

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black
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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 14th July 2025 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

9th July 2025

Members of the public and press are welcome to attend the meeting.

AGENDA

1. Apologies for absence

- a) To receive apologies for absence.

2. Declarations of interest

- a) To receive declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
b) To note dispensations given to any member of the council in respect of the agenda items listed below.

3. Public Forum

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.

4. Minutes of previous meetings

- a) To resolve to approve the minutes of the Full Parish Council meeting held on Monday 9th June 2025.

5. Clerks report

To receive an update from the Clerk on items from the last meeting not shown separately on this agenda (Appendix A)

6. Planning

a) To receive planning applications from NLC and resolve a response

- i) PA/2025/694 – S Davidovs, Hawthorn Cottage, Butterwick Road – non-material amendment of PA/2024/69 namely to raise height of the roof.
ii) PA/2025/842 – S Davidovs, Hawthorn Cottage, Butterwick Road – several amendments to the scheme previously approved under PA/2024/69.
iii) PA/2025/734 – M Staniland, 98 Brigg Road – to erect front porch extension and rear extension.
i4) PA/2025/776 – J Richardson, Mendle Farm, Holme – to erect a single-storey farm office building.
v) PA/2025/777 – J Richardson, Mendle Farm, Holme – to erect agricultural workers dwelling.
vi) PA/2025/837 – A Cargill, Holme Hall Golf Club – application to prune 3 oak trees subject to Tree Preservation Order – For information only.

- b) **To receive decisions made by NLC**
i) PA/2025/539 – D Smith, Wellholme House, Holme – to erect two-storey extension to front, external cladding to existing and new boundary wall and gates – Granted.
ii) PA/2025/554 – C Gibala, Fir Tree Cottage, Butterwick Road – double and single-storey rear extension – Granted.
7. **Finance**
a) **Payments** – to review and approve monthly payments. *See Appendix B*
b) **Receipts** – to note receipt of income. *See Appendix C*
c) **Transfers** – to note any monthly transfers. *See Appendix D*
d) **Bank Reconciliation** – to receive and approve the bank reconciliation as at 30 June 2025.
e) **Budget Summary** – to receive and approve the cumulative summary as at 30 June 2025.
8. **General items of business**
i) VJ Day – (min. 37f) – to discuss arrangements.
9. **Community Hub** – To receive any updates.
10. **Leisure & Recreation**
a) **New Build Project, Holme Meadow** – Changing Facility / Toilets / Store – to receive report.
b) **MJFC** – Response re. new Terms & Conditions of Hire for Holme Meadow Recreation field and consider request for specific rules for MJFC.
c) **Resident** - concerns of speeding vehicles on track to Pavillion at Northfield Road playing field.
d) A Thompson – request to Hire Holme Meadow field for Charity football match – to receive complaint and action taken
11. **Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.
12. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
a) Resident – concerns of continued speed of vehicles on Brigg Road – to receive Speed monitoring data and consider repeat Police enforcement and Community Speedwatch.
13. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
a) MMPFA meeting – held on 2 July 2025 – to receive report and consider items raised to include vermin control.
14. **Correspondence for discussion/decision**
15. **Correspondence for information**
a) To note correspondence received for information. *See Appendix E*
b) To note any correspondence received after the agenda was posted.
16. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.
17. **Date/Time/Venue of Next Meetings**
a) To confirm the date and time of the Full Parish Council meeting on Monday 11th August 2025 at 7pm.
Meetings to be held in the Community Hub, Messingham.
18. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**
19. **Concrete path extension to Changing building, Holme Meadow (min. 39a)** – to consider quotation.
20. **Cleaning of Changing building, Holme Meadow (Min. 39c)** – to consider quotation for cleaning on a monthly basis.
21. **Outdoor Gym equipment (min. 41a)** – to receive quotations and progress of grant application.
22. **New Hardcore track, Holme Meadow (min. 41c)** – to receive quotations and progress of grant application
23. **Handyman Contractor** – to receive and consider notification of increase to hourly rate.

Messingham Parish Council**AGENDA - Appendix – Monday 14th July 2025****Clerk's Report – Appendix A**

Min. 38b – Library volunteers (min. 38b) – NLC followed up and new volunteer commenced. 2 further enquiries received.

Min. 39a) – Tap for line marker & cleaning at Changing Building, Holme Meadow –

Min. 39b) – Insurance of Changing building, Holme Meadow – update of removal of flat roof inspection endorsement.

Min. 41b - Play Area, fencing – site visit with contractor arranged for 17/7/25.

Min. 47ii) – 1 Brigg Road – to receive any update from NLC.

Min. 50 – Hedge Trimming – Village Hall site – to be notified of quotations received.

Payments Schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
72	6/6/25	Asda	Cleaning Materials – Building H/Meadow	5.59	33.56	d.card
73	10/6/25	Timpson Ltd.	Keys cut – Building H/Meadow	9.00	54.00	d.card
74	10/6/25	B&Q	Locker – for cleaning mats.- H/Meadow		119.99	d.card
75	16/6/25	B&Q	Padlocks 2no.- Security grill – H/Meadow	4.33	26.00	d.card
76	17/6/25	Advanced Paints	Aerosol paint-building barrier H/M	5.49	32.94	d.card
77	23/6/25	British Gas	Electric – MUGA	0.80	16.77	Dd
78	30/6/25	British Gas	Electric – Holme Meadow	0.82	17.13	Dd
79	30/6/25	British Gas	Electric – War Memorial	0.99	20.73	Dd
80	14/7/25	Three.com	Clerk mobile	1.14	6.84	Dd
81	15/7/25	Wave	Water – Community Hub	0	12.69	Dd
82	15/7/25	Yu Energy	Electric – Community Hub	1.23	25.87	Dd
83	16/7/25	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
84	16/7/25	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	33.60	201.60	online
85	16/7/25	Sissons Gardening Services	Gardening contract	0	1288.39	online
86	16/7/25	N Drinkall	Handyman services	0	478.50	online
87	16/7/25	LA Slingsby	Contract verge cutting	0	493.90	Online
88	16/7/25	LA Slingsby	Contract Village Grass Cutting	0	884.10	Online
89	16/7/25	Kyanite Consulting Ltd	Annual charge for 2Gb mailbox	3.28	19.67	online
90	16/7/25	North Lincolnshire Council	Trade waste-Temperance Avenue Trade Waste – Community Hub	11.50 11.50	279.30 279.30	online
91	16/7/25	MD Signs Ltd.	Plaque – Building Holme Meadow	9.00	54.00	Online
92	16/7/25	Scunthorpe Signs	Sign – leave tidy etc. building H/Meadow	5.00	30.00	Online
93	16/7/25	HMRC	Quarterly – PAYE/NI	0	1605.62	online
94	16/7/25	Friends Of Messingham School	Precept Grant	0	1250	online
95	16/7/25	Messingham Methodist Church	Precept Grant	0	300.00	online
96	19/7/25	British Gas	Electric – MUGA	0.52	11.01	Dd
97	22/7/25	Edf Energy	Gas – Community Hub	1.38	28.99	Dd
98	16/7/25	Salaries & wages	See separate schedule	0	1624.42	online
99	31/7/25					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
25	2/6/25	Virgin money	Debit card cashback	0.22	online
26	2/6/25	J Hesp / R Mooney	Allotment 48A – Annual rent	24.20	online
27	30/6/25	Charity Bank	Credit Interest	388.03	Online
28	30/6/25	Virgin Money	Credit Interest		Online

Transfers – Appendix D

Ref.	Date	Account from	Account to	Amount	Method
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Correspondence for information – Appendix E

- NLC – Forthcoming meetings
- ERNLLCA – newsletter, circulated on receipt.
- NLC Town & Parish Council Liaison Meeting – Church Square House, Thursday 24th July 2025 at 7pm. Agenda to follow.
- NLC - Cultural Futures Projects Grants round 1 of 4 now live
- Kirton Lindsey Town Council – Civic Service, 5th October 2025 3pm.
- Community Vision - Cadent Centre for warmth project - free /co alarms and slow cookers
- CPRE – Best Kept village judging – 12th July to 31st July 2025.
- HWRA – AGM Wednesday 9 July 2025 Woodmansey Village Hall 12:30 to 13:30.
- Resident – Sunken drain o/s 32 Butterwick Road – Clerk reported to NLC.