

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black
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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 10th March 2025 at 7.30pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

5th March 2025

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** - To receive apologies for absence.
2. **Declarations of interest**
 - a) To receive declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Parish Council meeting held on Monday 10th February 2025.
5. **Clerks report**

To receive an update from the Clerk on items from the last meeting not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) Occasional Market Consent – J Tolley, Slate House Farm, Holme Lane – Sundays & Bank Holidays from March to October – Application circulated to members for comments – Response submitted to NLC of No Comments.
 - ii) PA/2025/222 – Mr & Mrs V Baxter, 4 Brigg Road – to erect rear extension and detached double garage.
 - b) **To receive decisions made by NLC**
 - i) PA/2024/1400 – L Corrigan, The Grange, Butterwick Road – to vary condition 2 of PA/2021/2134 namely to change the site layout – Granted.
 - ii) PA/2024/1475 – Mr & Mrs Welch, 8 Leaburn Road – to erect extension to rear and side of dwelling – Granted.
 - c) **To receive appeal Decisions**
 - i) PA/2021/1034 – AE & DM Swaby – land north of Thistle Downe, Scotter Road – approval of reserved matters pursuant to outline application PA/2017/392 dated 15/6/18 for 6 four-bedroomed detached dwellings and integral garages – Appeal Allowed.

7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Transfers** – to note monthly transfers. *See Appendix D*
 - d) **Scale of Charges – Miscellaneous** – to review and approve the Scale of Charges.
8. **General items of business**
 - a) **CPRE – Best Kept Village Competition 2025** – to receive details of the 2025 competition and consider any entry - £35.
 - b) **Risk Management Annual review** – to review the circulated risk assessments and consider the proposed amendments and receive any further amendments for approval.
 - c) **Asset Register Annual review** – to review and approve any updates to the asset register.
 - d) **NLC – Community Grant application – VE Day & VJ Day** – to be notified of grant offer of £431 being £215.50/event.
 - i) To resolve arrangements of each event.
9. **Community Hub** – To receive any updates.
10. **Leisure & Recreation**
Holme Meadow Recreation Field items:
 - a) **New Build Project** – Changing Facility / Toilets / Store – to receive progress report.
 - b) **Receipts & Payments Summary for Holme Meadow** – to receive year to date spend and predicted year-end figures
 - c) **Scale of Charges for Holme Meadow Recreation field** – to review and agree the Scale of Charges.
 - d) **Scotter Junior Football Club** – to consider potential request for hire of Holme Meadow Recreation field on Saturday 15th June to hold their annual tournament.
11. **Allotments**
 - a) **Allotment**- to resolve to accept the financial recommendations of the Allotment Advisory Committee.
12. **Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.
13. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
14. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
15. **Correspondence for discussion/decision**
16. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix E*
 - b) To note any correspondence received after the agenda was posted.
17. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.
18. **Date/Time/Venue of Next Meetings**
 - a) To confirm the date and time of the next Full Parish Council meeting on Monday 14th April 2025 at 7pm.
 - b) To confirm date, time and arrangements of the Annual Parish meeting.
Meetings to be held in the Community Hub, Messingham.
19. **Confidential Items**
To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.
20. **Cleaning Contract at Community Hub** – to consider acceptance of the notification price increase with effect from 1st April 2025.
21. **Planning Appeal decisions**

Clerk's Report – Appendix A

Min. 209i) – payment ref. 269 – NLC SID post – NLC have issued a revised invoice to correctly include VAT of £ 145.02.

Min. 218i) – Verge parking on Wendover Road – to receive update from NLC.

Payment ref. 272 – Wave, Water Community Hub – £57.17 - replacement invoice received for £34.22 (ref. 280).

Payments Schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
276	14/2/25	Harlequin Office Furniture Ltd	16 Meeting chairs	112.00	672.00	online
277	17/2/25	Wave	Water – Holme Meadow	0	23.36	Dd
278	17/2/25	Wave	Water – Allotments	0	31.10	Dd
279	17/2/25	Wave	Water – Allotments	0	46.56	Dd
280	20/2/25	Wave	Water – Community Hub	0	34.22	Dd
281	24/2/25	Edf Energy	Gas – Community Hub	5.55	116.54	Dd
282	25/2/25	British Gas	Electric – Holme Meadow	0.60	12.50	Dd
283	2/3/25	British Gas	Electric – War Memorial	0.90	18.84	Dd
284	12/3/25	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
285	12/3/25	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	32.00	192.00	online
286	12/3/25	Sissons Gardening Services	Gardening contract	0	474.44	online
287	12/3/25	N Drinkall	Handyman services	0	434.50	online
288	12/3/25	JEM Management Services	Project management services	0	262.50	online
289	12/3/25	John Martin-Hoyes Ltd	New Build - Holme Meadow	5166.32	30997.92	online
290	12/3/25	nPower	Electric – Community Hub	3.12	65.59	online
291	12/3/25	North Lincolnshire Council	PAT testing - Community Hub	8.00	48.00	Online
292	12/3/25	North Lincolnshire Council	1no. Grit Bin	50.00	300.00	Online
293	12/3/25	Office Friends	Paper / notepad x2	2.58	15.50	Online
294	14/3/25	Three.com	Clerk mobile	1.09	6.55	Dd
295	12/3/25	Salaries & wages	See separate schedule	0	1615.49	online
296	31/3/25					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
61	4/2/25	Oatridge Coaching	Community Hub Hire	65.00	online
62	5/2/25	Craft Club	Use of Community Hub – 6 weeks	20.00	Cash
63	17/2/25	HMRC	VAT claim 1 Jan – 31 Jan 2025	6145.95	online
64	20/2/25	Scunthorpe & Gains. Water Management Board	Community Hub Hire	40.00	online
65	24/2/25	E Akester	Allotment 5A Deposit	30.00	online
66	28/2/25	NLC	Grant – newbuild Holme Meadow	4406.87	online

Transfers – Appendix D

Ref.	Date	Account from	Account to	Amount	Method
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Correspondence for information – Appendix E

- NLC – Forthcoming meetings
- ERNLLCA – newsletter, circulated on receipt.
- NLC – North Lincolnshire Workers Memorial Day – Monday 28th April 2025 10:30am at Connect Church, Ashby Road.
- NLC – Town & Parish Liaison meeting – Thursday 20th March 2025 at 7pm, Church Square House – Agenda to follow.

- Police & Crime Commissioner Funding – Workshop – Grant claims process / work of OPCC and VPP - Weds. 19 March 10:30am at Wooton Village Hall.
- Scotton Annual Village Fete – Saturday 21st June 2025.