

Minutes of **Messingham Parish Council** meeting held on **Monday 13th October 2025** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, A Clark, SA Cowley, W Elsome, J England, J Fenwick, J McKellarMain, J Oatridge, P Skelton, A Tasker, P Wright.

In Attendance: Tracey Black, Parish Clerk

The Chairman opened the meeting at 7pm

117. Apologies of Absence: Cllrs T Foster, S Shaw.

118. Declarations of Interest

Cllr Skelton – Receipt no. 49 – declared a Personal & Prejudicial interest as an elected officer of MJFC.

Cllr Oatridge – Receipt no. 51 – declared a Personal & Prejudicial interest being the payer.

Cllr Poole – PA/2025/1229 – as lobbied by the applicant.

119. Public Forum - No public were present.

120. Minutes of the previous meeting

a) To resolve to approve the minutes of the Parish Council meeting held on Monday 8th September 2025.

Resolved: To approve the minutes to be signed by the Chair.

121. Clerks update

i) Min. 103iv - Tree Inspection – to receive response from the Insurers.

The Insurers had advised it is crucial to perform documented, routine maintenance to avoid tree destruction, property damage and costly liability claims. The law states tree owners have a 'duty of care' to avoid acts or omissions that could be foreseen happening.

Resolved: Budget of £500 for Clerk to arrange an inspection and report, to be carried out by a qualified person.

ii) Min. 106b – Bench for open space nr Kealhome Road.

The Clerk reported delaying placing the order due to a pending offer from Marmax. The Clerk had been notified of 15% discount on 13/10/25 and would process the order.

iii) Min. 108iii – Changing building on Holme Meadow

The Clerk reported, the Building Control completion certificate had been received.

iv) Min. 113a – Danby Road – inconsiderate parking on highway and pavement.

NLC had attended but there were no issues at that time.

v) Min. 114b – Perennial planting of beds at Co-op & Ongo – to receive response from contractor.

A Sissons advised he would liaise with the plant nursery for recommendations of appropriate planting.

122. Planning

a) To receive planning applications from NLC and resolve a response

i) PA/2025/719 – Cyden Homes, Land at Brigg Road - Amended Description – to vary cond. 1 of approved plans of reserve matters PA/2022/2136 to amend Show house and plot 69 to type dH402(4 bedroom) and adjust site plan and relocate: plots 19 to 41 and 81-82 a distance of 2m north. Plots 43-49, 54-57 and 80 a distance of 3m north. Plots 50, 58 to 68 and 70-71 a distance of 4m north. All plots relocated further away from Brigg Road (to the south).

Resolved: Object to any variations being approved, until evidence can be seen that conditions of planning permission have been met, specifically relating to the riparian ownership of the watercourse on the

western boundary. The conditions state, a full management plan must be put in place to keep the water course clear.

ii) PA/2025/1122 – S Cook, Compressor Station, Butterwick Road – to change use of former National Grid Compressor Station (Use Class Sui Generis) and surround agricultural land to Airsoft outdoor activity centre (use Class F2 Outdoor Leisure), including siting 3no. storage trailers and 2 no. touring caravans.

Resolved: No Objections in principle, subject to being no adverse noise impact on neighbouring properties and consideration being given to restricting the hours of operation on a Sunday to 8pm.

Cllr P Wright declared a personal & prejudicial interest and left the room prior to discussion of the following item.

iii) PA/2025/1133 – L White, 14 Leaburn Road – to erect extension and internal refurbishment.

Resolved: Object due to;

- overdevelopment of the site and the proposal having an overbearing impact
- adverse impact of the street scene due to the proposal being in an area of single-storey dwellings

Cllr P Wright returned to the room

iv) PA/2025/1208 – K Cooper, 4 Maple Close – to demolish existing single-storey extension and erect new single-storey rear extension.

Resolved: No objection.

v) PA/2025/1229 – Fisher, 44 Northfield Road – permission for garage extension and conversion to create annex.

Resolved: No objection, subject to any overlooking windows onto neighbouring properties being obscured glazed.

b) To receive decisions made by NLC

i) PA/2025/776 – J Richardson, Mendle Farm, Holme – to erect single-storey farm office building – Granted.

ii) PA/2025/842 – S Davidos, Hawthorn Cottage, Butterwick Road – several amends to scheme previously approved under reference PA/2024/69 – Granted.

iii) PA/2025/1019 – S Redgrave, Bradbrook Alpacas, Manor Farm, Scallow Lane – to determine if prior approval is required to erect a steel portal framed building – Refused.

iv) PA/2025/777 – J Richardson, Mendle Farm, Holme – to erect agricultural workers dwelling – Granted with conditions.

123. Finance

a) Payments - To approve the payments listed.

Ref	Date	Payee	Details	Vat	Total	Method
162	5/9/25	Marks & Spencer	Horticultural Show – Judge gifts	0	18.00	d.card
163	8/9/25	Silica Lodge Garden Centre	Horticultural Show - Prize Draw voucher (Chairmans allowance)	5.00	30.00	d.card
164	8/9/25	Silica Lodge Garden Centre	Best Kept Garden & Allotment vouchers	36.65	220.00	d.card
165	15/9/25	Smartest Energy	Electric – War Memorial	2.71	56.89	Dd
166	19/9/25	British Gas	Electric – MUGA	0.67	14.05	Dd
167	23/9/25	Edf	Gas – Community Hub	1.16	24.46	Dd
168	1/10/25	British Gas	Electric – Holme Meadow	0.68	14.27	Dd
169	9/10/25	Yu Energy	Electric – Community Hub	1.74	36.57	Dd
170	13/10/25	Three	Clerk mobile	1.14	6.84	Dd
171	15/10/25	Wave	Water – Community Hub	0	8.65	Dd

Signature

Date

172	15/10/25	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
173	15/10/25	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	42.00	252.00	online
174	15/10/25	No Worries Commercial Cleaning	Contract Cleaning – Building H/Meadow	8.40	50.40	Online
175	15/10/25	Sissons Gardening Services	Gardening contract	0	494.44	online
176	15/10/25	N Drinkall	Handyman services	0	1177.25	online
177	15/10/25	LA Slingsby	Contract verge cutting	0	493.90	Online
178	15/10/25	LA Slingsby	Contract Village Grass Cutting	0	618.60	Online
179	15/10/25	K Roddis	Pointing Allotment Shed building	0	300.00	Online
180	15/10/25	HMRC	Quarterly PAYE/NI	0	1744.41	online
181	15/10/25	JEM Management Services	Project management – Changing building	0	112.50	Online
182	15/10/25	JE & C Casswell	Hedge cutting – H/Meadow rec. field	66.67	400.00	Online
183	15/10/25	Right Action	Fire Zone plan – Changing building	30.00	180.00	Online
184	15/10/25	North Lincolnshire Council	Replacement waste bin-Community Hub	0	47.50	Online
185	15/10/25	C Lawrence	Allotment 38B - Deposit refund	0	30.00	Online
186	15/10/25	Messingham Horse & Foal Show	Precept Donation	0	1000.00	Online
187	15/10/25	Caloo Ltd.	Supply & Install Outdoor Gym equipment	2200.0 0	13200.00	Online
188	15/10/25	T Black – Clerk Reimbursement	Combination lock – Waste Bin, Hub	0.99	5.95	Online
189	15/10/25	Lindsey Lodge Hospice	Donation from Horticultural Show	0	207.44	cheque
190	15/10/25	Salaries & wages	See separate schedule	0	1662.87	online
191	31/10/25					
192	16/10/25	Wave	Water – War Memorial	0	64.85	Dd

Resolved: to approve the above listed payments.

b) Receipts – To note receipt of income.

Ref.	Date	Received from	Details	Amount	Method
46	2/9/25	R Lumb	Allotment 3A – Deposit/rent/expenses	42.10	online
47	3/9/25	Virgin money	Debit card cashback	0.83	online
48	8/9/25	Horticultural Show	Total receipts less prize money/stationery/raffle prizes	250.44	Cash
49	8/9/25	Messingham Junior Football Club	Community Hub hire	5.00	online
50	8/9/25	HMRC	VAT 1 July - 31 July 2025	1368.15	online
51	19/9/25	Oatridge Coaching	Community Hub hire	65.00	Online
52	23/9/25	North Lincolnshire Council	Final 50% - PROW's & Verges grant	9441.00	Online
53	26/9/25	HMRC	VAT 1 August – 31 August 2025	591.89	online

c) Transfers – To note bank transfers – it was noted there were no bank transfers in September.

d) Bank Reconciliation – to receive and approve the bank reconciliation as at 30 September 2025.

The bank reconciliation as at 30 September 2025 had been circulated prior to the meeting. The Clerk provided copies of the bank statements to verify the balances.

Virgin current account – £41,861.67 credit

Virgin Money Cash Management Savings Account - £620.22 credit

Charity Bank Ethical Easy Access Account - £52,148.69 credit

Resolved: to accept the bank reconciliation. The Chairman signed the reconciliation.

e) Budget Summary – to receive and approve the cumulative summary as at 30 September 2025 and note any variances.

Signature

Date

The budget summary as at 30 September 2025 had been circulated prior to the meeting. The variations were read out by the Clerk and no questions were raised.

Resolved: to accept the budget summary.

124. General Items of Business

a) **Public Right of Way FP203/FP206** – to consider proposal to the previous variation of the path, following objections lodged.

Resolved: to support the original diversion in favour of the current proposal.

b) **Remembrance Sunday – 9th November 2025.**

i) **to be notified of arrangements**

The Clerk reported the service will take place at Holy Trinity Church. NLC had confirmed the road closure. The bugler had confirmed attendance.

ii) **to review the Risk Assessment**

The Clerk had circulated the risk assessment for Remembrance Sunday, prior to the meeting.

Resolved: Cllr McKellarMain agreed to continue to be the designated qualified first aider in attendance. Adopt the reviewed Risk Assessment.

iii) **to agree a donation to the Royal British Legion for a wreath from the Parish Council**

Resolved: to make a donation to the Royal British Legion for the wreath of £200.

iv) **to agree a fee for the bugler**

Resolved: a fee to the bugler of £60.

v) **to consider any Remembrance display or other**

Resolved: Clerk to place the display of information in the telephone kiosk as in 2024, of the names of those on the War Memorial.

c) **Christmas Display competition – to consider a competition for 2025 and resolve categories and arrangements.**

Resolved: competition categories to remain the same as 2024 – Best Residential display; Best Commercial display; Best Street display. The competitions cannot be won by the winners of the previous 2 years.

125. Community Hub – to receive updates

a) **Christmas / New Year Library Opening times – to confirm dates of closure.**

Resolved: Library to be closed on Wednesday 24th December 2025; Saturday 27th December 2025; Wednesday 31st December 2025. Clerk to advertise the Christmas and New Year Library Opening times.

126. Leisure & Recreation items

a) **Holme Meadow recreation field - Changing Facility / Toilets / Store – to receive any reports.**

The Clerk reported receipt of the Building Control certificate; completion of the fire zone plan and displayed in the building; plumber to replace faulty toilet 23/10/25. Builders to attend with the rendering contractor at the end of October to inspect the condition of the render and agree a solution to rectify.

Resolved: to determine the date of inspection to allow the Chair to attend.

b) **NLC half-yearly RoSPA inspection report of Children's Play Area & MUGA – to receive report and consider any action.**

The inspection had listed an advisory note to monitor shrinkage and gaps in the wetpour, to repair and fill as required.

Resolved: Clerk & Chair to meet with the Handyman to determine and agree any immediate action.

c) **Gainsborough Pest & Environmental Services – Mole control contract – to be notified of change of ownership.**

The Clerk reported Mr Ian Mccloud will be taking on the business with effect from 1/11/2025.

Resolved: to note the change of ownership.

127. Projects

a) **Palisade fencing perimeter of Northfield Road, playing field extension - Min. 103vi)**

To be notified of criteria of Police & Crime Commissioner Community Safety Fund, round 7 funding and action taken

The Clerk reported a grant application had been submitted to the PCC Safety Fund for £5,000.

Resolved: to ratify the action taken.

b) **Outdoor gym equipment – To be notified of installation of equipment. Clerk to claim grant on payment of invoice.**

i) **Asset register – to approve to add gym equipment to the asset register**

Resolved: to add the gym equipment to the asset register.

ii) **Insurance – to approve addition to Insurance Policy**

The Clerk reported that having checked with the Insurers, there is sufficient cover in the playground equipment section of the policy. No action required.

iii) **Inspection – to approve gym equipment to be added to daily, monthly, half yearly inspections.**

Resolved: to add inspection of the equipment to the following inspections; Play attendant-daily; Handyman-monthly; NLC half-yearly inspection.

128. Allotments

a) **Inspection report – to receive the inspection report and agree any action.**

Cllr Scott and S Waddingham (allotment reps.) had carried out an inspection which the Clerk reported. It was also noted on the inspection that rabbits are an issue and the need to be proactive next year to ragwort on vacant small holding land and to unoccupied plots at bottom of site.

Resolved: to send untidy allotment letter 1 to Allotments 1, 12E, 16B, 37.

129. Messingham Ward Councillor report – To receive a report on NLC activities.

- Residents of North Lincolnshire of pension age, can apply for a free air fryer, slow cooker or one cup kettle. Applicants can collect their appliance from the Community Hub on specified dates.
- North Moor Road C221 has undergone patching work on the highway.
- High Street has undergone repainting of the parking restriction lines.
- Leaders across the county met at the Bomber Command Centre in Lincoln to mark Lincolnshire Day.

130. Police matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)

It was noted that a NAT meeting had been held on 1/10/2025 but no report was available.

131. Councillor / Clerk Reports on meetings attended

i) NLC Town & Parish Special meeting - Local Government Reorganisation - Thursday 11th September 2025. The Clerk gave a report on NLC submission and deadlines. NLC asked for councils to complete survey – *see min. 132a*.

ii) CPRE Best Kept Village presentation – held on 1 October 2025.

The Clerk reported a National Gardens voucher had been received of £75 for the Best Kept War Memorial and a voucher of £25 for Highly Commended in the Large Village group. It was noted the voucher of £25 presented in 2024 had not been spent.

2026 would be the centenary year of CPRE and details of the competition and events would be announced in due course.

Resolved: to place on next agenda, for consideration of use of the vouchers.

Clerk to write and thank the contract gardener for his contribution and efforts to winning the awards.

132. Correspondence for Discussion/Decision

a) NLC – Local Government Reorganisation Survey – to consider and agree responses to the survey.

The Clerk read the questions on the survey and council resolved the responses.

b) S. Simpson – concerns regarding condition of footpath for disability access on A159 into village.

The Clerk informed the condition of the path had been reported to NLC, who advised the path had been added to their slurry seal programme. The Chair reported NLC had also been requested to edge back the verge.

133. a) Correspondence for Information

- i) NLC – Forthcoming meetings – noted and placed on the noticeboard.
- ii) ERNLLCA – newsletter - circulated on receipt.
- iii) ERNLLCA – NALC Devolution Survey – closing date 12/11/25.
- iv) ERNLLCA – District Committee meeting – Wednesday 15 October 2025 7pm via Zoom.
- v) ERNLLCA – webinar on Terrorism (Protection of Premises) Act 2025 known as Martyn's Law – 21/10/25 12:00 – 13:15.
- vi) ERNLLCA – Playground Inspection Training - 16/10/25 Worlaby Village Hall 10am-3pm £10 plus VAT/attendee.
- vii) ERNLLCA – CPR & Defibrillator training - Ulceby Village Hall 18/11/25 1:30 – 2:30 cost free.
- viii) Resident – to notify work taking place on a Sunday on PA/2025/719 Cyden Development – Resident had informed NLC enforcement – Noted.

b) To note any correspondence received after the agenda had been posted

i) Resident – complaint of electric fence with no signage on a field perimeter, on Public Footpath FP103 from Egton Drive.

The Clerk informed the electric fence had been reported to NLC Public Rights of Way Officer and an inspection had taken place. NLC had spoken with the land owner who would inform the tenant to erect signage.

134. Village Complaints/Compliments

i) Compliments – Cllr Elsome, President of Messingham Cricket Club, thanked the Parish Council for their support. The Cricket Club had an outstanding season, evidenced by the 3 winning league trophies on display. A new ladies team had also been formed this season.

Resolved: Clerk to write to the Cricket Club to congratulate them on their successes.

ii) Cross Tree Lane – potholes. **Resolved:** Clerk to report to NLC.

iii) Butterwick Road Hill;

- encroaching verge - The Clerk informed this had previously been reported to NLC.
- encroaching overgrown hedge – The Clerk informed this had been reported to the tenant of the land.
- Weeds in the gutter – The Chair informed this work may be devolved to Town & Parish Councils.

iv) Butterwick Road – request for yellow lines, to aid the congestion caused by vehicles using the fuel station.

v) Gelder Beck Road junction – drains at the entrance covered in toilet paper debris, following heavy rain.

Resolved: Clerk to report to Seven Trent for cleaning up.

135. Date/Time/Venue of Next Meeting

a) **To confirm date and time of Personnel Committee meeting on Monday 10th November 2025 at 6:15pm.**

Resolved: to hold Personnel & Finance Committee meeting on Monday 10th November 2025 at 6:15pm.

b) **To confirm the date and time of Full Parish Council meeting on Monday 10th November 2025 at 7pm.**

Resolved: to hold the Full Parish Council meeting on Monday 10th November 2025 at 7pm.

c) **To confirm the date and time of the Precept meeting on Monday 24th November 2025 at 7pm.**

Resolved: to hold the Precept meeting on Monday 24th November 2025 at 7pm.

Meetings to be held in the Community Hub, Messingham.

136. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed. – no public present.**137. Children's Play Area – play equipment – to receive and consider initial proposals from 3 suppliers.**

The Clerk displayed initial proposals and illustrations for members to view, from 3 play area equipment companies.

The Clerk reported confirmation of permitted development had been received from NLC.

Resolved: to submit a grant application for funding.

138. Solicitor letter received – consider response.

Resolved: Chair and Clerk to meet with the Parish Council solicitor.

This concluded the business of the meeting. The meeting closed at 21:18.