

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black
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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 14th April at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

9th April 2025

Members of the public and press are welcome to attend the meeting.

AGENDA

1. Apologies for absence

- a) To receive apologies for absence.
- b) To be notified of apologies from Cllr J McKellar Main for April, May and June meetings.

2. Declarations of interest

- a) To receive declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

3. Public Forum

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.

4. Minutes of previous meetings

- a) To resolve to approve the minutes of the Parish Council meeting held on Monday 10th March 2025.
- b) To resolve to approve and adopt the minutes of the Allotment Advisory Committee held on Monday 10th March 2025.

Note: the financial recommendations of the committee were adopted on 10/3/25 minute ref. 1863 234a)

5. Clerks report

To receive an update from the Clerk on items from the last meeting not shown separately on this agenda (Appendix A)

6. Planning

a) To receive planning applications from NLC and resolve a response

- i) PA/2025/379 – M Rylatt, The Old Barn, Butterwick Road – to erect a detached single-storey gymnasium.
- ii) PA/2025/405 – J Richardson, Mendle Farm, Holme Lane – to determine if prior approval is required for a proposed small single-storey office building.
- iii) PA/2024/1447 – Jackson & Lacey Developments, Whaplate Farm, West View – the erection of four dwellings – **Amended plans.**

b) To receive decisions made by NLC

- i) PA/2025/9 – C Frost, 39 Knightsbridge Road – application for certificate of Lawful Development to erect single storey extension to rear – Lawful Development

- ii) PA/2025/49 – A Grindrod, 18 West Green – to demolish existing conservatory and erect single storey rear extension- Granted.
- iii) PA/2025/222 – Mr & Mrs Baxter, 4 Brigg Road – to erect rear extension and detached double garage - Granted.
- c) To receive appeal Decisions**
 - i) PA/2024/250 – P Jackson, Rear Manor Farm, High Street – to erect 9 dwellings with all matters reserved for subsequent consideration – Granted.
- 7. Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Transfers** – to note monthly transfers. *See Appendix D*
 - d) **Bank Reconciliation** – to approve the year end bank reconciliation as at 31 March 2025, circulated prior to the meeting
 - e) **Budget Summary** – to approve the year end summary as at 31 March 2025 and note any variances.
 - f) **Reserves Policy** – to review and approve the Reserves Policy.
- 8. General items of business**
 - i) **VE Day** – to consider the purchase of a VE Day wreath.
 - ii) **NLC In Bloom Scheme 2025/26** – Funding available towards the cost of providing attractive planting and planters. To consider submitting an application.
- 9. Community Hub** – To receive any updates.
- 10. Leisure & Recreation**
 - Holme Meadow Recreation Field items:**
 - a) **New Build Project** – Changing Facility / Toilets / Store – to receive progress report.
 - b) **Terms & Conditions of Hire** – to consider and approve the updated Terms & Conditions of Hire.
 - c) **NLC RoSPA report** – to receive the NLC half yearly RoSPA report.
 - d) **MJFC Chairman** - to consider request for 4g (artificial) pitch.
- 11. Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.
- 12. Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
 - a) J Axon resident – to receive complaints and observations of speeding vehicles on Brigg Road. To receive action taken and results of Neighbourhood Policing Laser speed enforcement.
- 13. Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
 - a) NLC Town & Parish Council Liaison meeting Thursday 20th March 2025.
 - b) Police & Crime Commissioner Funding Workshop – Wednesday 19th March 2025.
 - c) Messingham Memorial Playing Field Committee AGM – 12th March 2025.
- 14. Correspondence for discussion/decision**
 - i) K Atkinson – request to consider updating the play equipment. To consider any action.
 - ii) S Elvin – complaint of the height of the conifers on the adjacent site of the Village Hall creating pest control issues.
- 15. Correspondence for information**
 - a) To note correspondence received for information. *See Appendix E*
 - b) To note any correspondence received after the agenda was posted.
- 16. Village complaints/compliments** - To receive and consider any Village complaints and compliments.
- 17. Date/Time/Venue of Next Meetings**
 - a) To confirm the date and time of the Annual Parish Council meeting on Monday 12th May 2025 at 7pm.
 - b) To remind the date and time of the Annual Parish Meeting on Monday 28th April 2025 at 7pm.
Meetings to be held in the Community Hub, Messingham.

Clerk's Report – Appendix A

Min 231di) – VE Day grant – Messingham Village Hall committee would like to accept the contribution of food / tableware for their VE Day event on Thursday 8th May 2025. To receive report on meeting to discuss arrangements.

Min. 233d) – Scotter Junior FC – would like to book Holme Meadow provisionally. Clerk requested a completed booking Form is required.

Min.240i) – West Green – idling engines - to receive response from NLC Environmental of procedure and action taken.

Min. 240ii) – Catchwater crossroads condition of road – NLC response – on programme of works for planer patched.

PA/2023/1701 Brooke Planning & Consultancy – Land west of Scotter Road - Application for approval of reserved matters following outline approval PA/2019/164 to erect 25 dwellings – To receive update and action taken.

Payments Schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
297	10/3/25	Post Office	Postage – History books	0	2.50	D.card
298	18/3/25	British Gas	Electric – MUGA	1.25	26.31	Dd
299	21/3/25	Edf Energy	Gas – Community Hub	4.82	101.21	dd
300	25/3/25	British Gas	Electric – Holme Meadow	0.69	14.44	dd
301	30/3/25	British Gas	Electric – War Memorial	0.67	13.98	Dd
1	11/4/25	Three.com	Clerk mobile	1.09	6.55	Dd
2	14/4/25	Wave	Water – Community Hub	0	15.76	Dd
3	15/4/25	British Gas	Electric – MUGA	1.44	30.18	Dd
4	16/4/25	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
5	16/4/25	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	32.00	192.00	online
6	16/4/25	Sissons Gardening Services	Gardening contract	0	474.44	online
7	16/4/25	N Drinkall	Handyman services	0	529.50	online
8	16/4/25	LA Slingsby	Contract verge cutting	0	493.90	Online
9	16/4/25	LA Slingsby	Contract Village Grass Cutting	0	453.10	Online
10	16/4/25	JEM Management Services	Project management services	0	225.00	online
11	16/4/25	John Martin-Hoyes Ltd	New Build - Holme Meadow	5735.68	34414.09	online
12	16/4/25	nPower	Electric – Community Hub	2.49	52.37	online
13	16/4/25	HMRC	quarterly PAYE / NI	0	1408.23	Online
14	16/4/25	CPRE	Best Kept Village competition	0	35.00	online
15	16/4/25	ERNLLCA	Annual membership	0	1105.87	online
16	16/4/25	NLC	Business Rates 2025/26 – H Meadow	0	344.31	Online
17	16/4/25	Chubb Fire & Security Ltd	Fire Extinguisher Servicing	11.85	71.10	online
18	17/4/25	Edf Energy	Gas – Community Hub	5.10	107.00	Dd
19	16/4/25	Salaries & wages	See separate schedule	0	1624.42	online
20	30/4/25					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
67	3/3/25	Virgin Money	Debit card cashback	0.09	Online
68	3/3/25	Messingham Junior Football Club	Community Hub Hire	5.00	Online
69	7/3/25	NLC	Grant newbuild Holme Meadow	18508.34	online
70	10/3/25	R Jones	History Books sale inc. postage	6.90	Online
71	18/3/25	HMRC	VAT claim 1 February – 28 February 2025	5497.33	online
72	20/3/25	Messingham Memorial Playing Field	Community Hub Hire	5.00	online
73	25/3/25	NLC	Refund of duplicate invoice (ref.82) Trade Waste – Temperance Avenue	230.00	online

74	27/3/25	Craft Group	Community Hub use – 8 weeks	25.00	Cash
75	31/3/25	Virgin Money	Gross Interest	34.32	Online
76	31/3/25	Charity Bank	Gross Interest	392.24	Online

Transfers – Appendix D

Ref.	Date	Account from	Account to	Amount	Method
T4	11/3/25	Virgin Money – Cash Management	Virgin Money - Current Account	6000.00	online

Correspondence for information – Appendix E

- NLC – Forthcoming meetings
- ERNLLCA – newsletter, circulated on receipt.
- NLC notice of The Greater Lincolnshire Combined County Mayoral Election – 1st May 2025
- Charity Bank Savings Account – notice of change of interest rate from 3.12% gross to 3.01% gross wef. 17/4/25.
- Councillor of Epworth Town Council - Freedom of Information request – Community Governance Review research – request to supply information relating to PC responsibilities; meetings; assets; warding; staffing.
- PCSO – National campaign to honour PCSO's with 20 years' service - request to support a petition.
- ERNLLCA – District Committee meeting – Thursday 24 April 2025 7pm via zoom.
- ERNLLCA – Dates of courses 'Being A Good Councillor'; 'Chairs Skills' – Free of Charge - circulated to all Councillors.
- NLC – Community Hub Small Business Rate Relief - £3,193.60 – Balance due Nil.