

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black
Black Bank Farm, Black Bank, Susworth, Scunthorpe, North Lincolnshire, DN17 3AX
Tel: 07397 571469 email: clerk@messinghamparishcouncil.co.uk



NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 11th August 2025 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

6th August 2025

Members of the public and press are welcome to attend the meeting.

AGENDA

1. Apologies for absence

- a) To receive apologies for absence.

2. Declarations of interest

- a) To receive declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
b) To note dispensations given to any member of the council in respect of the agenda items listed below.

3. Public Forum

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.

4. Minutes of previous meetings

- a) To resolve to approve the minutes of the Full Parish Council meeting held on Monday 14th July 2025.

5. Clerks report

To receive an update from the Clerk on items from the last meeting not shown separately on this agenda (Appendix A)

6. Planning

a) To receive planning applications from NLC and resolve a response

- i) PA/2025/719 - Cyden Homes Ltd. Brigg Road – to vary cond.1 of PA2023/1756 (prev. varied by PA/2022/2136) namely to change plot 69 house type to a 4 bedroom detached dwelling and plots 70-71 to 3 bedroom dwellings.

b) To receive decisions made by NLC

b) To receive Appeal decisions made by the Planning Inspectorate

- i) PA/2023/1701 – Brook Planning & Consultancy Ltd, north Thistledown, Scotter Road – approval of reserved matters on PA/2019/164 to erect 25 dwellings – Appeal Allowed.

7. Finance

- a) **Payments** – to review and approve monthly payments. *See Appendix B*
b) **Receipts** – to note receipt of income. *See Appendix C*

- c) **Transfers** – to note any monthly transfers. *See Appendix D*
 - d) **Reserves summary** – to receive the reserves summary to date.
 - e) **Prizes for Best Kept Front Garden and Allotment Competitions** – to approve value of prizes.
 - f) **Insurance** – annual review of Insurance Policy to ensure adequate cover.
 - g) **PKF Littlejohn LLP Accountants** – to receive the external audit report for 2024-25.
 - h) **Passwords & PINS** – Chair to receive and confirm acceptance of details in sealed envelope.
 - i) **Electricity contract** – to ratify the renewal contract for MUGA, War Memorial, Holme Meadow.
 - j) **Bank signatories** – in order to meet the requirement of the Grant applications submitted - to agree to minute the names of the signatories on the bank mandate as agreed in Min.1877 15g)
- 8. General items of business**
- a) **VJ Day** Friday 15th August 2025 – (min. 60i) – to receive update of arrangements.
 - b) **CPRE Best Kept Village results 2025** – to receive the results of the competition and consider attendance at the awards presentation on Wednesday 1st October 2025 at Scawby Village Hall.
 - c) **Fire Risk Assessment, Holme Meadow building** Min. 62a – to receive the Fire Risk Assessment and consider the findings in the action plan.
 - d) **Tree inspection** – to consider carrying out a professional inspection of the trees on Parish Council owned land.
 - e) **Speed Indicator Device** – to consider arrangements for transferring the device and changing the battery fortnightly.
- 9. Community Hub** – To receive any updates.
- a) **Disabled Toilet Alarm** – to consider the proposal from Chubb Fire & Security to service the toilet alarm system.
- 10. Leisure & Recreation**
- a) **Changing Facility / Toilets / Store** – to receive report.
- 11. Horticultural Show**
- a) To be reminded of the Horticultural Show on Saturday 6th September 2025.
- 12. Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.
- 13. Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
- 14. Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
- a) NLC Town & Parish Council Liaison Meeting report held on Thursday 24th July 2025.
- 15. Correspondence for discussion/decision**
- a) Request for consideration of a bench/es on the open space land near Kealholme Road.
- 16. Correspondence for information**
- a) To note correspondence received for information. *See Appendix E*
 - b) To note any correspondence received after the agenda was posted.
- 17. Village complaints/compliments** - To receive and consider any Village complaints and compliments.
- 17. Date/Time/Venue of Next Meetings**
- 18) To confirm the date and time of the Full Parish Council meeting on Monday 8th September 2025 at 7pm. Meetings to be held in the Community Hub, Messingham.
- 19. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**
- 20. Northfield Road, playing field extension** – to consider quotations for palisade fencing and rabbit mesh on perimeter.
- 21. Planning Appeal Decision – PA/2023/1701** – to consider any action.

Messingham Parish Council**AGENDA - Appendix – Monday 11th August 2025****Clerk's Report – Appendix A**

Min. 51 – Removal of redundant container on Holme Meadow – to receive update.

Min. 61 – Community Hub bin – NLC unable to track bin. Replacement ordered £47.50.

Min. 62d – Enquiry to hire Holme Meadow recreation field, formal complaint and subsequent use of the MUGA without permission - to receive response from ERNLLCA.

Min. 77 – Children's Play Area, Northfield Road, new equipment – to receive update.

Min. 64a – Brigg Road speeding vehicles –to receive police response re. Community Speed Watch.

Payments Schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
100	25/7/25	Wave	Water – War Memorial	0	26.79	Dd
101	29/7/25	British Gas	Electricity – Holme Meadow	3.52	56.85	Dd
102	29/7/25	British Gas	Electricity – War Memorial	0.77	16.25	Dd
103	11/8/25	Three.com	Clerk mobile	1.14	6.84	Dd
104	11/8/25	Yu Energy	Electric – Community Hub	1.75	36.83	Dd
105	13/8/25	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
106	13/8/25	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	50.40	302.40	online
107	13/8/25	Sissons Gardening Services	Gardening contract	0	908.40	online
108	13/8/25	N Drinkall	Handyman services	0	811.00	online
109	13/8/25	LA Slingsby	Contract verge cutting	0	987.80	Online
110	13/8/25	LA Slingsby	Contract Village Grass Cutting	0	794.60	Online
111	13/8/25	Clear Councils	Insurance annual premium	0	2229.90	online
112	13/8/25	PKF Littlejohn LLP	External auditor	126.00	756.00	online
113	13/8/25	Mill View Fencing & Countryside	PROW's – Messingham & Holme (1 st cut)	0	908.40	Online
114			PROW's – Manton (1 st cut)	0	469.80	
115			PROW's – East Butterwick (1 st cut)	0	194.40	
116			Verges – East Butterwick (Cut1,2,3)	0	255.00	
117	13/8/25	Office Friends	Green hand towels – Community Hub Toilet Rolls – Holme Meadow	6.38	38.28	Online
118	13/8/25	John Martin-Hoyes Ltd	Benches & hooks supply & install – Building H/M	911.92	5471.52	online
119	13/8/25	Chubb Fire & Security Ltd.	Battery to replace failed	12.77	76.61	online
120	13/8/25	GSB Spectrum Print & Design Ltd	Horticultural Show Schedules – 450no.	0	82.00	online
121	13/8/25	Marmax Products Ltd.	3no. recycled benches – Holme Meadow	251.60	1509.60	online
122	13/8/25	Messingham Cricket Club	Precept Grant	0	900.00	Online
123	13/8/25	TP Black – Clerk reimbursement	Thermometer for water testing – H/M	1.33	7.99	Online
124		Salaries & wages	See separate schedule	0	1817.67	online
125						

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
29	7/7/25	Craft Group	Use of Community Hub – 13 weeks	39.00	cash
30	7/7/25	W Grindrod	Allot. 11B – Deposit/rent/expenses	54.20	online
31	7/7/25	Virgin Money	Debit card cashback	0.94	online
32	11/7/25	J Oatridge Coaching	Community Hub Hire	65.00	online
33	14/7/25	Mess. Junior Football Club	Community Hub Hire	5.00	Online
34	15/7/25	North Lincolnshire Council	Verge & PROW's cutting Grant	9441.00	Online
35	16/7/25	HMRC	VAT – May	4410.74	online
36	22/7/25	Mess. Junior Football Club	2025 Summer Tournament	140.00	Online
37	25/7/25	North Lincolnshire Council	50% Precept Grant – 2 nd instalment	37500.00	Online

Transfers – Appendix D

Ref.	Date	Account from	Account to	Amount	Method
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Correspondence for information – Appendix E

- NLC – Forthcoming meetings
- ERNLLCA – newsletter, circulated on receipt.
- NALC – Pay agreement 2025-26 with effect from 1 April 2025.
- Resident Butterwick Road – sunken drain o/s no.32 – Clerk reported to NLC.
- Resident – concerns of verge encroaching on path on Butterwick Road – Clerk reported to NLC.
- Resident East Green – concerns condition of shrubbery on East Green circle – Clerk reported to NLC.
- NLC Town & Parish Special meeting - Local Government Reorganisation - Thursday 11th September 2025 7pm, Church Square House.