

Minutes of **Messingham Parish Council** meeting held on **Monday 14<sup>th</sup> April 2025** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

**Present:** Councillors N Poole (Chair), J Briggs, W Elsome, J England, J Fenwick, S Shaw, P Skelton, A Tasker.

**In Attendance:** Tracey Black, Parish Clerk  
No members of the public were present

**The Chairman opened the meeting at 7pm**

**245. Apologies of Absence:** Cllr A Clark, T Foster, J McKellarMain, J Oatridge, P Wright.

**246. Declarations of Interest** – no declarations of interests were declared.

**247. Public Forum**

**248. Minutes of the previous meeting**

a) **To resolve to approve the minutes of the Parish Council meeting on Monday 10<sup>th</sup> March 2025.**

The Clerk reported an amendment to minute 237. The item should be split with 237ii) reading Messingham Village Hall. The minute had been re-typed.

**Resolved:** following the amendment, resolved to approve the minutes to be signed by the Chairman.

**249. Clerks update**

i) Min 231di) – NLC VE Day grant – Messingham Village Hall Committee would like to accept the contribution of food / tableware from the NLC VE Day Grant for their VE Day event on Thursday 8<sup>th</sup> May 2025. The Clerk had met with 3 members of MVH committee. A VE Day event to be held on Thursday 8<sup>th</sup> May 2025 14:30 – 17:30, with a flypast by the RAF confirmed at 17:15.

**Resolved:** To ask MVH to publicly acknowledge the contribution provided by the grant money.

**Resolved:** Parish Council to hold a VJ Day event in August in the Community Hub with the successful NLC VJ Day Grant.

ii) Min. 233d) – Scotter Junior FC – responded they would like to book Holme Meadow provisionally. Clerk had advised that a completed booking Form would be required along with the applicable documents for consideration. No further response had been received.

iii) Min.240i) – West Green – idling engines - to receive response from NLC Environmental of procedure and action taken.

NLC Environmental Protection Team had advised the air quality is within legal limits and cannot pursue a clean air zone. The idling of vehicles is an offence on the public highway and delegation of powers is with NLC Highways. Prior to the enforcement route, NLC Environmental have contacted Messingham Primary School to inform all parents of the legal obligations in relation to idling vehicles.

**Resolved:** response noted and any future vehicles to be recorded.

iv) Min. 240ii) – Catchwater crossroads condition of road – NLC had responded that the job is on the programme of works for planer patched. Cllr Poole to chase.

v) Planning application PA/2023/1701 Brooke Planning & Consultancy – Land west of Scotter Road - Application for approval of reserved matters following outline approval PA/2019/164 to erect 25 dwellings – To receive update and action taken.

NLC had been unable to provide a satisfactory response to the P{arish Council. The planning application had been submitted by the applicants directly to the Secretary of State, with a closing date for comments of 1/5/25. The Clerk reported a letter had been submitted from the Parish Council, making reference to

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the concerns raised in the response to the outline application, including surface water management and foul water drainage system issues and noted the belief of inaccuracies in the Drainage Management report submitted by the applicants.

## 250. Planning

### a) To resolve the planning applications

- i) PA/2025/379 – M Rylatt, The Old Barn, Butterwick Road – to erect a detached single-storey gymnasium.

**Resolved:** No Objections.

- ii) PA/2025/405 – J Richardson, Mendle Farm, Holme Lane – to determine if prior approval is required for a proposed small single-storey office building.

**Resolved:** No Objections.

- iii) PA/2024/1447 – Jackson & Lacey Developments, Whaplate Farm, West View – the erection of four dwellings – **Amended plans.**

**Resolved:** No Objections.

### b) To receive decisions made by NLC

- i) PA/2025/9 – C Frost, 39 Knightsbridge Road – application for certificate of Lawful Development to erect single storey extension to rear – Lawful Development

- ii) PA/2025/49 – A Grindrod, 18 West Green – to demolish existing conservatory and erect single storey rear extension- Granted.

- iii) PA/2025/222 – Mr & Mrs Baxter, 4 Brigg Road – to erect rear extension and detached double garage - Granted.

### c) To receive Appeal decisions

- i) PA/2024/250 – P Jackson, Rear Manor Farm, High Street – to erect 9 dwellings with all matters reserved for subsequent consideration – Granted.

## 251. Finance

### a) Payments - To approve the payments listed.

Ref	Date	Payee	Details	Vat	Total	Method
297	10/3/25	Post Office	Postage – History books	0	2.50	D.card
298	18/3/25	British Gas	Electric – MUGA	1.25	26.31	dd
299	21/3/25	Edf Energy	Gas – Community Hub	4.82	101.21	dd
300	25/3/25	British Gas	Electric – Holme Meadow	0.69	14.44	dd
301	30/3/25	British Gas	Electric – War Memorial	0.67	13.98	dd
1	11/4/25	Three.com	Clerk mobile	1.09	6.55	dd
2	14/4/25	Wave	Water – Community Hub	0	15.76	dd
3	15/4/25	British Gas	Electric – MUGA	1.44	30.18	dd
4	16/4/25	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
5	16/4/25	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	32.00	192.00	online
6	16/4/25	Sissons Gardening Services	Gardening contract	0	474.44	online
7	16/4/25	N Drinkall	Handyman services	0	529.50	online
8	16/4/25	LA Slingsby	Contract verge cutting	0	493.90	Online
9	16/4/25	LA Slingsby	Contract Village Grass Cutting	0	393.10	Online
10	16/4/25	JEM Management Services	Project management services	0	225.00	online
11	16/4/25	John Martin-Hoyes Ltd	New Build - Holme Meadow	5735.68	34414.09	online
12	16/4/25	nPower	Electric – Community Hub	2.49	52.37	online

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13	16/4/25	HMRC	quarterly PAYE / NI	0	1408.23	Online
14	16/4/25	CPRE	Best Kept Village competition	0	35.00	online
15	16/4/25	ERNLLCA	Annual membership	0	1105.87	online
16	16/4/25	NLC	Business Rates 2025/26 – H Meadow	0	344.31	Online
17	16/4/25	Chubb Fire & Security Ltd	Fire Extinguisher Servicing	11.85	71.10	online
18	17/4/25	Edf Energy	Gas – Community Hub	5.10	107.00	dd
19	16/4/25	Salaries & wages	See separate schedule	0	1624.42	online
20	30/4/25					

**Resolved:** to approve the above listed payments.

*Cllr P Skelton declared a Prejudicial interest for Receipt ref.68 &72 as elected officer of MJFC & MMPFA.*

**b) Receipts – To note receipt of income.**

Ref.	Date	Received from	Details	Amount	Method
67	3/3/25	Virgin Money	Debit card cashback	0.09	Online
68	3/3/25	Messingham Junior Football Club	Community Hub Hire	5.00	Online
69	7/3/25	NLC	Grant newbuild Holme Meadow	18508.34	online
70	10/3/25	R Jones	History Books sale inc. postage	6.90	Online
71	18/3/25	HMRC	VAT claim 1 February – 28 February 2025	5497.33	online
72	20/3/25	Messingham Memorial Playing Field	Community Hub Hire	5.00	online
73	25/3/25	NLC	Refund of duplicate invoice (ref.82) Trade Waste – Temperance Avenue	230.00	online
74	27/3/25	Craft Group	Community Hub use – 8 weeks	25.00	Cash
75	31/3/25	Virgin Money	Gross Interest	34.32	Online
76	31/3/25	Charity Bank	Gross Interest	392.24	Online

**c) Transfers – To note bank transfers**

Ref.	Date	Account from	Account to	Amount	Method
T4	11/3/25	Virgin Money – Cash Management	Virgin Money - Current Account	6000.00	online

**d) Bank Reconciliation –to approve the year end bank reconciliation as at 31 March 2025, circulated prior to the meeting**

The bank reconciliation as at 31 March 2025 had been circulated prior to the meeting. The bank balances were verified to the Bank reconciliation by a Councillor.

**Resolved:** to approve the bank reconciliation.

**e) Budget Summary – to approve the year end summary as at 31 March 2025 and note any variances.**

The Budget summary and the Earmarked reserves summary as at 31 March 2025 had been circulated prior to the meeting. The variances were noted and no questions were raised.

**Resolved:** to accept the budget summary.

**f) Reserves Policy – to review and approve the Reserves Policy.**

**Resolved:** to update the policy as follows;

- i) Section 6.1 – General Reserves – with the figures agreed at the Precept meeting;  
The 2025/26 Precept of £75,000 was agreed at the Annual Precept meeting against a budget of £86,087 with the shortfall to be met by accumulated reserves.
- ii) Section 6.2 – Earmarked Reserves – update with the table of figures as at 1/4/25.

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**252. General Items of Business****i) VE Day – to consider the purchase of a VE Day wreath.**

**Resolved:** to arrange the purchase of VE Day Wreath with a donation of £50.

**ii) NLC In Bloom Scheme 2025/26 – Funding available towards the cost of providing attractive planting and planters. To consider submitting an application.**

**Resolved:** to submit an application for the cost of the bedding plants at the War Memorial.

**253. Community Hub – to receive updates – no updates.****254. Leisure & Recreation items****Holme Meadow Recreation Field items:****a) New Build Project – Changing Facility / Toilets / Store – to receive progress report.**

New electric supply cable – issues connecting the new supply cable required attendance of Cadent Gas. Work completed and electric connected to new building. Defibrillator moved to new building.

Floor screed - The builders had placed a generator on site to continue to remove moisture from the floor screed. Flooring to be laid w/c 14/4/25.

Decorator work – work complete.

External ground works – work complete.

Plumbing work – to commence w/c 14/4/25.

**b) Terms & Conditions of Hire – to consider and approve the updated Terms & Conditions of Hire.**

The Clerk had circulated draft Hire Conditions.

**Resolved:** to postpone a review until the Parish Council meeting in May.

**c) NLC RoSPA report – to receive the NLC half yearly RoSPA report for the Childrens Play Area & MUGA.**

The Clerk reported that no defects were reported on the Inspection – Noted.

**d) MJFC Chairman - to consider request for 4g (artificial) pitch.**

**Resolved:** to ask MJFC to investigate a proposal to submit to the Parish Council for consideration.

**255. Messingham Ward Councillor report – To receive a report on NLC activities.**

- British Steel future – NLC had been involved in seeking a solution to stabilise its future.
- NLC In Bloom and Community Grants available.
- Greater Lincolnshire Mayoral election to be held on 1<sup>st</sup> May 2025.
- Lincolnshire new county boundary review – Local Authorities had submitted their choice of option for decision by the Secretary of State in November 2025.
- M181 – an update was asked of the progress of the new southern roundabout and link to Burringham Road – Cllr Poole to investigate.

**256. Police matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)****a) J Axon resident – to receive complaints and observations of speeding vehicles on Brigg Road. To receive action taken and results of Neighbourhood Policing Laser speed enforcement.**

The Clerk had supplied data from the SID to Neighbourhood Policing and asked for any attendance for enforcement. Officers had attended on 3<sup>rd</sup> April 2025 and conducted Pro Laser speed enforcement on Brigg Road.

**Speed Indicator Device (SID)** - The Clerk reported the data from the SID for 6 Feb – 9 April 2025 on Brigg Road travelling westbound.

The device had been rotated on the post on 9<sup>th</sup> April 2025 to monitor traffic travelling eastbound.

The Clerk advised that a mounting pack would be required to attached the SID to the new post on Northfield Road.

**Resolved:** to purchase a mounting kit from Morelock Signs at a cost of £85.20 including delivery and VAT.

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**257. Councillor / Clerk Reports on meetings attended**

- a) NLC Town & Parish Council Liaison meeting Thursday 20<sup>th</sup> March 2025 – Devolution was discussed.
- b) Police & Crime Commissioner Funding Workshop – Wednesday 19<sup>th</sup> March 2025. The Clerk had attended the workshop and subsequently submitted the grant claim for the Speed Indicator post of £360. Delays in payment of Grants due to the financial year end.
- c) Messingham Memorial Playing Field Committee AGM – 12<sup>th</sup> March 2025.  
The issue of rabbit damage had been discussed and agreed action needs to be taken to prevent sport ceasing. The services of a pest controller had been engaged by MMPFA.  
**Resolved:** Parish Council to arrange a meeting with Holy Trinity Church and the resident on Temperance Avenue to discuss rabbit control.
- d) Messingham Village Hall Committee – the next meeting will be held on Wednesday 30<sup>th</sup> April 2025.

**258. Correspondence for Discussion/Decision**

- i) **K Atkinson – request to consider updating the play equipment. To consider any action.**  
**Resolved:** to explore the provision of play equipment for Under 8-year-olds.
- ii) **S Elvin – complaint of the height of the conifers on the adjacent site of the Village Hall creating pest control issues.**  
**Resolved:** Chairman and Clerk to inspect the conifers and if required to seek a quotation to report to the next meeting.

**259. a) Correspondence for Information**

- i) NLC – Forthcoming meetings – placed on notice board.
- ii) ERNLLCA – newsletter, circulated on receipt.
- iii) NLC notice of The Greater Lincolnshire Combined County Mayoral Election – 1st May 2025 – Noted.
- iv) Charity Bank Savings Account – notice of change of interest rate from 3.12% gross to 3.01% gross wef. 17/4/25 - Noted
- v) Councillor of Epworth Town Council - Freedom of Information request – Community Governance Review research – request to supply information relating to PC responsibilities; meetings; assets; warding; staffing – The Clerk reported that ERNLLCA had advised that a response must be made in the timeframe and the Clerk had responded to the questions - Noted.
- vi) PCSO – National campaign to honour PCSO's with 20 years' service - request to support a petition.
- vii) ERNLLCA – District Committee meeting – Thursday 24 April 2025 7pm via zoom.
- viii) ERNLLCA – Dates of courses 'Being A Good Councillor'; 'Chairs Skills' – Free of Charge - circulated to all Councillors.
- ix) NLC – Community Hub Small Business Rate Relief - £3,193.60 – Balance due Nil – Noted.

**b) To note any correspondence received after the agenda had been posted - no correspondence****260. Village Complaints/Compliments**

- i) High Street - Overhanging bramble briars on the verge alongside the wall of the Stables restaurant.  
**Resolved:** Clerk to inspect and report to NLC.
- ii) Wendover Road – overhanging bramble briars on the pavement.  
**Resolved:** Clerk to inspect and report to NLC.
- iii) Public Right of Way FP210 from B1400 to Manton – overgrown bushes  
**Resolved:** Clerk to inspect and ask PROW Contractor to cut back.

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**261. Date/Time/Venue of Next Meeting**

- a) **To confirm the date and time of the Annual Parish Council meeting on Monday 12<sup>th</sup> May 2025 at 7pm.**  
**Resolved:** to hold the Annual Parish Council meeting on Monday 12th May 2025 at 7pm.
- b) **To remind the date and time of the Annual Parish Meeting on Monday 28<sup>th</sup> April 2025 at 7pm - noted**  
Meetings to be held in the Community Hub, Messingham.

This concluded the business of the meeting. The meeting closed at 21:05.

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