

Minutes of **Messingham Parish Council** meeting held on **Monday 8th September 2025** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, SA Cowley, W Elsome, J England, J Fenwick, T Foster, J McKellarMain, J Oatridge, S Shaw, P Skelton, A Tasker, P Wright.

In Attendance: Tracey Black, Parish Clerk

Also in attendance: Detective Chief Inspector Ben Robinson

The Chairman opened the meeting at 7pm

99. **Apologies of Absence:** Cllrs A Clark, C Scott.

100. **Declarations of Interest** – none declared.

101. **Public Forum**

The council voted to suspend the meeting to allow DCI Robinson to speak.

- a) The Chairman welcomed Detective Chief Inspector Ben Robinson and thanked him for taking the time to inform Messingham Parish Council in person, of his investigation into Planning Appeal APP/Y2003/W/20/3251184.

DCI Robinson reported he had spoken to Roy Loble, the author of the drainage report, regarding the points and concerns raised by the Parish Council and members of the public. He confirmed, in his opinion, no laws had been broken and would be closing the case.

The Chairman read out the minute from the last meeting, confirming the action the Council had agreed and taken.

Members thanked DCI Ben Robinson for his attendance.

DCI Robinson left the meeting at 19:15. The meeting reconvened.

102. **Minutes of the previous meeting**

- a) **To resolve to approve the minutes of the Parish Council meeting held on Monday 11th August 2025.**

Resolved: to amend minute 98, to read Cllr Poole had been lobbied by residents (plural).

To approve the minutes to be signed by the Chair.

103. **Clerks update**

- i) **Min. 82ii)** – Bin at Community Hub – NLC had advised they were agreeable for the bin to be restrained with a lock, and would require the code prior to the first collection. The Clerk reported the bin had been delivered and secured with a combination lock. Handyman to stencil 'Hub' on the bin.

- ii) **Min. 82 vii)** – Church Street – The Clerk reported the resident had removed the building rubble they had deposited on the highway.

- iii) **Min. 85a)** - VJ Day event – to receive report of the event.

The Clerk reported approx. 35 people had attended including the singers of Messingham Community Choir and confirmed the NLC grants for VE & VJ Day have been received.

- iv) **Min. 85d)** - Tree Inspection – ERNLLCA had advised the Parish Council they would likely be liable for injuries and damage caused by falling trees / branches. Frequency of tree checks would depend on risk and should also have risk management in place to check for hazards.

Resolved: Clerk to check with Insurers to establish the need for professional check/s of trees.

- v) **Min. 94iii)** – Floodwater on East Green properties from adjacent Cyden Homes Development.

The Clerk reported Cllr Poole had spoken with Cyden Homes and informed them of the current issues and future concerns, if the water course is not kept clear. Cyden Homes had been made aware of their responsibility to maintain and manage the dyke.

Signature

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- vi) Min.97 – Palisade Fencing Northfield Road – to receive response re. depth of rabbit mesh.
Contractor informed they would not dig to a depth of 300mm as suggested by the Parish Council, as this could hit root and a depth of 150mm is the British Standard.
Resolved: to accept the response and submit the grant application agreed at the last meeting for 80% of the cost.

104. Planning

a) To receive planning applications from NLC and resolve a response

- i) PA/2025/1019 – Bradbrook Alpacas, Scallow Lane-to determine if prior approval required to erect steel portal framed building – It was noted this application is for information only.

b) To receive decisions made by NLC

- i) PA/2025/538 – A Sykes, 6 Ashberry Drive—to demolish existing extension and erect two-storey extension-Refused.
ii) PA/2025/734 – M Staniland, 98 Brigg Road – to erect a front porch extension and rear extension – Granted.

105. Finance

a) Payments - To approve the payments listed.

Ref	Date	Payee	Details	Vat	Total	Method
126	7/8/25	Party Packs Ltd	VJ Day – Bunting & Tableware	10.98	65.81	d.card
127	14/8/25	Anglian Water	Community Hub	0	16.32	Dd
128	18/8/25	Morrisons	VJ Day – Food	1.03	148.40	d.card
129	19/8/25	British Gas	Electric – MUGA	0.67	14.10	Dd
130	19/8/25	B&Q	Mirror – Accessible toilet H/Meadow	3.58	21.45	d.card
131	20/8/25	Wave	Water – Allotments	0	260.67	Dd
132	21/8/25	Edf	Gas – Community Hub	1.18	24.75	Dd
133	21/8/25	Wave	Water – Allotments	0	96.69	Dd
134	26/8/25	British Gas	Electric – Holme Meadow	1.84	38.56	Dd
135	29/8/25	British Gas	Electric – War Memorial	0.71	14.86	Dd
136	2/9/25	Silica Lodge Garden Centre	Allotment Judge – voucher	1.87	10.00	d.card
137	2/9/25	Anglian Water	Water – Holme Meadow	0	38.66	Dd
138	9/9/25	Yu Energy	Electric – Community Hub	1.47	30.93	Dd
139	10/9/25	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
140	10/9/25	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	42.00	252.00	online
141	10/9/25	Sissons Gardening Services	Gardening contract	0	1114.44	online
142	10/9/25	N Drinkall	Handyman services	0	447.50	online
143	10/9/25	N Drinkall	Install 3 new benches at H/Meadow	0	375.00	Online
144	10/9/25	N Drinkall	Lay concrete path extension – H/M	0	945.00	online
145	10/9/25	LA Slingsby	Contract verge cutting	0	493.90	Online
146	10/9/25	LA Slingsby	Contract Village Grass Cutting	0	708.50	Online
147	10/9/25	Right Action Fire Safety	5 fire extinguishers – H/M	64.60	387.60	online
148	10/9/25	Mill View Fencing & Countryside	PROW's –Messingham & Holme (2 nd cut) Verges – East Butterwick (Cut 4,5,6)	0 0	908.40 255.00	Online
149	10/9/25	Messingham Village Hall	Horticultural Show – Room hire	0	25.00	Online
150	10/9/25	Adys Gardening Services	Hedge cutting – Car Park	0	1500.00	online
151	10/9/25	MKS Groundcare Ltd	App. of herbicide & Feed – H/Meadow	147.00	882.00	Online
152	10/9/25	Office Friends	Copier paper/First Aid Kit for HM build	5.05	30.29	Online

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153	10/9/25	Kyanite Consulting Ltd.	Extended mailbox add.2Gb (4Gb total)	1.78	10.70	online
154	10/9/25	Kyanite Consulting Ltd.	Annual maintenance & hosting	27.20	163.19	Online
155	10/9/25	PKF Littlejohn LLP	External auditor	126.00	756.00	Online
156	10/9/25	John Martin-Hoyes Ltd.	Install new external tap & Cleaners sink	281.38	1688.28	Online
157	10/9/25	Royal British Legion	VJ Day wreath	0	50.00	cheque
158	10/9/25	Salaries & wages	See separate schedule	0	1663.07	online
159	30/9/25					
161	14/9/25	Wave	Water – Community Hub	0	12.77	Dd

Resolved: to approve the above listed payments.

b) Receipts – To note receipt of income.

Cllr J Oatridge left the room prior to the following item

Ref.	Date	Received from	Details	Amount	Method
38	1/8/25	Oatridge Coaching	Community Hub hire 11/7 & 18/7	70.00	online
39	4/8/25	Scunthorpe Pony Club	H/Meadow Hire 11/5 & 29/6	200.00	cheque
40	5/8/25	HMRC	VAT June 2025	123.53	online
41	8/8/25	J Barker	Allot.11C - Deposit/Rent/Expenses	54.20	Online
42	12/8/25	North Lincolnshire Council	VE Day Grant	213.34	online
43	21/8/25	D Smith	Allot. 38B – Deposit	30.00	Online
44	27/8/25	North Lincolnshire Council	VJ Day Grant	202.21	online
45	27/8/25	Scunthorpe Pony Club	H/Meadow Hire – 3/8/25	120.00	Cheque

Cllr J Oatridge returned to the room

c) Transfers – To note bank transfers – it was noted there were no bank transfers in August.

d) Grant applications – to be notified of successful grant applications from UK Shared Prosperity Fund (UKSPF);

i) Outdoor Gym equipment – to agree acceptance of grant and agree the location of equipment.

Resolved: to accept the grant offer of 91.70%, maximum of £11,000 and locate the equipment along the west side of the MUGA.

Clerk to accept the quotation from Caloo Ltd. of £11,995, for the supply and installation of the outdoor gym equipment.

ii) New hardcore track and gate – to agree acceptance of the grant.

Resolved: to accept the grant offer of 94.02%, maximum of £15,750

Clerk to accept the quotations;

Hardcore track from Overhall Ltd. - £12,500

Access gate and fencing from Tony Cook Ltd. – £3,250.

106. General Items of Business

a) Fire Risk Assessment, Holme Meadow Building Min. 85c);

i) To receive response from NLC Building Control and the Architect of any need for additional fire exits.

NLC Building control had confirmed, 'the drawings had been checked and approved on the basis that the means of escape in fire, is satisfactory as a single direction travel distance to the principal entrance (max. 18m). The rooms are covered by smoke detection and a call point at the final exit, to ensure early warning in the event of fire. As such, additional exits are not required from the changing rooms, to comply with Building Regulations. Furthermore, the plans were sent to the Fire Brigade for consultation, with no comments raised regarding means of escape'.

ii) Zone plan - to receive quotation. The Clerk reported this is still awaited.

iii) Maintenance & Servicing of fire, emergency lighting – to consider quotation.

The Clerk reported the fire extinguishers and signage had been fitted by Right Action Fire Safety.

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Resolved: to accept the quotations from Right Action Fire Safety for half yearly maintenance of fire alarm; annual maintenance of emergency lighting; annual maintenance of fire extinguishers.

- b) Bench – Open Space land near Kealholme Road Min. 92a) – to receive price for bench inc. delivery and price for installation and consider purchase.**

The Clerk reported the cost of Marmax recycled bench/fixings/delivery of £456 + VAT. Cost to install £95.

Resolved: to purchase a bench. Chairman and Clerk to determine suitable location on the open space.

- c) Best Kept competition results – to receive the results of the Best Kept Front Gardens and Best Kept Allotments.**

The Clerk reported the results of the Best Kept Allotments;

1st – Allotment 5B 2nd – Allotment 38B 3rd – Allotment 6A Best Newcomer – Allotment 5A

Best Kept Front Gardens;

1st – 32 Hall Rise 2nd – 27a Well Street 3rd – 20 Hall Rise

National Garden Centre vouchers and certificates had been presented at the Annual Horticultural Show.

- d) Benches / Village Entry Signs / Notice Boards Report /Telephone kiosk– to receive the annual inspection report and consider action.**

The Clerk reported the Handyman had carried out the annual inspection;

Benches – damaged edge on bench in Play Area. Recommendation to repair this, paint and clean some other benches.

Village entry signs – no structural defects. Recommendations to trim hedge around Butterwick Road sign and branches on Scotter Road.

Notice Boards – No structural defects. Recommendations of adjustment to the doors of the Notice board on Wendover Road; to clean & trim around Notice board on Holme Lane.

Telephone Kiosk – No structural defects. Recommendation to clean and remove weeds around base.

Resolved – Handyman to be asked to carry out the work as per recommendations.

- 107. Community Hub – to receive updates – no updates.**

- 108. Leisure & Recreation items**

- a) Holme Meadow recreation field - Changing Facility / Toilets / Store – to receive report.**

NLC Building control, advised prior to issuing a completion certificate they would require;

- i) A reason why disabled toilet facilities were installed and not Changing places as per spec as changing places are required for events of 350 or more.
On the advice of the architect, the Clerk had responded, that no events are held for 350 or more people that are solely reliant on the building, as portable toilets are also on site. The Parish Council cannot presently afford to install changing places, however, the room had been built as per the dimensions on the plan and can be installed as funds or the need arises.
- ii) A mirror to be installed in the disabled toilet as per spec. – Clerk reported a mirror had now been fitted.
- iii) A demonstration of the fire alarm check.
The Clerk had met with the NLC Building Control officer. All the above was satisfactory and awaiting the certificate.

- b) Holme Meadow Recreation field - Redundant container removed-Min.82i) – to consider any ground works.**

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Resolved: to ask the Handyman to carry out the work to remove the concrete bases and level the ground.

109. Horticultural Show

a) Financial Report – To receive the financial report of the Horticultural Show held on Saturday 6th September 2025 and resolve the donation to charity.

The Clerk circulated the report prior to the meeting. The profit for the Show was £125.44. The Clerk reminded members it had been agreed at the June meeting (Min. 1883 40a) to donate the proceeds of the auction to Lindsey Lodge Hospice.

Resolved: Parish Council to meet the cost of printing the schedules for inclusion in the Village magazine of £82.

To donate the resultant profit of £207.44 to Lindsey Lodge Hospice.

Clerk to book the Village Hall for 5th September 2026.

110. Messingham Ward Councillor report – To receive a report on NLC activities.

- Permanent patching being undertake on various roads, with a view to resurfacing in 2026.
- New refuse vehicles ordered.
- Preparing to rollout new household bin system in 2026.

111. Police matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)

Next NAT meeting 1st October 2025.

112. Councillor / Clerk Reports on meetings attended – no reports.

113. Correspondence for Discussion/Decision

a) P Barber – concerns regarding parked vehicles on highway and pavement on Danby Road.

Concerns raised included, cars driving on the wrong side of the road when turning onto Danby Road; inconsiderate parking making drive access difficult; parking on pavement restricting access at school starting/ leaving times.

Resolved: it was noted obstruction is when access is blocked entirely and this would be an offence and a police matter. Pavement parking to be reported to NLC.

114. a) Correspondence for Information

- i) NLC – Forthcoming meetings – noted and placed on the noticeboard.
- ii) ERNLLCA – newsletter - circulated on receipt.
- iii) NLC Town & Parish Special meeting - Local Government Reorganisation - Thursday 11th September 2025 7pm, Church Square House. Clerk had circulated the agenda.
- iv) Friends of Bottesford Beck – Fly tipping on access road to Sewage works off C221 – Clerk reported to NLC for collection – Noted.
- v) Resident – sections of PROW FP205, Holme Lane - overgrown. Clerk request contractor to cut one section and reported the section under landowner responsibility to NLC for action – Noted.
- vi) High Street – planting overhanging at the pedestrian crossing, causing vision concerns – Clerk reported the planting had been trimmed – Noted.

b) To note any correspondence received after the agenda had been posted

Signature

Date

- i) **Sissons Gardening Services** – to inform the council of the difficulty in keeping plants alive outside Ongo Homes and the Co-operative Store.

Resolved: Clerk to discuss the planting of sustainable plants with the contractor.

115. Village Complaints/Compliments

- i) Holme Lane roundabout – damaged sign – previously reported. Clerk to chase action.
- ii) High Street – Bin - Clerk to ask NLC for the free-standing bin to be relocated outside the shops.
- iii) Scotter Road – fly tipping previously reported – Clerk to chase.
- iv) West View to Park Street path – overhanging hedge – it was noted this had now been cut.
- v) Butterwick Road hill – encroaching verge previously reported – Clerk to chase.
- vi) Butterwick Road hedge – Clerk to ask the tenant of the small holding land, to address the hedge.
- vii) Compliments – to the planting at the War Memorial.

116. Date/Time/Venue of Next Meeting

- a) To consider the date and time of any Allotment Advisory Committee meeting.
Clerk to determine with Cllr Scott the need for a meeting and if required, to be held on Monday 13th October 2025, prior to the next Parish Council meeting.
- b) **To confirm the date and time of the Full Parish Council meeting on Monday 13th October 2025 at 7pm.**
Resolved: Full Parish Council meeting to be held on Monday 13th October 2025 at 7pm.
Meeting to be held in the Community Hub, Messingham.

This concluded the business of the meeting. The meeting closed at 20:33.

Signature

Date