

Minutes of **Messingham Parish Council** meeting held on **Monday 12th August 2024** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, W Elsome, J England, J Fenwick, T Foster, J McKellar Main, S Shaw, P Skelton, P Wright.

In Attendance: Tracey Black, Parish Clerk

The Chairman opened the meeting at 7pm

70. Apologies of Absence: Councillors A Clark, J Oatridge.

71. Declarations of Interest

Cllr P Skelton – Agenda item 10a,b,c – Leisure & Recreation items relating to MJFC – personal & prejudicial interest as elected officer of MJFC.

72. Public Forum

Mr R Baxter addressed the members present, as a coach of MJFC and parent to ask and raise the following;

- i) for consideration to be given to the provision of football goals on Northfield Road playing field or Holme Meadow recreation field for youngsters to use.
- ii) for consideration to be given to an additional room in the proposed new build on Holme Meadow field.
- iii) Inadequate parking facilities at Holme Meadow recreation field.
- iv) how to apply to become a Councillor.

73. Minutes of the previous meeting

a) **To resolve to approve the minutes of the Parish Council meeting on Monday 8th July 2024.**

Resolved: to approve the minutes to be signed by the Chairman.

74. Clerks update

i) Min.45 iv) – Environment Agency – to receive the response regarding monitoring of the discharge of untreated material into the River Trent.

The EA reported that a variation to the permit will be issued in line with the improvements at the sewage works, this will include details of the new location of the final effluent outfall, including site plan and details of the final effluent monitoring point.

Resolved: to forward the response to East Butterwick Parish Council for their information.

ii) Min. 56 iv) – East Green overhanging tree – to receive NLC response.

NLC Arbor team advised they would clear the footway/highway removing the lower growth.

iii) Min. 61b) – Rabbit population - to receive update.

Resolved: to arrange a meeting of Clerk, Chair, representative of the Memorial Playing field committee, and Holy Trinity Church to provide an update and discuss future action.

iv) Min 67bi) – Brigg Road speeding vehicles – to receive response from NLC and ward policing team.

NLC Highway Traffic Safety officer reported the statistics of the most recent monitoring in 2020 and have placed Brigg Road on the list for monitoring to determine any attendance of NLC Safer Roads Humber. The Clerk had also contacted the local policing team and they will attend with hand-held speed guns.

v) Min. 68ii) – Litter bin on High Street – to receive response from NLC to transferring bin.

NLC Street Cleansing Manager reiterated the previous decision that a site visit and analysis had determined that the existing provision is sufficient.

Signature

Date

Resolved: members were disappointed with the response. Clerk to arrange a meeting of the litter pickers to thank for the good work and ask if they would consider keeping the area in front of the shops on the High Street free from litter.

- vi) Min. 68iii) – Elm Way open space – to receive response from NLC for a play area.

NLC Neighbourhoods Officer will investigate options and asked if the Parish Council had any funds to contribute.

Resolved: to thank NLC and ask in the first instance, if they would be able to carry out a consultation of the residents on this development to determine the support / resistance for any Children’s play area.

75. **Planning**

a) **To resolve the planning applications**

- i) PA/2023/1314 – J Tolley, Slate House Farm, Holme Lane – permission to change the use of a barn to a residential dwelling.

Resolved: No Objection.

- ii) PA/2024/781 – A Major, land rear of Knightsbridge Road, to erect a stable unit for horses and a manege.

Resolved: No Objection.

- iii) PA/2024/849 – M Brunt, 24 Brigg Road – to install 100mm internal wall insulation, 300mm of loft insulation and replace boiler. (Grade II listed property)

Resolved: No Objection.

b) **To receive decisions made by NLC**

- i) PA/2024/499 – L Abrams, 64 Brigg Road – to install a drop kerb on property front - Granted.

c) **To receive License applications from NLC and resolve a response**

Cllr P Wright declared a Personal interest as member of the Golf Club.

- i) Eden Resorts Ltd, Grange Park Golf Course, Butterwick Road – amendment to existing premises licence:

The addition of: Plays, live music, recorded music and performances of dance (indoors and outdoors)

Sunday to Thursday 22:00hrs

Friday to Saturday 11:00 to 23:00hrs

Films (indoors and outdoors)

Monday to Sunday 11:00 to 22:00hrs

Resolved: No Objection.

76. **Finance**

a) **Payments - To approve the payments**

Ref	Date	Payee	Details	Vat	Total	Method
90	22/7/24	Wave	Water – War Memorial	0	14.24	dd
91	23/7/24	British Gas	Electric – Holme Meadow	1.09	23.03	Dd
92	3/7/24	Post Office	1 st class signed for delivery-A Thompson	0	3.05	d.card
93	7/8/24	British Gas	Electric – MUGA	0.76	16.06	Dd
94	12/8/24	Three.com	Clerk mobile	1.09	6.55	Dd
95	14/8/24	nPower	Electric – Community Hub	1.71	35.98	online
96	14/8/24	Wave	Water – Community Hub	0	16.64	online
97	14/8/24	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
98	14/8/24	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	40.00	240.00	online
99	14/8/24	Sissons Gardening Services	Gardening contract	0	681.44	online
100	14/8/24	N Drinkall	Handyman services	0	931.50	online
101	14/8/24	Lee Slingsby	Contract Verge cutting	0	987.80	online
102	14/8/24	Lee Slingsby	Contract village grass cutting	0	1004.30	online

Signature

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103	14/8/24	Mill View Fencing & Countryside	PROW's – Messingham & Holme – 2nd cut	0	908.40	online
104		Maintenance	PROW's – Manton – 2nd cut	0	449.40	
105			PROW's – East Butterwick – 2nd cut	0	194.40	
106	14/8/24	Scunthorpe Signs	HM Queen – Memorial Garden plaque	12.00	72.00	online
107	14/8/24	Kyanite Consulting Ltd	SSL certificate	10.67	64.00	online
108	14/8/24	* Kyanite Consulting Ltd.	Extended mailbox – 1GB to 2GB	3.28	19.67	online
109	14/8/24	Kyanite Consulting Ltd.	Annual maintenance and hosting	26.41	158.44	Online
110	14/8/24	Clear Councils	Insurance annual premium	0	935.59	online
111	14/8/24	PKF Littlejohn LLP	External auditor	84.00	504.00	online
112	14/8/24	Signet Ltd	Replacement comb padlock - Allotments	4.52	27.12	d.card
113	14/8/24	Messingham Cricket Club	Precept grant	0	1500.00	Online
114	19/8/24	British Gas	Electricity – War Memorial	0.88	18.63	Dd
115	14/8/24	Salaries & wages	See separate schedule	0	1575.60	online
116	30/8/24					

*item 108 – The Clerk reported that the outlook mailbox had reached full capacity of 1GB. The Clerk had removed some large files from the server. The storage could be increased to 2GB for £19.67 inc. VAT.

Resolved: to increase the storage.

Resolved: to approve the above listed payments.

b) Receipts – To note receipt of income as per attached schedule.

Ref.	Date	Received from	Details	Amount	Method
25	2/7/24	NLC	Grass cutting verges & PROW's – 50%	9519.00	online
26	15/7/24	Scunthorpe Pony Club	Holme Meadow hire – 4/5 May 2024	100.00	Online
27	23/7/24	NLC	Speed Indicator Device – Grant	1913.17	online
28	29/7/24	NLC	Precept 2024-25 – 2 nd 50% instalment	35,500.00	Online
29	29/7/24	Scunthorpe Pony Club	Holme Meadow hire – 13/14 July 2024	100.00	online

c) Transfers – to resolve to make a transfer to Charity Bank.

Resolved: Clerk to transfer £30,000 to the account held with Charity Bank.

d) Prizes for Best Kept Front Garden and Allotment Competitions – to approve value of prizes.

Resolved: to provide prizes for each competition as per previous years; 1st - £50, 2nd - £30, 3rd - £20 plus £20 for the best allotment newcomer, being a total of £220. Clerk to purchase National Garden vouchers.

e) Insurance – annual review of Insurance Policy to ensure adequate cover.

Resolved: The Clerk reported that this will be year 2 of a 3-year contract with Clear Councils Insurance. The Clerk had reviewed the cover with the asset register and current activities, the cover is presently adequate. It was noted that cover would need to be reviewed on receipt of the Speed Indicator Display and on construction of the new building on Holme Meadow recreation field.

f) PKF Littlejohn LLP Accountants – to receive the external audit report for 2023-24.

Resolved: The Clerk reported the external audit is now complete with no matters raised. In accordance with audit regulations, the certificate and notice of conclusion of audit had been placed on the noticeboard and website.

g) Electricity contract – to ratify the renewal contract for MUGA, War Memorial, Holme Meadow.

The Clerk reported that a 1-year contract had been entered into with British Gas Lite.

Resolved: to approve the contract.

Signature

Date

Cllr P Skelton declared a personal & prejudicial interest and left the room prior to discussion of the following item

- h) Lease agreement of storage unit on Holme Meadow Recreation field – to agree the renewal rent of the 3-year lease agreement for Scunthorpe & District Pony Club and Messingham Junior Football Club.**

Resolved: to renew the lease agreements for 3 years at £1/year rent.

Cllr P Skelton returned to the room

77. General Items of Business

- a) CPRE Best Kept Village results – to receive the results of the competition and consider attendance at the awards presentation on Monday 14th October 2024 at Broughton Village Hall.**

The Clerk had circulated the breakdown of the results to members prior to the meeting. Messingham had received a ‘Highly Commended’ result in the Large Village category.

It was noted the awards presentation is the same evening as the Parish Council meeting.

- b) Telephone kiosk – to consider repainting the kiosk.**

Clerk reported the cost of authentic paint to repaint the telephone kiosk would be £91.30 incl. delivery + VAT.

Resolved: to order the authentic paint for the handyman to repaint the telephone kiosk.

Clerk to follow up the creation of an information board of the names on the War Memorial, for display in the kiosk during the time of the Remembrance commemorations each November.

78. Community Hub – to receive updates

- a) Hire request – to consider the booking application ‘Carols for Pensioners’ event and agree any charge.**

Resolved: to confirm the booking and to waive the hire fee.

- b) Fire alarm – to receive the recommendations from Chubb Ltd following the half-yearly inspection and consider action.**

Chubb reported the fire panel backup batteries are out of date and require replacing before failure occurs. The cost to replace, including fitting and disposal is £237.91 + VAT. If Chubb receive a call out due to battery failure there would be a call-out charge on top.

Chubb also advised to swap the smoke detector in the kitchen with the heat detector in the void as the two devices do not seem appropriate for their current designations. This could be carried out free of charge at the same time.

Resolved: to arrange for Chubb to carry out the work and at the same time to swap the locations of the heat and smoke detectors as recommended by Chubb.

- c) Pigeon activity underneath the solar panels.**

Resolved: to determine if NLC would arrange to remove the birds and fit guards to prevent future access. If refused, the Clerk to obtain a price for the work.

79. Leisure & Recreation items

Cllr P Skelton left the room prior to discussion of the following items.

- a) MJFC – to consider request from MJFC for the Parish Council to purchase a permanent set of goal posts at the recreation field on Holme Lane or Northfield Road for young residents of the village to use.**

Resolved: in principle to provide one goal at Holme Meadow recreation field, subject to it being for ad-hoc use only. To consult with user clubs to determine the best position.

- b) MJFC – to consider an application of weedkiller on Holme Meadow recreation field.**

The Clerk had received two quotations for consideration.

Resolved: the field is in need of attention but to move discussion of the item to the confidential part of the meeting due to quotations being discussed.

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- c) **MJFC – to consider the suggestion of the purchase of a ride on lawnmower at Holme Meadow recreation field for the use of MJFC.**

Resolved: to defer any decision. The council noted that the field is cut on a 2-weekly basis with additional cuts as required to accommodate seasonal growth.

Cllr P Skelton returned to the room

80. Horticultural Show

- a) **To be reminded of the Horticultural Show on Saturday 31st August 2024 and receive an update.**

Councillors were asked for support on the day.

81. Allotments

- a) **Nuisance activity – to receive report and action taken.**

The Clerk reported ongoing activity of youths having used the shed/s on allotment 19A/B, contents thrown out of the shed and panels removed. The tenants took the decision to demolish both sheds and burn the wood. All activity had been reported to the police and/or rural crime officers on each occasion. Photographs of the youths provided to the Clerk, had been forwarded to the local policing team, who had positively identified and proposed to visit the individuals. The police advised they would carry out undercover visits to the allotment site. There had also been a number of fires on the tenanted small holding land, which is presently uncropped, at the bottom of the site.

Resolved: Clerk to report the fire activity to the Local Fire Brigade.

82. Messingham Ward Councillor report – To receive a report on NLC activities.

- B1400 – Brigg Road – Road closure 28 August 2024 for approx. 3 days for works relating to the new Cyden development.
- Ward Councillor is in the process of arranging a meeting with the site manager of the Cyden development, to discuss their proposals for water course management.

83. Police matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)

NAT meeting held on 7th August 2024.

Local policing has recently been split into Messingham Ward and Ridge Ward, but they will work together. PC Mark Tennyson is now responsible for Messingham Ward.

Resolved: Clerk to request up to date posters of the local policing team for the noticeboards.

84. Councillor / Clerk Reports on meetings attended – no reports.

85. Correspondence for Discussion/Decision – no items.

86. a) Correspondence for Information

i) NLC – Forthcoming meetings – Clerk placed on notice boards.

ii) ERNLLCA – newsletter - Clerk circulated on receipt.

b) To note any correspondence received after the agenda had been posted

i) Safer Neighbourhoods – August newsletter.

87. Village Complaints/Compliments

i) High Street – frequent traffic congestion due to roadside parking and users of the fuel garage.

Resolved: do not support double yellow lines as this could lead to speeding vehicles through the village. Clerk to chase NLC for the update of any proposed traffic measures following their discussions with the owners of the garage and for enforcement of parking on double yellow lines at the junctions.

Signature

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- ii) High Street – traffic management issues re. access for residents, during recent road closure whilst works were carried out. Noted.
- iii) Wendover Road / Briggate Drive junction – on-going parked vehicles at property on the path and verge.
Resolved: photographs to be submitted to NLC and Policing team for attention.
- iv) West Green – vehicles parking on the pavement of roadside corners.
Resolved: photographs to be submitted to NLC and Policing team for attention.
- v) Compliments to the planting at the War Memorial.
- vi) High Street outside Trentholme – water on the highway. The Chairman reported that this is due to the underground attenuation tanks. NLC have been asked to inspect and check they are functioning correctly.
- vii) Path between the Green Tree and Benson Close (adjacent to Ashlin Court) – overhanging trees and weeds in the path.
Resolved: Clerk to report to NLC.
- viii) Walkers Court / Ashlin Court – overgrown hedge. **Resolved:** Clerk to report to NLC.

88. Date/Time/Venue of Next Meeting

a) To approve date and time of the Full Parish Council meeting.

Resolved: to hold the Full Parish Council meeting on Monday 9th September 2024 at 7pm.
Meeting to be held in the Community Hub, Messingham.

89. Confidential Items

To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The member of the public present left the meeting at 20:29.

90. Holme Meadow – proposed changing room, toilets and store

i) To receive confirmation of grant funding

The Clerk reported the following offers of funding;

- £30,000 - North Lincolnshire Council – SSE-Sustainable Development Fund.
- £41,000 – North Lincolnshire Council – North Lincolnshire UK Share Prosperity Fund (UKSPF).
- £85,000 – North Lincolnshire Council – Community Grant Fund.

ii) To agree acceptance of tender

Resolved: to accept the tender from John Martin-Hoyes Ltd. (JMR) of £175,866 + VAT.

It was noted that this excludes any architectural fees, building control fees, removal of existing container.

Clerk to arrange a meeting with the building contractor and JEM Management Services.

iii) To agree the process of management of the build

Resolved: Chair & Clerk to negotiate a fee for project management with NLC or alternative.

91. Holme Meadow recreation field – to consider the quotation to apply chemical to control the weed growth at Holme Meadow recreation field.

Resolved: The Clerk reported two quotations. It was agreed to obtain a quotation from both contractors to carry out, the application of herbicide with liquid feed and also to verti drain the field.

This concluded the business of the meeting. The meeting closed at 20:45.

Signature

Date