

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black
Black Bank Farm, Black Bank, Susworth, Scunthorpe, North Lincolnshire, DN17 3AX
Tel: 07397 571469 email: clerk@messinghamparishcouncil.co.uk



NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 9th September 2024 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

4th September 2024

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** - To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Annual Parish Council meeting held on Monday 12th August 2024.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2024/999 – P Potter, Potters Auction Saleroom Ltd – 42a Northfield Road – to change use of building from use Class E (restaurants and Cafes) to use class B8 (storage and distribution).
 - ii) PA/2024/1012 – permission for a non-material amendment to PA/2023/1972 namely to amend the window sizes and positions to the south and west elevations.
 - b) **To receive decisions made by NLC**
7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Transfers** – to note the approved transfer. *See Appendix D*

8. **General items of business**
 - a) **Best Kept competition results** – to receive the results of the Best Kept Front Gardens and Best Kept Allotments.
 - b) **Benches / Village Entry Signs / Notice Boards Report** – to receive the annual inspection report and consider action.
 - c) **NLC Community Governance Review;**
 - i) to receive the recommendations of NLC Governance Scrutiny Panel (circulated) and agree a formal response.
 - ii) to be notified of the dates of the consultation events.
9. **Community Hub** – To receive any updates.
 - a) **NLC Rate Demand Notice** – to be notified of rate demand notice of £11,349.86 for the Community Hub, back-dated from 2021/22 to 2024/25 and agree action.
10. **Leisure & Recreation items**
 - a) **Rabbit population** – Min 74iii) to receive update from meeting with MMPFA and Holy Trinity Church.
 - b) **Trees at Holme Meadow;**
 - i) to be notified of successful application from Woodland Trust of 2 tree packs (210 saplings) free of charge.
 - ii) to receive update of meeting with NLC Woodland Officer.
11. **Horticultural Show**
 - a) **Financial Report** – To receive the financial report of the Horticultural Show held on Saturday 31st August 2024 and resolve the donation to charity.
12. **Allotments**
13. **Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.
14. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
15. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
16. **Correspondence for discussion/decision**
 - a) **C Parkes** – to consider request to trade from Village Hall car park with waffle catering trailer one evening from 17:30 to 20:00.
17. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix E*
 - b) To note any correspondence received after the agenda was posted.
18. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.
19. **Date/Time/Venue of Next Meetings**
 - a) To confirm the date and time of the Allotment Advisory Committee meeting on Monday 16th September 2024.
 - b) To confirm the date and time of the next Full Parish Council meeting on Monday 14th October 2024 at 7pm. Meetings to be held in the Community Hub, Messingham at 7pm.
20. **Confidential Items**

To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.
21. **Community Hub Pigeon activity** – Min. 78c) – to receive response from NLC. Consider quotation for work.
22. **Holme Meadow Recreation Field** – to consider quotations received for;
 - i) the application of herbicide & fertilizer
 - ii) verti-draining
23. **Holme Meadow – proposed changing room, toilets and store** - Project management.

Clerk's Report – Appendix A

Min. 74 vi) – Elm Way open space – to receive response from NLC asking for a consultation of nearby residents.

Min. 79a) – Goal post provision - to receive any response from MJFC.

Min. 81) – Allotment Nuisance activity – to receive update and response from the Fire Brigade.

Min. 87i) – High Street traffic congestion – to receive any update from NLC Highways.

Payments Schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
117	17/8/24	Wave	Water – Holme Meadow	0	21.42	dd
118	19/8/24	X2 Connect Ltd.	Paint for telephone kiosk	18.26	109.56	d.card
119	20/8/24	Wave	Water – Allotments	0	15.64	dd
120	22/8/24	British Gas	Electric – Holme Meadow	0.72	15.30	Dd
121	29/8/24	Silica Lodge Garden Centre	Gift voucher – Allotment judge	1.67	10.00	d.card
122	29/8/24	Silica Lodge Garden Centre	Raffle Prizes – Horticultural Show	0	16.65	d.card
123	29/8/24	Silica Lodge Garden Centre	Vouchers – prizes for Best Kept Garden/Allotments	36.65	220.00	d.card
124	30/8/24	Post Office – cash withdrawal	Horticultural Show - prize money	0	108.00	d.card
125	30/8/24	M&S	Horticultural Show – Gifts for judges	0	24.00	d.card
126	5/9/24	British Gas	Electric – War Memorial – FINAL bill	0.43	9.04	dd
127	9/9/24	British Gas	Electric – Holme Meadow – FINAL Bill	0.20	4.14	Dd
128	10/9/24	British Gas	Electric – MUGA	0.80	16.94	Dd
129	11/9/24	Three.com	Clerk mobile	1.09	6.55	Dd
130	11/9/24	nPower	Electric – Community Hub	1.79	37.54	online
131	11/9/24	Wave	Water – Community Hub	0	33.75	online
132	11/9/24	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
133	11/9/24	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	32.00	192.00	online
134	11/9/24	Sissons Gardening Services	Gardening contract	0	888.44	online
135	11/9/24	N Drinkall	Handyman services	0	516.50	online
136	11/9/24	Lee Slingsby	Contract Verge cutting	0	987.80	online
137	11/9/24	Lee Slingsby	Contract village grass cutting	0	754.60	online
138	11/9/24	Mill View Fencing & Countryside Maintenance	PROW's – Messingham & Holme – 3rd cut	0	908.40	online
139			PROW's – Manton – 3rd cut	0	449.40	
140			PROW's – East Butterwick – 3rd cut	0	194.40	
141			VERGES – East Butterwick – 3 cuts	0	255.00	
142	11/9/24	Chubb Fire & Security Ltd	Replace fire panel backup batteries	47.58	285.49	online
143	11/9/24	Wicksteed Leisure Ltd.	To replace 3 no. Head Castings	265.93	1595.58	Online
144	11/9/24	Messingham Horse & Foal Show	Precept Grant	0	1500.00	online
145	11/9/24	Salaries & wages	See separate schedule	0	1575.40	online
146	30/9/24					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
30	5/8/24	Virgin Money	Debit card cash back – 0.35% July spend	0.01	online
31	8/8/24	Messingham Scout Group	Annual Rent	1.00	Online
32	15/8/24	Craft Club	Community Hub use – 10 weeks	43.00	Cash
33	2/9/24	Virgin Money	Debit card cash back – 0.35% August spend	0.47	Online
33	4/9/24	Horticultural Show	Unused prize money	23.80	cash
34	4/9/24	Horticultural show	Entry fees/raffle/auction/entrance fee	296.91	cash

Transfers – Appendix C

Ref.	Date	Account from	Account to	Amount	Method
T1	13/8/24	Virgin current account	Charity Bank – Savings account	30,000.00	online

Correspondence for information – Appendix E

- NLC – Forthcoming meetings
- ERNLLCA – newsletter, circulated on receipt.
- Historic England – letter to advise that the War Memorial has been added to the List of Buildings of Special Architectural or Historic Interest. The War Memorial is now listed at Grade II.