

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black
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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 13th October 2025 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

8th October 2025

Members of the public and press are welcome to attend the meeting.

AGENDA

1. Apologies for absence

- a) To receive apologies for absence.

2. Declarations of interest

- a) To receive declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

3. Public Forum

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.

4. Minutes of previous meetings

- a) To resolve to approve the minutes of the Full Parish Council meeting held on Monday 8th September 2025.

5. Clerks report

To receive an update from the Clerk on items from the last meeting not shown separately on this agenda (Appendix A)

6. Planning

a) To receive planning applications from NLC and resolve a response

- i) PA/2025/719 – Cyden Homes, Land at Brigg Road - Amended Description – to vary cond. 1 of approved plans of reserve matters PA/2022/2136 to amend Show house and plot 69 to type dh402(4 bedroom) and adjust site plan and relocate: plots 19 to 41 and 81-82 a distance of 2m north. Plots 43-49, 54-57 and 80 a distance of 3m north. Plots 50, 58 to 68 and 70-71 a distance of 4m north. All plots relocated further away from Brigg Road (to the south).
- ii) PA/2025/1122 – S Cook, Compressor Station, Butterwick Road – to change use of former National Grid Compressor Station (Use Class Sui Generis) and surround agricultural land to Airsoft outdoor activity centre (use Class F2 Outdoor Leisure), including siting 3no. storage trailers and 2 no. touring caravans.
- iii) PA/2025/1133 – L White, 14 Leaburn Road – to erect extension and internal refurbishment.
- iv) PA/2025/1208 – K Cooper, 4 Maple Close – to demolish existing single-storey extension and erect new single-storey rear extension.
- v) PA/2025/1229 – Fisher, 44 Northfield Road – permission for garage extension and conversion to create annex.

- b) To receive decisions made by NLC**
 - i) PA/2025/776 – J Richardson, Mendle Farm, Holme – to erect single-storey farm office building – Granted.
 - ii) PA/2025/842 – S Davidos, Hawthorn Cottage, Butterwick Road – several amends.to scheme previously approved under reference PA/2024/69 – Granted.
 - iii) PA/2025/1049 – S Redgrave, Bradbrook Alpacas, Manor Farm, Scallow Lane – to determine if prior approval is required to erect a steel portal framed building – Refused.
 - iv) PA/2025/777 – J Richardson, Mendle Farm, Holme – to erect agricultural workers dwelling – Granted with conditions.
- 7. Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Transfers** – to note any monthly transfers. *See Appendix D*
 - d) **Bank Reconciliation** – to receive and approve the bank reconciliation as at 30 September 2025.
 - e) **Budget Summary** – to receive and approve the cumulative summary as at 30 September 2025 and note any variances.
- 8. General items of business**
 - a) **Public Right of Way FP203/FP206** – to consider proposal to the previous variation to path following objections lodged.
 - b) **Remembrance Sunday** – 9th November 2025.
 - i) to be notified of arrangements
 - ii) to review the Risk Assessment
 - iii) to agree a donation to the Royal British Legion for a wreath from the Parish Council
 - iv) to agree a fee for the bugler
 - v) to consider any Remembrance display or other
 - c) **Christmas Display competition** – to consider a competition for 2025 and resolve categories and arrangements.
- 9. Community Hub** – To receive any updates.
 - a) **Christmas / New Year Library Opening times** – to confirm dates of closure.
- 10. Leisure & Recreation**
 - a) **Holme Meadow recreation field** - Changing Facility / Toilets / Store – to receive any reports.
 - b) **NLC half-yearly RoSPA inspection report of Children’s Play Area & MUGA** – to receive report and consider any action.
 - c) **Gainsborough Pest & Environmental Services** – Mole control contract – to be notified of change of ownership.
- 11. Projects**
 - a) **Palisade fencing perimeter of Northfield Road, playing field extension** Min. 103vi)
To be notified of criteria of Police & Crime Commissioner Community Safety Fund, round 7 funding and action.
 - b) **Outdoor gym equipment** – To be notified of installation of equipment. Clerk to claim grant on payment of invoice.
 - i) Asset register – to approve to add equipment to asset register
 - ii) Insurance – to approve addition to Insurance Policy
 - iii) Inspection – to approve gym equipment to be added to daily, monthly, half yearly inspections.
- 12. Allotments**
 - a) **Inspection report** – to receive the inspection report and agree any action.
- 13. Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.
- 14. Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
- 15. Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
 - i) NLC Town & Parish Special meeting - Local Government Reorganisation - Thursday 11th September 2025.
 - ii) CPRE Best Kept Village presentation – held on 1 October 2025
- 16. Correspondence for discussion/decision**
 - a) NLC – Local Government Reorganisation Survey – to consider and agree responses to the survey.
 - b) S. Simpson – concerns regarding condition of footpath for disability access on A159 into village.

17. Correspondence for information

- a) To note correspondence received for information. *See Appendix E*
- b) To note any correspondence received after the agenda was posted.

18. Village complaints/compliments - To receive and consider any Village complaints and compliments.

19. Date/Time/Venue of Next Meetings

- a) To confirm the date and time of the Personnel Committee meeting on Monday 10th November 2025 at 6:15pm.
- b) To confirm the date and time of the Full Parish Council meeting on Monday 10th November 2025 at 7pm.
- c) To confirm the date and time of the Precept meeting on Monday 24th November 2025 at 7pm.
Meetings to be held in the Community Hub, Messingham.

20. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

21. Children's Play Area – play equipment – to receive and consider initial proposals from 3 suppliers.

22. Solicitor letter – consider response.

Clerk's Report – Appendix A

Min. 103iv) - Tree Inspection – to receive response from the Insurers.

Min. 106b) – Bench for open space nr Kealhome Road – to receive response from Marmax re. November offer.

Min. 108iii) – Changing building, Holme Meadow – Building Control completion certificate received.

Min. 113a – Danby Road – inconsiderate parking on highway and pavement. To receive NLC response.

Min. 114b – Perennial planting of beds Co-op & Ongo – to receive response from contractor A. Sissons.

Payments Schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
162	5/9/25	Marks & Spencer	Horticultural Show – Judge gifts	0	18.00	d.card
163	8/9/25	Silica Lodge Garden Centre	Horticultural Show - Prize Draw voucher (Chairmans allowance)	5.00	30.00	d.card
164	8/9/25	Silica Lodge Garden Centre	Best Kept Garden & Allotment vouchers	36.65	220.00	d.card
165	15/9/25	Smartest Energy	Electric – War Memorial	2.71	56.89	Dd
166	19/9/25	British Gas	Electric – MUGA	0.67	14.05	Dd
167	23/9/25	Edf	Gas – Community Hub	1.16	24.46	Dd
168	1/10/25	British Gas	Electric – Holme Meadow	0.68	14.27	Dd
169	9/10/25	Yu Energy	Electric – Community Hub	1.74	36.57	Dd
170	13/10/25	Three	Clerk mobile	1.14	6.84	Dd
171	15/10/25	Wave	Water – Community Hub	0	8.65	Dd
172	15/10/25	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
173	15/10/25	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	42.00	252.00	online
174	15/10/25	No Worries Commercial Cleaning	Contract Cleaning – Building H/Meadow	8.40	50.40	Online
175	15/10/25	Sissons Gardening Services	Gardening contract	0	494.44	online
176	15/10/25	N Drinkall	Handyman services	0	1177.25	online
177	15/10/25	LA Slingsby	Contract verge cutting	0	493.90	Online
178	15/10/25	LA Slingsby	Contract Village Grass Cutting	0	618.60	Online
179	15/10/25	K Roddis	Pointing Allotment Shed building	0	300.00	Online
180	15/10/25	HMRC	Quarterly PAYE/NI	0	1744.41	online
181	15/10/25	JEM Management Services	Project management – Changing building	0	112.50	Online
182	15/10/25	JE & C Casswell	Hedge cutting – H/Meadow rec. field	66.67	400.00	Online
183	15/10/25	Right Action	Fire Zone plan – Changing building	30.00	150.00	Online
184	15/10/25	North Lincolnshire Council	Replacement waste bin-Community Hub	0	47.50	Online
185	15/10/25	C Lawrence	Allotment 38B - Deposit refund	0	30.00	Online
186	15/10/25	Messingham Horse & Foal Show	Precept Donation	0	1000.00	Online
187	15/10/25	Caloo Ltd.	Supply & Install Outdoor Gym equipment	2200.00	13200.00	Online
188	15/10/25	T Black – Clerk Reimbursement	Combination lock – Waste Bin, Hub	0.99	5.95	Online
189	15/10/25	Lindsey Lodge Hospice	Donation from Horticultural Show	0	207.44	cheque
190	15/10/25	Salaries & wages	See separate schedule	0	1662.87	online
191	31/8/25					
192	16/10/25	Wave	Water – War Memorial	0	64.85	Dd

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
46	2/9/25	R Lumb	Allotment 3A – Deposit/rent/expenses	42.10	online
47	3/9/25	Virgin money	Debit card cashback	0.83	online

48	8/9/25	Horticultural Show	Total receipts less prize money/stationery/raffle prizes	250.44	Cash
49	8/9/25	Messingham Junior Football Club	Community Hub hire	5.00	online
50	8/9/25	HMRC	VAT 1 July - 31 July 2025	1368.15	online
51	19/9/25	Oatridge Coaching	Community Hub hire	65.00	Online
52	23/9/25	North Lincolnshire Council	Final 50% - PROW's & Verges grant	9441.00	Online
53	26/9/25	HMRC	VAT 1 August – 31 August 2025	591.89	online

Transfers – Appendix D

Ref.	Date	Account from	Account to	Amount	Method
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Correspondence for information – Appendix E

- NLC – Forthcoming meetings
- ERNLLCA – newsletter, circulated on receipt.
- ERNLLCA – NALC Devolution Survey – closing date 12/11/25.
- ERNLLCA – District Committee meeting – Wednesday 15 October 2025 7pm via Zoom.
- ERNLLCA – webinar on Terrorism (Protection of Premises) Act 2025 known as Martyn's Law – 21/10/25 12:00 – 13:15.
- ERNLLCA – Playground Inspection Training- 16/10/25 Worlaby Village Hall 10am-3pm £10 plus VAT/attendee 16/10/25
- ERNLLCA – CPR & Defibrillator training - Ulceby Village Hall 18/11/25 1:30 – 2:30 cost-Free
- Resident – to notify council work taking place on a Sunday on PA/2025/719 Cyden Development – Resident informed NLC enforcement – for information.