loft insulation and replace boiler. (Grade II listed property)
 - b) **To receive decisions made by NLC**
 - i) PA/2024/499 – L Abrams, 64 Brigg Road – to install a drop kerb on property front - Granted.

- c) **To receive License applications from NLC and resolve a response**
- i) Eden Resorts Ltd, Grange Park Golf Course, Butterwick Road – amendment to existing premises licence:
The addition of: Plays, live music, recorded music and performances of dance (indoors and outdoors)
Sunday to Thursday 22:00hrs Friday to Saturday 11:00 to 23:00hrs
Films (indoors and outdoors) Monday to Sunday 11:00 to 22:00hrs
7. **Finance**
- a) **Payments** – to review and approve monthly payments. *See Appendix B*
- b) **Receipts** – to note receipt of income. *See Appendix C*
- c) **Transfers** – to resolve a transfer to Charity Bank.
- d) **Prizes for Best Kept Front Garden and Allotment Competitions** – to approve value of prizes.
- e) **Insurance** – annual review of Insurance Policy to ensure adequate cover.
- f) **PKF Littlejohn LLP Accountants** – to receive the external audit report for 2023-24.
- g) **Electricity contract** – to ratify the renewal contract for MUGA, War Memorial, Holme Meadow.
- h) **Lease agreement of storage unit on Holme Meadow Recreation field** – to agree the renewal rent of the 3-year lease agreement for Scunthorpe & District Pony Club and Messingham Junior Football Club.
8. **General items of business**
- a) **CPRE Best Kept Village results** – to receive the results of the competition and consider attendance at the awards presentation on Monday 14th October 2024 at Broughton Village Hall.
- b) **Telephone kiosk** – to consider repainting the kiosk.
9. **Community Hub** – To receive any updates.
- a) **Hire request** – to consider the booking application for ‘Carols for Pensioners’ event and agree any charge.
- b) **Fire alarm** – to receive the recommendations from Chubb Ltd following the half-yearly inspection and consider action.
10. **Leisure & Recreation items**
- a) **MJFC** – to consider request from MJFC for Parish Council to purchase a permanent set of goal posts at the recreation field on Holme Lane or Northfield Road for young residents of the village to use.
- b) **MJFC** – to consider an application of weedkiller on Holme Meadow recreation field.
- c) **MJFC** – to consider the suggestion of the purchase of a ride on lawnmower at Holme Meadow recreation field for the use of MJFC.
11. **Horticultural Show**
- a) To be reminded of the Horticultural Show on Saturday 31st August 2024 and receive an update.
12. **Allotments**
- a) Nuisance activity – to receive report and action taken.
13. **Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.
14. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
15. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
16. **Correspondence for discussion/decision**
17. **Correspondence for information**
- a) To note correspondence received for information. *See Appendix E*
- b) To note any correspondence received after the agenda was posted.
18. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

19. Date/Time/Venue of Next Meetings

- a) To confirm the date and time of the next Full Parish Council meeting on Monday 16th September 2024 at 7pm.
Meetings to be held in the Community Hub, Messingham.

20. Confidential Items

To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

21. Holme Meadow – proposed changing room, toilets and store

- i) to receive confirmation of grant funding
- ii) to agree acceptance of tender
- iii) to agree process of management of the build

Messingham Parish Council**AGENDA - Appendix – Monday 12th August 2024****Clerk's Report – Appendix A**

Min. 45 iv) – Environment Agency – to receive response re. monitoring the discharge of untreated material into River Trent.

Min. 56 iv) – East Green overhanging tree – to receive NLC response.

Min. 61b) – Rabbit population to receive update.

Min 67bi) – Brigg Road speeding vehicles – to receive response from NLC and ward policing team.

Min. 68ii) – Litter bin on High Street – to receive response from NLC.

Min. 68iii) – Elm Way open space – to receive response from NLC for a play area.

Payments Schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
90	22/7/24	Wave	Water – War Memorial	0	14.24	dd
91	23/7/24	British Gas	Electric – Holme Meadow	1.09	23.03	Dd
92	3/7/24	Post Office	1 st class signed for delivery-A Thompson	0	3.05	d.card
93	7/8/24	British Gas	Electric – MUGA	0.76	16.06	Dd
94	12/8/24	Three.com	Clerk mobile	1.09	6.55	Dd
95	14/8/24	nPower	Electric – Community Hub	1.71	35.98	online
96	14/8/24	Wave	Water – Community Hub	0	16.54	online
97	14/8/24	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
98	14/8/24	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	40.00	240.00	online
99	14/8/24	Sissons Gardening Services	Gardening contract	0	681.44	online
100	14/8/24	N Drinkall	Handyman services	0	931.50	online
101	14/8/24	Lee Slingsby	Contract Verge cutting	0	987.80	online
102	14/8/24	Lee Slingsby	Contract village grass cutting	0	1004.30	online
103	14/8/24	Mill View Fencing & Countryside	PROW's – Messingham & Holme – 2nd cut	0	908.40	online
104		Maintenance	PROW's – Manton – 2nd cut	0	449.40	
105			PROW's – East Butterwick – 2nd cut	0	194.40	
106	14/8/24	Scunthorpe Signs	HM Queen – Memorial Garden plaque	12.00	72.00	online
107	14/8/24	Kyanite Consulting Ltd	SSL certificate	10.67	64.00	online
108	14/8/24	Kyanite Consulting Ltd.	Extended mailbox	3.28	19.67	online
109	14/8/24	Kyanite Consulting Ltd.	Annual maintenance and hosting	26.41	158.44	Online
110	14/8/24	Clear Councils	Insurance annual premium	0	935.59	online
111	14/8/24	PKF Littlejohn LLP	External auditor	84.00	504.00	online
112	14/8/24	Signet Ltd	Replacement comb padlock - Allotments	4.52	27.12	online
113	14/8/24	Messingham Cricket Club	Precept grant	0	1500.00	Online
114	19/8/24	British Gas	Electricity – War Memorial	0.88	18.63	Dd
115	14/8/24	Salaries & wages	See separate schedule	0	1575.60	online
116	30/8/24					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
25	2/7/24	NLC	Grass cutting verges & PROW's – 50%	9519.00	online
26	15/7/24	Scunthorpe Pony Club	Holme Meadow hire – 4/5 May 2024	100.00	Online
27	23/7/24	NLC	Speed Indicator Device – Grant	1913.17	online
28	29/7/24	NLC	Precept 2024-25 – 2 nd 50% instalment	35,500.00	Online
29	29/7/24	Scunthorpe Pony Club	Holme Meadow hire – 13/14 July 2024	100.00	online

Correspondence for information – Appendix E

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt.