

# MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black  
Black Bank Farm, Black Bank, Susworth, Scunthorpe, North Lincolnshire, DN17 3AX  
Tel: 07397 571469 email: [clerk@messinghamparishcouncil.co.uk](mailto:clerk@messinghamparishcouncil.co.uk)



## **NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL**

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 8<sup>th</sup> December 2025 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black  
Clerk to the Parish Council

3<sup>rd</sup> December 2025

Members of the public and press are welcome to attend the meeting.

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### **AGENDA**

**1. Apologies for absence**

- a) To receive apologies for absence.

**2. Declarations of interest**

- a) To receive declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.  
b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**3. Public Forum**

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

*Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.*

**4. Minutes of previous meetings**

- a) To resolve to approve the minutes of the Full Parish Council meeting held on Monday 13<sup>th</sup> October 2025.  
b) To resolve to approve the minutes of the Precept meeting held on Monday 24<sup>th</sup> November 2025.

**5. Clerks report**

To receive an update from the Clerk on items from the last meeting not shown separately on this agenda (Appendix A)

**6. Planning**

**a) To receive planning applications from NLC and resolve a response**

- i) PA/2025/1133 – L White, 14 Leaburn Road – to erect extension and internal refurbishment – Amended Plans.  
ii) PA/2025/1443 – Moss, Cross Tree Cottage, Cross Tree Lane – to erect a rear extension.

**b) To receive decisions made by NLC**

- i) PA/2025/719 – Cyden Homes, land at Brigg Road – Application to vary approved plans – granted.  
ii) PA/2025/1122 – S Cook, Compressor Station, Butterwick Road – permission to change use of Nat. Grid Compressor Station and surrounding land to Airsoft outdoor activity centre, inc. 3no. storage trailers and 2no. caravans – Refused.  
iii) PA/2025/1208 – K Cooper, 4 Maple Close – to demolish existing single-storey extension and erect new single-storey rear extension – Granted.  
iv) PA/2025/1213 – D Smith, Wellholme House, Holme Lane – to vary cond. 2 PA/2025/539 – Granted.

**7. Finance**

- a) **Payments** – to review and approve monthly payments. *See Appendix B*
- b) **Receipts** – to note receipt of income. *See Appendix C*
- c) **Transfers** – to note any monthly transfers. *See Appendix D*

**8. General items of business**

- a) NLC – Devolved grass cutting arrangements for 2026 – to agree acceptance.

**9. Community Hub** – To receive any updates.

- a) Library opening times – to consider suggestion of volunteers to close earlier at 4:30pm from 1 November-31 March.

**10. Leisure & Recreation**

- a) MJFC – to consider request to transfer responsibility of grass cutting at Holme Meadow recreation field to MJFC.
- b) MUGA fencing post – to consider quotation to replace one post.
- c) Holme Meadow Building – to receive update from the building contractors regarding the render.

**11. Projects**

- a) Palisade fencing and rabbit mesh at Northfield Road – to receive response of grant applied from Police and Crime Commissioner, Community Safety Fund.

**12. Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.

**13. Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**

- a) NAT meeting held on 3<sup>rd</sup> December 2025.

**14. Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

**15. Correspondence for discussion/decision**

- i) Resident – concerns of pedestrian safety in the vicinity of the fuel station. To consider any action.
- ii) Resident – concerns of parking issues for residents of Ongo Homes on Church Street. To consider any action.

**16. Correspondence for information**

- a) To note correspondence received for information. *See Appendix E*
- b) To note any correspondence received after the agenda was posted.

**17. Village complaints/compliments** - To receive and consider any Village complaints and compliments.

**18. Date/Time/Venue of Next Meetings**

- a) To confirm the date and time of the Full Parish Council meeting on Monday 12<sup>th</sup> January 2026 at 7pm. Meetings to be held in the Community Hub, Messingham.

**19. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

**20. Solicitor Min.138** – to receive any update.

**Clerk's Report – Appendix A**

Min. 148a) – Outdoor Gym equipment – response from Caloo, they will provide a sign on timber posts free of charge.

Min. 149a) – Holme Meadow – Fencing and gate – to be notified installation complete.

**Payments Schedule – Appendix B**

Ref	Date	Payee	Details	Vat	Total	Method
222	17/11/25	Smartest Energy	Electric – War Memorial	0.76	16.07	Dd
223	17/11/25	Wave	Water – Holme Meadow	0	104.27	Dd
224	17/11/25	Wave	Water – Allotments	0	106.78	Dd
225	18/11/25	Wave	Water – Allotments	0	270.76	Dd
226	10/11/25	Public Works Loan Board	Half yearly loan repayment	0	1464.61	Dd
227	21/11/25	Edf	Gas – Community Hub	1.32	27.66	Dd
228	2/12/25	British Gas	Electricity – MUGA - FINAL	1.36	28.56	Dd
229	8/12/25	Yu Energy	Electric – Community Hub	3.05	64.10	Dd
230	10/12/25	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
231	10/12/25	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	33.60	201.60	online
232	10/12/25	No Worries Commercial Cleaning	Contract Cleaning – Building H/Meadow	8.40	50.40	Online
233	10/12/25	Sissons Gardening Services	Gardening contract	0	494.44	online
234	10/12/25	N Drinkall	Handyman services	0	376.25	online
235	10/12/25	LA Slingsby	Contract Village Grass Cutting	0	172.00	Online
236	10/12/25	Mill View Fencing & Countryside	PROW's - Mess. & Holme (3 <sup>rd</sup> & 4 <sup>th</sup> cut)	0	1816.80	Online
237			PROW's – Manton (2 <sup>nd</sup> & 3 <sup>rd</sup> cut)	0	939.60	
238			PROW's-East Butterwick (2 <sup>nd</sup> & 3 <sup>rd</sup> cut)	0	388.80	
239			Verges – East Butterwick (Cut 7,8,9)	0	255.00	
240	10/12/25	Tony Cook Group	Palisade fencing & gate-Holme Meadow	758.00	4548.00	online
241	10/12/25	NLC	Rate demand-change to valuation band - Holme Meadow building	0	518.74	online
242	12/12/25	Three.co.uk	Clerk mobile	1.14	6.84	Dd
243	15/12/25	Wave	Water – Community Hub	0	12.70	Dd
244	10/12/25	Salaries & wages	See separate schedule	0	1663.07	online
245	31/12/25					

**Monies Received – Appendix C**

Ref.	Date	Received from	Details	Amount	Method
62	3/11/25	Memorial Playing Field Association	Community Hub Hire – 29/10/25	5.00	Online
63	3/11/25	Messingham Cricket Club	Community Hub Hire – 19/11/25	5.00	Online
64	5/11/25	HMRC	VAT repayment – 1Sept-30 Sept. 2025	199.21	Online
65	10/11/25	Scunthorpe Athletic Harriers	Holme Meadow Hire – 4/11/18/25 Nov.	200.00	Online
66	10/11/25	D Fox Agricultural Contractors Ltd.	Annual Small Holding Rent	1594.00	online
67	19/11/25	Mess. Junior Football Club	Community Hub Hire – 12/11/25	5.00	Online
68	19/11/25	HMRC	VAT 1Oct-31Oct 2025	5092.89	online
69	25/11/25	Mess Horse & Foal Show	Community Hub Hire	5.00	Online
70	25/11/25	NLC UKSPF Grant	Holme Meadow – Hardcore track install	11753.73	online
71	27/11/25	Scun. & Gains. Water Management Board	Community Hub Hire	40.00	Online

**Transfers – Appendix D**

Ref.	Date	Account from	Account to	Amount	Method
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**Correspondence for information – Appendix E**

- NLC – Forthcoming meetings
- ERNLLCA – newsletter, circulated on receipt.
- Royal British Legion – Thank you for support of wreath donation £200. Messingham Community total was £2,421.40.
- NLC – Democratic Services – Strengthening the Standards and Conduct Framework for Local Authorities - Government has released results of the 2024 consultation. NLC will monitor as it progresses through Parliament.
- Friends of Bottesford Beck – letter of updates with recent work carried out.