

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black

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NOTICE OF ANNUAL PRECEPT MEETING OF MESSINGHAM PARISH COUNCIL

To All Councillors

You are hereby summoned to attend the Annual Precept meeting of Messingham Parish Council on **Monday 24th November 2025 at 7pm**, in Messingham Community Hub, Wendover Road, Messingham, for the purpose of transacting the following business.

Tracey Black

Clerk to the Parish Council

19th November 2025

Members of the public and press are welcome to attend meetings of the Parish Council and committees

AGENDA

1. Apologies for absence

To receive apologies for absence.

2. Declarations of interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

3. To consider the exclusion of the press and public for Agenda items 6-10 in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

4. Minutes of the Personnel & Finance Committee meeting

- i) To resolve to approve as a correct record the minutes of the Personnel & Finance committee meeting held on 10th November 2025.
- ii) To resolve to adopt the recommendations.

5. To consider the tenders for Messingham Village grass cutting and agree the contractor on a 3-year contract.

6. To consider the tenders for Messingham Verge cutting and agree the contractor on a 3-year contract.

7. To consider the tenders for Messingham & Holme Public Rights of Way and agree the contractor on a 3-year contract.

8. To consider the tenders for East Butterwick Public Rights of Way & Manton Public Rights of Way and agree the contractor on a 3-year contract.

9. To consider the tenders for East Butterwick Verge cutting and agree the contractor on a 3-year contract.

To re-open the meeting to the public

10. Annual Precept

- a) **Budget update 2025/26** – To approve the budget summary for 2025/26 against year to date and projected values and note any variances.
- b) **Bank reconciliation** – To approve the bank reconciliation as at 17/11/25 and projected balance at 31/3/26.
- c) **2026/27 Budget** – To resolve the budget requirements for 2026/27.
- d) **Applications for Grant Aid (S137)** - To resolve the applications for Grant Aid (s137) as per schedule.
- e) **2026/27 Precept to NLC** – To resolve the total Precept figure for application to NLC.