

Minutes of **Messingham Parish Council** meeting held on **Monday 9th September 2024** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, A Clark, SA Cowley, W Elsome, J England, J Fenwick, J McKellar Main, J Oatridge, C Scott (left 19:12), P Skelton, A Tasker, P Wright.

In Attendance: Tracey Black, Parish Clerk

The Chairman opened the meeting at 7pm

92. Apologies of Absence: Councillors T Foster, S Shaw.

93. Declarations of Interest

Cllr W Elsome – PA/2024/999 – declared a personal interest as a near neighbour.

Cllr SA Cowley – Payment ref. 144 – declared a Personal & Prejudicial interest as elected officer of MHFS.

Cllr J England – Pay. ref. 144 – declared a Personal & Prejudicial interest as member of MHFS committee.

94. Public Forum – no members of the public were present.

95. Minutes of the previous meeting

a) **To resolve to approve the minutes of the Parish Council meeting on Monday 12th August 2024.**

Resolved: to approve the minutes to be signed by the Chairman.

Resolved: to move the following item forward on the agenda

96. Councillor / Clerk Reports on meetings attended

a) Messingham Village Hall Committee

- AGM was held on 4th September 2024. Cllr Scott retired as the Chairman and Sharon Ladlow was elected.

- Cllr J Briggs attended as representative of Messingham Parish Council. MVH Committee had not allowed the councillor to participate due to not being elected to the committee.

- Roof issues - MVH had received varying advice to resolve the roof concerns, this is ongoing.

Resolved: Cllr SA Cowling to attend the next committee meeting, as the Parish Council representative.

Cllr C Scott left the meeting at 19:12.

97. Clerks update

i) Min. 74 vi) – Elm Way open space – to receive response from NLC to a consultation of nearby residents for a Children's play area.

NLC Neighbourhood officer had suggested a consultation would be best carried out at a local level.

Resolved: No further action at the present time.

ii) Min. 79a) – Goal post provision - to receive any response from MJFC for suggested type of goal and location on the field. No response had been received to date from MJFC.

iii) Min. 81) – Allotment Nuisance activity – to receive update and response from the Fire Brigade.

The Fire brigade services advised that they would liaise with neighbourhood policing and visit the site.

The Clerk had subsequently advised the Fire Services that nuisance activity had appeared to cease.

iv) Min. 87i) – High Street traffic congestion – to receive any update from NLC Highways for traffic measures.

No response had been received despite being chased by the Clerk.

Resolved: Clerk to chase NLC Highways officer and copy in Highways manager and the PC Chairman.

98. Planning

a) **To resolve the planning applications**

i) PA/2024/999 – P Potter, Potters Auction Saleroom Ltd – 42a Northfield Road – to change use of building from use Class E (restaurants and Cafes) to use class B8 (storage and distribution). **Resolved:** No Objection

Signature

Date

- ii) PA/2024/1012 – permission for a non-material amendment to PA/2023/1972 namely to amend the window sizes and positions to the south and west elevations.

Resolved: No Objection.

- b) To receive decisions made by NLC – none received.

99. Finance

Cllr SA Cowley & Cllrs J England left the room prior to discussion of the following item.

a) Payments - To approve the payments

Ref	Date	Payee	Details	Vat	Total	Method
117	17/8/24	Wave	Water – Holme Meadow	0	21.42	dd
118	19/8/24	X2 Connect Ltd.	Paint for telephone kiosk	18.26	109.56	d.card
119	20/8/24	Wave	Water – Allotments	0	15.64	dd
120	22/8/24	British Gas	Electric – Holme Meadow	0.72	15.30	Dd
121	29/8/24	Silica Lodge Garden Centre	Gift voucher – Allotment judge	1.67	10.00	d.card
122	29/8/24	Silica Lodge Garden Centre	Horticultural Show – Raffle prizes	0	16.65	d.card
123	29/8/24	Silica Lodge Garden Centre	Vouchers – prizes for Best Kept Garden/Allotments	36.65	220.00	d.card
124	30/8/24	Post Office – cash withdrawal	Horticultural Show - prize money	0	108.00	d.card
125	30/8/24	M&S	Horticultural Show – Gifts for judges	0	24.00	d.card
126	5/9/24	British Gas	Electric – War Memorial – FINAL bill	0.43	9.04	dd
127	9/9/24	British Gas	Electric – Holme Meadow – FINAL Bill	0.20	4.14	Dd
128	10/9/24	British Gas	Electric – MUGA	0.80	16.94	Dd
129	11/9/24	Three.com	Clerk mobile	1.09	6.55	Dd
130	11/9/24	nPower	Electric – Community Hub	1.79	37.54	online
131	11/9/24	Wave	Water – Community Hub	0	33.75	online
132	11/9/24	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
133	11/9/24	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	32.00	192.00	online
134	11/9/24	Sissons Gardening Services	Gardening contract	0	888.44	online
135	11/9/24	N Drinkall	Handyman services	0	516.50	online
136	11/9/24	Lee Slingsby	Contract Verge cutting	0	987.80	online
137	11/9/24	Lee Slingsby	Contract village grass cutting	0	754.60	online
138	11/9/24	Mill View Fencing & Countryside Maintenance	PROW's – Messingham & Holme – 3rd cut	0	908.40	online
139	PROW's – Manton – 3rd cut		0	449.40		
140	PROW's – East Butterwick – 3rd cut		0	194.40		
141	VERGES – East Butterwick – 3 cuts		0	255.00		
142	11/9/24	Chubb Fire & Security Ltd	Replace fire panel backup batteries	47.58	285.49	online
143	11/9/24	Wicksteed Leisure Ltd.	To replace 3 no. Head Castings	265.93	1595.58	Online
144	11/9/24	Messingham Horse & Foal Show	Precept Grant	0	1200.00	online
145	11/9/24	Salaries & wages	See separate schedule	0	1575.40	online
146	30/9/24					

Resolved: to approve the above listed payments.

Cllr SA Cowley & Cllr J England returned to the room.

b) Receipts – To note receipt of income as per attached schedule.

Ref.	Date	Received from	Details	Amount	Method
30	5/8/24	Virgin Money	Debit card cash back – 0.35% July spend	0.01	online
31	8/8/24	Messingham Scout Group	Annual Rent	1.00	Online

Signature

Date

32	15/8/24	Craft Club	Community Hub use – 10 weeks	43.00	Cash
33	2/9/24	Virgin Money	Debit card cash back – 0.35% August spend	0.47	Online
34	4/9/24	Horticultural Show	Unused prize money	23.80	cash
35	4/9/24	Horticultural Show	Comp. entry fees/raffle/auction/entrance fee	296.91	cash

c) Transfers – To note the approved transfer.

Ref.	Date	Account from	Account to	Amount	Method
T1	13/8/24	Virgin current account	Charity Bank – Savings account	30,000.00	online

Resolved: to note the transfer approved per Min. 76c).

100. General Items of Business

a) Best Kept competition results – to receive the results of the Best Kept Front Gardens and Best Kept Allotments.

The Clerk reported the results of the Best Kept Allotments;

1st – Allotment 38B 2nd – Allotment 5B 3rd – Allotment 12B

Best Kept Front Gardens;

1st – 35 Wendover Road 2nd – 25 Kealholme Road 3rd – 32 Hall Rise

National Garden Centre vouchers and certificates had been presented at the Annual Horticultural Show.

b) Benches / Village Entry Signs / Notice Boards Report – to receive the annual inspection report and consider action.

The Clerk reported the Handyman had carried out the annual inspection.

Benches – no structural defects. Recommendations for painting 3 benches and cleaning some.

Village entry signs – No structural defects. Recommendations to trim the hedge around sign on Brigg Road.

Notice Boards – No structural defects. Recommendations for cleaning and strim around board at Holme.

Resolved – Handyman to be asked to carry out the work as per recommendations.

c) NLC Community Governance Review;

i) to receive the recommendations of NLC Governance Scrutiny Panel (circulated) and agree a formal response.

Resolved: to respond with disappointment of the recommendation of the Scrutiny panel to reduce the number of councillors from 15 to 10 councillors, with effect from the next ordinary election in May 2027. Should a reduction of councillors be deemed necessary, to respectfully ask that consideration be given for Messingham Parish to consist of 11 councillors. Having an odd number of serving councillors, would remove the onus on the Chair to have the casting vote in the situation of a vote taking place.

ii) to be notified of the dates of the consultation events.

Resolved: Clerk to circulate the dates.

101. Community Hub – to receive updates

a) NLC Rate Demand Notice – to be notified of rate demand notice of £11,349.86 for the Community Hub, back-dated from 2021/22 to 2024/25 and agree action.

The clerk reported that a demand for business rates had been received and back-dated to December 2021, when the Hub was leased from NLC. Business rates had been charged on the Community Hub being the second property in the name of the Parish Council. The Community Hub has a higher rateable value than the container on Holme Meadow recreation field.

Signature

Date

NLC had investigated and have been able to amend the billing structure, for the Community Hub to become the main property from 2/12/21. This would result in;

- Business rate relief being received on the Community Hub - a rate demand of £0.
- Business rates incurred on the container, back dated to 2/12/21 – a total rate demand of £795.99.

Revised rate demands will be produced and received in the post.

102. Leisure & Recreation items

a) Rabbit population – Min 74iii) to receive update from meeting with MMPFA and Holy Trinity Church.

The Clerk reported that MMPFA and Holy Trinity Church had met and been updated with the rabbit control measures due to recommence. All representatives had suggested sending a gift and thank you note.

Resolved: to purchase a thank you gift from the Chairmans Allowance.

b) Trees at Holme Meadow;

i) to be notified of successful application to Woodland Trust of 2 tree packs (210 saplings) free of charge.

The Clerk reported that delivery will be November 2024.

ii) to receive update of meeting with NLC Woodland Officer.

The Clerk had met with the new NLC Woodland officer who had offered to supply any additional trees required to make up those that didn't survive. It was noted that we have a supply of used stakes and protectors. NLC are not able to supply any man-power to plant or maintain the saplings.

Resolved: to apply to NLC for trees to re-stock.

103. Horticultural Show

a) Financial Report – To receive the financial report of the Horticultural Show held on Saturday 31st August 2024 and resolve the donation to charity.

The clerk circulated the accounts prior to the meeting. The profit for the Show was £172.06. It had been agreed at June meeting (Min. 1809/39), to donate the proceeds of the auction to Lindsey Lodge Hospice.

Resolved: to donate the total profits of £172.06 to Lindsey Lodge Hospice. Clerk to thank Messingham Village Hall Committee for allowing the use of the Hall free of charge.

104. Allotments – no items.

105. Messingham Ward Councillor report – To receive a report on NLC activities.

- Ward councillor is in the process of arranging a meeting with Cyden Homes to discuss their proposals for water course management.

106. Police matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)

107. Councillor / Clerk Reports on meetings attended – see Minute 96 – no further reports.

108. Correspondence for Discussion/Decision

a) C Parkes – to consider request to trade from Village Hall car park with waffle catering trailer one evening from 17:30 to 20:00.

Resolved: agreed in principle subject to agreement of Messingham Village Hall committee to a suitable evening to use the car park. Trailer to park alongside the southern fence.

109. a) Correspondence for Information

- NLC – Forthcoming meetings – Clerk placed on notice boards.
- ERNLLCA – newsletter - Clerk circulated on receipt.

Signature

Date

- iii) Historic England – letter to advise that the War Memorial has been added to the List of Buildings of Special Architectural or Historic Interest. The War Memorial is now listed as Grade II.

Resolved – Clerk to determine the procedures and permissions required to carry out future work.

b) To note any correspondence received after the agenda had been posted

- i) Safer Neighbourhoods newsletter – circulated to members at the meeting.

110. Village Complaints/Compliments

- i) High Street - weeds in kerbs in front of shops – reported to NLC.
ii) Elm Way open space – overgrown hedging – previously reported to NLC – Clerk to chase and copy in Chair.
iii) Compliments received for the recent well received Horticultural Show.

111. Date/Time/Venue of Next Meeting

- a) **To approve date and time of Allotment Advisory Committee meeting on Monday 16th September 2024.**

Resolved: Cllr C Scott to carry out an Allotment inspection and a meeting called if required.

- b) **To approve date and time of the Full Parish Council meeting.**

Resolved: to hold the Full Parish Council meeting on Monday 14th October 2024 at 7pm.

Meeting to be held in the Community Hub, Messingham.

112. Confidential Items

To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed. No members of the public were present.

- 113. Community Hub Pigeon activity–Min. 78c) – to receive response from NLC. Consider quotation for work.**

NLC had informed the building is no longer a corporate building and is the responsibility of the Parish Council.

The clerk reported two quotations, to remove the pigeons and install guards/mesh around the circumference of the solar panels.

Resolved: to accept the quotation from Pest Detective Ltd. for £550 + VAT.

- 114. Holme Meadow Recreation Field – to consider quotations received for;**

- i) **the application of herbicide & liquid feed**

- ii) **verti-draining**

The clerk reported quotations from two contractors to carry out the above work.

Resolved: to accept the quotations from MKS Groundcare;

- i) the application of herbicide and liquid feed - £735 + VAT

- ii) to verti drain the field - £1380 + VAT

- 115. Holme Meadow – proposed changing room, toilets and store - Project management.**

NLC had not responded with a fee to project manage the new build despite being chased.

The Clerk had spoken with the building contractor, they would require input from the architect and the Parish Council, prior to and during the build. The architect, JEM Management Services, can oversee the build for a fee of £75/hour.

Resolved: to accept the services of JEM Management Services to oversee and liaise with the build. Clerk to arrange a meeting of Chair and Clerk with the architect and building contractor.

This concluded the business of the meeting. The meeting closed at 20:29.

Signature

Date