

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black
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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 8th September 2025 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

3rd September 2025

Members of the public and press are welcome to attend the meeting.

AGENDA

1. Apologies for absence

- a) To receive apologies for absence.

2. Declarations of interest

- a) To receive declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
b) To note dispensations given to any member of the council in respect of the agenda items listed below.

3. Public Forum

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.

- a) Detective Chief Inspector Ben Robinson – report on Planning Appeal APP/Y2003/W/20/3251184 investigation.

4. Minutes of previous meetings

- a) To resolve to approve the minutes of the Full Parish Council meeting held on Monday 11th August 2025.

5. Clerks report

To receive an update from the Clerk on items from the last meeting not shown separately on this agenda (Appendix A)

6. Planning

a) To receive planning applications from NLC and resolve a response

- i) PA/2025/1019 – Bradbrook Alpacas, Scallow Lane-to determine if prior approval required to erect steel portal framed building – For information only.

b) To receive decisions made by NLC

- i) PA/2025/538 – A Sykes, 6 Ashberry Drive–to demolish existing extension and erect two-storey extension-Refused.
ii) PA/2025/734 – M Staniland, 98 Brigg Road – to erect a front porch extension and rear extension – Granted.

7. Finance

- a) **Payments** – to review and approve monthly payments. *See Appendix B*
b) **Receipts** – to note receipt of income. *See Appendix C*
c) **Transfers** – to note any monthly transfers. *See Appendix D*

- d) **Grant applications** – to be notified of successful grant applications from UK Share Prosperity Fund (UKSPF);
 - i) Outdoor Gym equipment – to agree acceptance of grant and agree the location of equipment
 - ii) New hardcore track and gate – to agree acceptance of the grant

- 8. **General items of business**
 - a) **Fire Risk Assessment, Holme Meadow Building Min. 85c);**
 - i) To receive response from NLC Building Control and the Architect of any need for additional fire exits.
 - ii) Zone plan - to receive quotation
 - iii) Maintenance & Servicing of fire, emergency lighting – to consider quotation.
 - b) **Bench – Open Space land near Kealholme Road Min. 92a)** – to receive price for bench inc. delivery and price for installation and consider purchase.
 - c) **Best Kept competition results** – to receive the results of the Best Kept Front Gardens and Best Kept Allotments.
 - d) **Benches / Village Entry Signs / Notice Boards Report /Telephone kiosk–** to receive the annual inspection report and consider action.

- 9. **Community Hub** – To receive any updates.

- 10. **Leisure & Recreation**
 - a) **Holme Meadow recreation field** - Changing Facility / Toilets / Store – to receive report.
 - b) **Holme Meadow Recreation field** - Redundant container removed-Min.82i) – to consider any ground works.

- 11. **Horticultural Show**
 - a) **Financial Report** – To receive the financial report of the Horticultural Show held on Saturday 6th September 2025 and resolve the donation to charity.

- 12. **Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.

- 13. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**

- 14. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

- 15. **Correspondence for discussion/decision**
 - a) **P Barber** – concerns regarding parked vehicles on highway and verges on Danby Road.

- 16. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix E*
 - b) To note any correspondence received after the agenda was posted.

- 17. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

- 18. **Date/Time/Venue of Next Meetings**
 - a) To consider the date and time of any Allotment Advisory Committee meeting.
 - b) To confirm the date and time of the Full Parish Council meeting on Monday 13th October 2025 at 7pm.
Meetings to be held in the Community Hub, Messingham.

- 19. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

Clerk's Report – Appendix A

Min. 82ii) – Bin at Community Hub – NLC reported if restrained with padlock, to advise NLC of code prior to collection.

Min. 82 vii) – Church Street – building rubble on highway removed.

Min. 85 a) VJ Day event – to receive report of event.

Min. 85d) - Tree Inspection – to receive response from ERNLLCA.

Min. 94iii) – East Green floodwater from adjacent Cyden Development – Cyden Homes informed of issues and concerns if water course not kept clear.

Min.97 – Palisade Fencing Northfield Road – to receive response re. depth of rabbit mesh.

Payments Schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
126	7/8/25	Party Packs Ltd	VJ Day – Bunting & Tableware	10.98	65.81	d.card
127	14/8/25	Anglian Water	Community Hub	0	16.32	Dd
128	18/8/25	Morrisons	VJ Day – Food	1.03	148.40	d.card
129	19/8/25	British Gas	Electric – MUGA	0.67	14.10	Dd
130	19/8/25	B&Q	Mirror – Accessible toilet H/Meadow	3.58	21.45	d.card
131	20/8/25	Wave	Water – Allotments	0	260.67	Dd
132	21/8/25	Edf	Gas – Community Hub	1.18	24.75	Dd
133	21/8/25	Wave	Water – Allotments	0	96.69	Dd
134	26/8/25	British Gas	Electric – Holme Meadow	1.84	38.56	Dd
135	29/8/25	British Gas	Electric – War Memorial	0.71	14.86	Dd
136	2/9/25	Silica Lodge Garden Centre	Allotment Judge – voucher	1.87	10.00	d.card
137	2/9/25	Anglian Water	Water – Holme Meadow	0	38.66	Dd
138	9/9/25	Yu Energy	Electric – Community Hub	1.47	30.93	Dd
139	10/9/25	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
140	10/9/25	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	42.00	252.00	online
141	10/9/25	Sissons Gardening Services	Gardening contract	0	1114.44	online
142	10/9/25	N Drinkall	Handyman services	0	447.50	online
143	10/9/25	N Drinkall	Install 3 new benches at H/Meadow	0	375.00	Online
144	10/9/25	N Drinkall	Lay concrete path extension – H/M	0	945.00	online
145	10/9/25	LA Slingsby	Contract verge cutting	0	493.90	Online
146	10/9/25	LA Slingsby	Contract Village Grass Cutting	0	708.50	Online
147	10/9/25	Right Action Fire Safety	5 fire extinguishers – H/M	64.60	387.60	online
148	10/9/25	Mill View Fencing & Countryside	PROW's –Messingham & Holme (2 nd cut) Verges – East Butterwick (Cut 4,5,6)	0 0	908.40 255.00	Online
149	10/9/25	Messingham Village Hall	Horticultural Show – Room hire	0	25.00	Online
150	10/9/25	Adys Gardening Services	Hedge cutting	0	1500.00	online
151	10/9/25	MKS Groundcare Ltd	App. of herbicide & Feed – H/Meadow	147.00	882.00	Online
152	10/9/25	Office Friends	Copier paper/First Aid Kit for HM build	5.05	30.29	Online
153	10/9/25	Kyanite Consulting Ltd.	Extended mailbox add.2Gb (4Gb total)	1.78	10.70	online
154	10/9/25	Kyanite Consulting Ltd.	Annual maintenance & hosting	27.20	163.19	Online
155	10/9/25	PKF Littlejohn LLP	External auditor	126.00	756.00	Online
156	10/9/25	John Martin-Hoyes Ltd.	Install new external tap & Cleaners sink	281.38	1688.28	Online
157	10/9/25	Royal British Legion	VJ Day wreath	0	50.00	cheque
158	10/9/25	Salaries & wages	See separate schedule	0	1663.07	online
159	30/9/25					

160	11/9/25	Three.com	Clerk mobile	1.14	6.84	Dd
161	14/9/25	Wave	Water – Community Hub	0	20.77	online

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
38	1/8/25	Oatridge Coaching	Community Hub hire 11/7 & 18/7	70.00	online
39	4/8/25	Scunthorpe Pony Club	H/Meadow Hire 11/5 & 29/6	200.00	cheque
40	5/8/25	HMRC	VAT June 2025	123.53	online
41	8/8/25	J Barker	Allot.11C - Deposit/Rent/Expenses	54.20	Online
42	12/8/25	North Lincolnshire Council	VE Day Grant	213.34	online
43	21/8/25	D Smith	Allot. 38B – Deposit	30.00	Online
44	27/8/25	North Lincolnshire Council	VJ Day Grant	202.21	online
45	27/8/25	Scunthorpe Pony Club	H/Meadow Hire – 3/8/25	120.00	Cheque

Transfers – Appendix D

Ref.	Date	Account from	Account to	Amount	Method
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Correspondence for information – Appendix E

- NLC – Forthcoming meetings
- ERNLLCA – newsletter, circulated on receipt.
- NLC Town & Parish Special meeting - Local Government Reorganisation - Thursday 11th September 2025 7pm, Church Square House.
- Friends of Bottesford Beck – Flytipping on access road to Sewage works off C221 – Clerk reported to NLC for collection.
- Resident – sections of PROW FP205, Holme Lane - overgrown. Clerk request contractor to cut one section and reported section under landowner responsibility to NLC for action.
- High Street – planting overhanging at the pedestrian crossing, causing vision concerns – planting trimmed.